

CITY OF MELROSE
MASSACHUSETTS

Annual Reports

1969



Librarian

Melrose Public Library
Melrose, Massachusetts

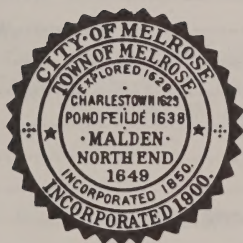


CITY OF MELROSE

MASSACHUSETTS

Annual Reports

1969



Published in Accordance with Order No. 16795 of
the Board of Aldermen under the direction of
the City Clerk and the Special Committee
on Editing the City Report

677
352
CONTENTS

Government of the City of Melrose	3
Aldermen, Board of	3
City Officers	5
Appeal, Board of	11
Assessors and Addendum	12
Board of Health	15
Supervisor of Nursing (See Board of Health)	21
School Dentist (See Board of Health)	22
Inspector of Animals (See Board of Health)	23
Code Enforcement Inspector (See Board of Health)	24
Sanitary Inspector (See Board of Health)	25
Building Department	28
Cemetery Committee	30
City Auditor	34
City Clerk	51
City Treasurer and Collector	53
Conservation Commission	61
Council on Aging	63
Fire Department	67
Law Department	70
Memorial Building	72
Park Commission	73
Personnel Board	85
Pine Banks Park	87
Planning Board	90
Police Department	93
Property Valuation Board	96
Public Library Trustees	97
Public Works Department	104
Registrars of Voters and Election Commission	111
Retirement Board	115
School Department	128
Sealer of Weights and Measures	136
Veterans' Benefits and Services Department	137
Wire Department	141
Workmens' Compensation	142

GOVERNMENT OF THE CITY OF MELROSE

MAYOR

THOMAS F. SULLIVAN
9 Martin Street

PRESIDENT OF THE BOARD OF ALDERMEN

Lloyd J. Clark
121 Larchmont Road

CITY CLERK

Paul J. Barter
30 Trenton Street

ALDERMEN-AT-LARGE

Dudley V. Carr, 165 Washington Street
Francis H. Carr, Jr., 14 Richardson Road
Lloyd J. Clark, 121 Larchmont Road
Frank P. Fay, 140 Melrose Street

WARD ALDERMEN

1. David H. Schmidt, Jr., 47 Henry Avenue
2. Raymond P. Gouin, 11 Boardman Avenue
3. John H. Dingle, 33 Sanford Street
4. Claude L. Hanley, 51 Stratford Road
5. Fred I. Lamson, Jr., 81 Mt. Vernon Street
6. V. Edward Perkins, 170 Grove Street
7. James E. Milano, 117 Grove Street

Standing Committees of Board of Aldermen

1969

APPROPRIATIONS

V. Edward Perkins, Chairman
Francis H. Carr, Jr., 1st Vice Chairman
Fred I. Lamson, Jr., 2nd Vice Chairman
Aldermen Fay, Dingle, D. Carr, Schmidt, Milano,
Gouin and Hanley

EDUCATION, HEALTH AND PUBLIC WELFARE

Dudley V. Carr, Chairman
Aldermen Schmidt, Gouin, Fay and Perkins

FINANCE

John H. Dingle, Chairman
Aldermen Milano, F. Carr, Lamson and Hanley

HIGHWAYS

James E. Milano, Chairman
Aldermen Hanley, F. Carr, Lamson and Dingle

LEGAL AND LEGISLATIVE

Francis H. Carr, Jr., Chairman
Aldermen Dingle, Lamson, Milano and Hanley

PROTECTION AND LICENSE

Raymond P. Gouin, Chairman
Aldermen D. Carr, Schmidt, Fay and Perkins

PUBLIC SERVICE

Frank P. Fay, Chairman
Aldermen Schmidt, Perkins, D. Carr and Gouin

CLERK OF COMMITTEES

Prescott W. Hall

159 First Street

CITY OFFICERS AND OFFICE HOURS

Acting under the authority of Section one hundred and ten A of Chapter forty-one of the General Laws, inserted therein by Chapter two hundred and sixty-five of the Acts of nineteen hundred and forty-seven, the offices hereinafter named shall be open to the public for the transaction of business from 8 A.M. to 4:30 P.M. daily except Saturdays, Sundays, and legal holidays.

The offices of the city clerk, city collector, engineer and superintendent of public works, board of assessors, board of health, city treasurer, city auditor, building commissioner and veterans' services.

Except during the months of July and August and on legal holidays, the aforesaid offices shall be open on the first and third Mondays of every month from 7 P.M. to 9 P.M. and on all other Monday evenings from 7 P.M. to 8 P.M. (Revised Ordinances, Chapter 2, Section 2-3).

CITY OFFICERS

BOARD OF APPEAL

W. Jarvis Lowe, Chairman	Term expires 1972
Stanley E. Monk	Term expires 1971
Melvin R. Jenney	Term expires 1971
Howard H. Smith	Term expires 1971
Joseph T. Cefalo	Term expires 1974
Edwin H. King, Clerk	

ASSESSORS

Frank E. Perham, Chairman	Term expires 1970
Robert B. Harris	Term expired 1968
W. Jarvis Lowe	Term expired 1969

Leighton H. York, Executive Secretary
and Director of Assessments

BUILDING DEPARTMENT

Building Commissioner
Francis A. Zins

Plumbing and Gas Inspector
Everett G. Dow

CEMETERY COMMITTEE

Joseph Casey, Chairman	
John P. Shelton	A. Ernest Walters
Kenneth E. Malenchini, Sr., Superintendent	

CITY AUDITOR

Arthur M. Goddard

CITY CLERK DEPARTMENT

City Clerk

Paul J. Barter

Assistant City Clerk

Margaret T. Freeman

CITY SOLICITOR

Paul E. Troy

CITY TREASURER AND COLLECTOR

Robert S. Love

CIVIL DEFENSE DEPARTMENT

John F. Denley, Director

CONSERVATION COMMISSION

Kenneth D. MacDona'd, Chairman	Term expires 1971
Robert E. Welsh, Vice-Chairman	Term expires 1972
Margaret Ann Pustell, Clerk	Term expires 1970
John M. Hogan	Term expires 1972
Paulette C. Loomis	Term expires 1971
Edna G. Sanford	Term expires 1972
Carl L. Schultz	Term expires 1972

CONSTABLES

Robert A. Lloyd
Guy A. Storer

Robert T. Lloyd
William L. Reardon

CONTRIBUTORY RETIREMENT BOARD

Arthur M. Goddard, Chairman	Statutory
Robert L. Hutchinson	Term expires 1969
William H. Ball	Term expires 1970

COUNCIL ON AGING

Esther S. Lyman, Chairman	Term expires 1970
Henrietta Dilyock, Secretary	Term expires 1971
George S. McPheters, Treasurer	Term expires 1970
May M. Gullage	Term expires 1972
Mary J. Melville	Term expires 1972
John A. Tierney, Jr.	Term expires 1972
Hallie B. Wright	Term expires 1971

DOG OFFICER

Dr. Richard S. Archer

ENGINEER AND SUPERINTENDENT OF
PUBLIC WORKS

George R. Winters

FENCE VIEWERS

Clyde O. Bailey

Robert R. Wilson

George T. Carr

FIRE DEPARTMENT

Chief

Daniel J. Reardon

Deputy Chief

Office Vacant

Fire Warden

Daniel J. Reardon

HEALTH DEPARTMENT

Board of Health

Dr. John G. Goulding, Chairman

Term expires 1969

Lawrence E. Simpson

Term expires 1970

Robert C. Daniels

Term expires 1971

Helen F. Adams, Director of Health

Sanitary Inspector

John J. Devine

Code Enforcement Inspector

Arnold E. Johanson

Schools Physicians

Dr. John S. Graf

Dr. Thomas M. Hearne

Dr. George M. Glines

INSPECTOR OF ANIMALS AND SLAUGHTERING

Cornelius Thibeault, D.V.S.

INSPECTOR OF WIRES

Stanley A. Riggs

MAYOR'S SECRETARY

Mary-Rita Murphy

MELROSE HOUSING AUTHORITY

Sidney A. Levine, Chairman	Term expires 1971
John F. Nason, Jr.	Term expires 1969
John F. McLaughlin	Term expires 1970
Vincent Garofalo	Term expires 1972
John J. Hickey, Jr.	Term expires 1973

TRUSTEES OF MEMORIAL BUILDING

Errol H. Twitchell, Chairman	Term expires 1970
Charles E. Holt	Term expires 1970
John A. Lavender	Term expires 1972
Dr. Harold L. Margeson	Term expires 1971
Arvid F. Moberger	Term expires 1972
Philip B. Harding, Secretary	

PARK COMMISSION

John T. Brady, Chairman	Term expires 1970
John H. Kelly	Term expires 1973
Phillip W. Ansell	Term expires 1972
Harold W. Poole	Term expires 1971
Kenneth G. Swindell	Term expires 1969
Sidney C. Field, Jr., Superintendent	
Elburt P. Fletcher, Recreation Director	

PERSONNEL BOARD

Raymond E. Campbell, Chairman	Term expires 1971
Robert S. Baker	Term expires 1970
James J. Fitzpatrick	Term expires 1969
Leroy R. Bateman	Term expires 1969
Robert P. Russell	Term expires 1971
E. Gertrude Gilbert, Secretary	

TRUSTEES OF PINE BANKS PARK

Roger Converse, President
Alden M. Perkins, Vice-President
Charles F. Kezer, Secretary
Alden M. Perkins, Treasurer
Rev. William P. Gray
Kenneth W. Sprague
Walter J. Kelliher (Mayor of Malden)
Thomas F. Sullivan (Mayor of Melrose)
George F. Cray, Superintendent

PLANNING BOARD

W. King Murray, Chairman	Term expires 1971
Richard B. Hinckley, Vice-Chairman	Term expires 1971
Frances K. Racine, Clerk	Term expires 1969
William H. Ahern	Term expires 1970
Philip J. Burne	Term expires 1969
Merion E. Hartzell	Term expires 1973
Salvatore J. Micciche	Term expires 1971
Leo F. Peters	Term expires 1970
Elmer S. Whittier	Term expires 1970
Elaine M. Gregory, Executive Secretary	

POLICE DEPARTMENT

Chief
Robert T. Lloyd

PROPERTY VALUATION BOARD

Robert S. Love, Chairman
Francis A. Zins, Clerk
Frank E. Perham

TRUSTEES OF PUBLIC LIBRARY

Elisabeth M. Perkins, Chairman	Term expires 1970
Chester H. Anderson	Term expires 1969
Richard L. Hildreth	Term expires 1970
Edwin W. Lundquist	Term expires 1971
Ernest F. Perkins, Jr.	Term expires 1969
Alice V. Wentworth	Term expires 1971
Robert O. Sondrol, Librarian	

REGISTRARS OF VOTERS/ELECTION COMMISSIONERS

John F. Flynn, Chairman	Term expires 1970
John F. O'Neil	Term expires 1971
Paul H. Provandie, II	Term expires 1969
Paul J. Barter, Secretary	Ex-officio

ASSISTANT REGISTRARS OF VOTERS

Susan M. Bishop	Grace L. Garland
Rosemary Behrle	Margaret M. Garvey
Patricia A. Boyer	Shirley M. Gove
Ellen S. Cronin	Claire C. Griffin
George F. Cronin	Beverly C. McHatton
Lora E. Crouss	Elizabeth M. Pedersen
Vivian R. Denning	Judith Perry
Marion C. Doucette	Sarah F. Pollock
Shirley E. Forsberg	Marjorie S. Washburn

SCHOOL DEPARTMENT

Don G. Allen, Chairman	Term expires 1972
Richard H. Pierce	Term expires 1970
Paul F. Butler	Term expires 1972
Charles V. Crocetti	Term expires 1970
William C. Huntress, Jr.	Term expires 1970
Carol F. Offenbach	Term expires 1970
Robert M. Soule	Term expires 1972
Lynn Wetherell	Term expires 1972
Ronald H. Winde, Jr.	Term expires 1972

Superintendent of Schools

George R. Quinn

SEALER OF WEIGHTS AND MEASURES

Francis J. Hannabury

VETERANS' SERVICES

Veterans' Agent

Robert J. Mulrenan

Inspector of Veterans' Graves

Ralph E. Laffoley

WORKMEN'S COMPENSATION AGENT

Elburt P. Fletcher

REPORT OF BOARD OF APPEAL

To His Honor, the Mayor, and
The Honorable Board of Aldermen

Gentlemen:

The Board of Appeal submits, herewith, its annual report for the year 1969.

On January 15, 1969, the Board held a re-organization meeting re-electing W. Jarvis Lowe as chairman of the Board and Edwin H. King as secretary. Members present at this meeting included Howard S. Smith, architect; Harry Brettell, builder; Melvin Jenney, attorney; and W. Jarvis Lowe, the fifth member, Laurence Martin, being absent.

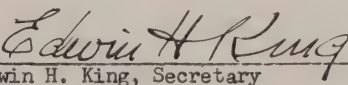
Mr. Martin had to resign from the Board in June because of an added work load in his regular position. He was replaced by Mr. Joseph T. Cefalo. Mr. Harry Brettell also left the Board about the same time because of a business move, being replaced by Mr. Stanley E. Monk. We were most sorry to lose the services and counsel of two such able men. Their replacements, however, have proven to be equally able in both decision and judgement.

The outstanding case this year was #69-9, this being a request by the Melrose Housing Authority for a variance allowing it to build a 155-unit apartment complex for Housing for the Elderly. This case was so controversial that it has ended up in the Massachusetts State Supreme Court for a final decision.

A resume of the type and number of cases heard by the Board, in 1969, and dispositions made, are as follows:

	<u>No.</u>	<u>Granted</u>	<u>Denied</u>
Lot Violation	5	5	
Apartments	9	3	6
Professional buildings	7	5	2
Business properties and signs	7	7	
3-Family house	1	1	
Withdrawn	<u>1</u>	<u> </u>	<u> </u>
	30	21	8

Respectfully submitted,


Edwin H. King, Secretary

REPORT OF BOARD OF ASSESSORS

To His Honor, the Mayor and
The Honorable Board of Aldermen:

The Board of Assessors respectfully submits the following report of the Assessing Department for the year ending December 31, 1969:

Taxable Valuation of the City		
Real Estate	\$ 56,374,700.00	
Personal Property	<u>4,448,100.00</u>	
		\$ 60,822,800.00

Tax Rate \$ 126.60 per \$ 1,000.00

BUDGET

City Appropriations		
To be included in the Tax Levy	9,002,923.83	
From Available Funds	<u>463,358.59</u>	
Total Appropriations		9,466,282.42

State Assessments - 1969 Estimates		
Motor Vehicle Excise Tax Bills	2,638.05	
Audit of Municipal Accounts	12,481.93	
Examination of Retirement System	245.70	
Health Insurance-State E.G.R. Program	6,338.77	
M. B. T. A.	95,586.51	
Air Pollution Control	1,874.63	
Area Planning Council	1,349.61	
Metropolitan Parks	148,778.98	
Metropolitan Sewerage	225,374.06	
Metropolitan Water	<u>124,015.20</u>	
Total 1969 State Estimates		618,683.44

County Assessments - 1969 Estimates		
County Tax	388,811.14	
County Hospital	<u>24,586.38</u>	
Total 1969 County Estimates		413,397.52

County Assessment - 1968 Underestimate	24,459.02
--	-----------

Contributory Retirement	196,000.00
-------------------------	------------

Overlay Deficit - 1966	797.04
------------------------	--------

Overlay Deficit - 1967	621.60
------------------------	--------

Overlay Deficit - 1968	26,105.17
------------------------	-----------

TOTAL - ALL APPROPRIATIONS AND ASSESSMENTS \$ 10,746,346.21

REPORT OF BOARD OF ASSESSORS

RECAPITULATION OF 1969 TAX RATE

Less Deductions

Estimated Receipts - City - 1969

Motor Vehicle & Trailer Excise	\$ 730,004.08
Licenses	8,696.75
Fines	9,454.35
Special Assessments	35,996.03
General Government	22,580.67
Protection of Persons & Property	9,250.77
Health & Sanitation	9,090.30
Highways	2,853.27
Schools	44,642.93
Libraries	1,618.50
Recreation	5,225.10
Public Service Enterprises	334,751.13
Cemeteries	20,315.68
Interest on Taxes & Deposits	18,427.49
Total from Local Aid Fund	<u>1,772,793.95</u>

TOTAL - 1969 ESTIMATED CITY RECEIPTS \$ 3,025,701.00

Estimated Receipts - 1968 Overestimates 19,011.01

Available Funds

TOTAL ALL DEDUCTIONS \$ 463,358.59
3,508,070.60

Amount to be Raised by Taxation \$ 7,700,166.48

How Raised

Personal Property \$4,448,100.00 @ \$126.60 per M	
	\$ 563,129.46
Real Estate \$56,374,700.00 @ \$126.60 per M	
	<u>\$ 7,137,037.02</u>

TOTAL RAISED \$ 7,700,166.48

REPORT OF BOARD OF ASSESSORS

Number of Parcels Assessed	8,532
Number of Motor Vehicle Excises Levied	17,616
Number of Dwellings Assessed Upon	7,371

VALUATION OF EXEMPTED PROPERTY

	<u>PERSONAL</u>	<u>REAL ESTATE</u>
City Property Publicly Used	\$ 405,200.00	\$ 7,925,550.00
City Property Not So Used		67,125.00
Benevolent Institutions	366,000.00	1,608,300.00
Cemeteries	500.00	19,400.00
Charitable Institutions	22,350.00	84,400.00
Houses of Religious Worship	159,400.00	1,680,100.00
Literary Institutions	15,000.00	181,100.00
Organizations of War Veterans	7,600.00	62,100.00
Parsonages	38,000.00	154,000.00
Commonwealth of Massachusetts		234,400.00
	<u>\$ 1,014,050.00</u>	<u>\$ 12,016,475.00</u>

The Following Additional Assessments were Committed:

Motor Vehicle Excise	(17,616)	\$ 798,470.03
Apportioned Sewer Assessments	\$ 8,135.00	
" Sidewalk "	2,002.36	
" Street "	14,616.00	
" Water "	98.00	
" Water Liens	25,019.32	
" Committed Interest	<u>8,756.71</u>	
		\$ 58,627.39

The Board of Assessors held 29 Hearings during the year 1969.

The following abatements and exemptions were granted in 1969:

Clause 41 (Elderly Persons)	\$ 232,658.04	
Clause 59 - Personal Property	3,051.06	
Clause 59 - Real Estate	38,953.54	
Clause 17	16,996.05	
Clause 18	291.18	
Clause 22 (Veterans)	<u>141,749.80</u>	
		\$ 433,699.67

Respectfully Submitted:

Frank E. Pichman

W. Dennis Lamer

Robert B. Harris

BOARD OF ASSESSORS

ADDENDUM

Year	Census	Dwell-ings	Polls	Value Buildings	Value Land	Total Val. Real Estate	Value Personal Estate	Total Value-ation	Rate per \$1 000	City Appor-portion	Sewer-age Tax	Other State Loans	State Tax	County Tax	Overlay	Total Tax Levy	Year
1949	27,928	6,076	9,015	30,599,200	8,041,750	38,640,950	3,830,800	42,471,750	42.00	2,775,091.66 1505,779.95	50,536.79	53,625.17	0.00	18,952.17 19,326.54	25,008.40 625.80	3,016,947.08 *1,223,503.58	1949
1950	27,973	6,156	8,981	31,168,500	8,079,400	39,247,900	3,360,600	42,608,500	42.00	2,453,410.37 1425,385.17	61,381.35	65,614.32	0.00	114,034.08 21,887.19	25,000.00 529.67	3,167,245.15 *1,359,726.15	1950
1951	28,226	6,279	9,019	31,996,700	8,149,350	40,146,050	3,554,250	43,700,300	46.00	2,796,487.39 1200,763.66	60,072.82	54,889.67	0.00	98,478.29 28,422.61	27,000.00 8.40	3,266,122.79 *1,237,870.99	1951
1952	28,313	6,409	9,021	33,242,450	8,234,300	41,476,500	3,719,150	44,695,900	53.80	3,079,186.82 1277,726.82	54,215.99	80,488.60	0.00	123,755.80 113,788.56	35,450.43 2,061.83	3,686,674.40 *1,261,992.98	1952
1953	28,335	6,506	8,981	34,482,100	8,335,050	42,817,150	3,243,400	46,050,550	52.80	3,178,765.89 1462,019.15	59,101.92	67,226.70	0.00	108,738.00 39,235.21	42,221.07 4,559.03	3,911,868.97 *1,461,909.93	1953
1954	28,538	6,556	8,942	35,242,950	8,345,150	43,588,100	3,142,400	46,920,500	54.40	3,384,078.17 1228,380.89	51,220.61	98,098.80	0.00	109,487.12 34,862.71	41,385.08 523.38	3,948,036.76 *1,377,677.56	1954
1955	29,239	6,720	9,031	36,344,450	8,398,200	44,742,650	3,358,200	48,100,850	55.40	3,489,274.98 280,787.04 H 85,661.95	55,468.84	94,415.14	0.00	108,419.00 12,504.12	52,012.81 5,432.79	4,204,036.87 *1,521,187.78	1955
1956	29,304	6,830	8,970	37,211,050	8,431,750	45,642,800	3,392,650	49,035,450	58.00	3,702,814.17 1,097,855.28 H 10,725.90	65,638.60	106,843.07	0.00	132,666.91 30,757.95	56,804.91 1,327.16	5,213,243.95 *2,351,247.85	1956
1957	29,713	6,910	9,005	38,144,600	8,163,200	46,757,800	3,584,400	50,342,200	59.80	3,933,387.92 1,474,735.70	75,344.24	108,453.50	0.00	137,917.14 32,206.14	64,641.21 145.80	4,826,831.65 *1,798,356.09	1957
1958	29,933	6,973	8,976	38,825,900	8,659,700	47,485,600	3,608,700	51,094,300	63.60	4,593,888.95 1,105,919.85	105,919.85	105,753.93	0.00	166,073.93 28,849.77	71,190.17 1,467.23	5,073,143.83 *1,805,594.35	1958
1959	30,238	6,990	8,925	39,332,800	8,702,600	48,035,400	3,675,750	51,711,150	66.30	4,518,908.36 1,434,424.92	118,269.79	104,559.08	0.00	160,225.49 38,962.00	78,089.90 262.00	5,453,701.54 *2,007,402.29	1959
1960	30,570	7,050	8,944	40,020,000	8,741,600	48,761,600	3,719,900	52,481,500	69.80	4,765,217.70 1,343,080.13	62,853.60	109,161.26	0.00	170,918.33 35,850.85	87,871.47 2,787.10	5,577,740.44 *1,896,643.74	1960
1961	30,695	7,095	8,914	40,781,600	8,756,300	49,537,900	3,791,900	53,329,800	71.40	5,028,175.41 1,296,372.68	71,492.06	128,686.39	0.00	206,036.44 4,685.23	98,556.38 4,486.37	5,875,490.96 *2,049,915.24	1961
1962	31,129	7,140	8,959	41,836,500	8,844,100	50,680,600	3,868,600	54,549,200	75.80	5,326,097.12 1,260,656.19	267,222.10	140,845.14	0.00	188,372.17 44,031.14	95,119.23 2,308.52	6,324,651.61 *2,171,904.25	1962
1963	31,374	7,171	8,984	42,296,200	8,885,400	51,181,600	3,913,400	55,095,000	82.00	5,760,055.96 808,737.25	182,676.99	179,622.27	0.00	201,686.80 5,215.56	108,553.23 5,215.56	7,297,489.34 *2,761,731.34	1963
1964	31,876	7,210		42,764,100	8,895,000	51,659,100	4,067,000	55,726,100	87.80	6,023,625.26 607,562.09	190,599.04	196,069.69	0.00	213,211.76 5,711.14	205,326.02 25,852.98	7,601,205.17 2,708,453.59	1964
1965	32,105	7,255		43,710,350	8,949,600	52,659,950	4,092,900	56,752,850	97.40	6,544,469.72 313,690.13	219,978.94	233,812.16	0.00	223,417.30 4,820.16	242,093.55 40,474.27	8,004,797.24 2,476,789.11	1965
1966	32,237	7,299		44,417,900	8,990,500	53,408,400	4,162,350	57,570,750	97.20	7,145,014.13 304,625.45	191,868.33	244,731.04	0.00	258,837.11 4,995.83	271,279.94 53,460.66	8,718,836.58 3,122,959.68	1966
1967	32,348	7,330		45,363,306	9,120,700	54,484,000	4,246,350	58,730,350	103.60	7,854,397.55 483,166.65	216,003.10	262,123.96	0.00	343,490.47 6,610.64	293,896.32 22,048.22	9,812,659.41 3,244,962.75	1967
1968	32,629	7,347		46,190,100	9,380,200	55,570,300	4,403,300	59,973,600	113.60	8,387,455.69 296,145.56	230,598.98	305,032.47	0.00	335,125.95 8,696.36	360,859.88 43,486.26	10,252,751.26 3,122,830.44	1968
1969	32,907	7,371		46,494,600	9,880,100	56,374,700	4,448,100	60,822,800	126.60	9,002,923.83 463,358.59	225,374.06	394,593.58	0.00	388,811.14 24,586.38	446,471.21 27,523.81	11,208,237.08 3,508,070.60	1969

† from Available Funds

* Receipts



REPORT OF THE BOARD OF HEALTH

ANNUAL REPORT OF THE BOARD OF HEALTH

of the

CITY OF MELROSE

for the

Year Ending December 31st.
1969

Organization of Board

Dr. John G. Goulding, Chairman
Lawrence E. Simpson Robert C. Daniels, Members
Helen F. Adams, Director

School Physicians

Thomas M. Hearne, M.D.
John S. Graf, M.D., George M. Glines, M.D.

Public Health Nurses

Jane H. Lord, P.H.N., Marjorie Martell, P.H.N.
Emily Carpenter, P.H.N. Edith Hersam, P.H.N.
Patricia Lowery, R.N.

Dentist

Ezra J. Kennison, D.M.D.

Dental Hygienist

Mabel D. Cianciolo, R.D.H.

Inspectors

Animal	Cornelius Thibeault, D.V.S.
Code Enforcement	Arnold E. Johanson
Sanitary	John J. Devine

REPORT OF THE BOARD OF HEALTH

To the Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts 02176.

Gentlemen:

We submit herewith a review of the health conditions of the city and a statement of the acts of the Board of Health for the year ending December 31, 1969.

CHANGES IN PERSONNEL -

On May 31, 1969 Mr. Paul E. Troy resigned from the Board to accept the position of City Solicitor of Melrose. He served on this Board for twenty-five years. His service was outstanding for its high order of intelligence, application, perspicacity and conscientiousness. He will be missed.

On June 2, 1969, Mr. Robert C. Daniels was appointed to fill the vacancy on the Board. We welcome him.

Dr. Richard Watson resigned from the position of school physician July 31, 1969 because he was leaving the city. We thank him for his years of service. Dr. George M. Glines has replaced Dr. Watson.

GENERAL HEALTH -

No remarkable changes in the usually excellent health of this community took place in 1969. There were 281 deaths of Melrose residents. 159 of whom were over 70 years of age. There were 497 live births to Melrose parents in 1969 compared to 491 births in 1968. 31 of these births were premature and this prematurity accounted for 7 of the 12 deaths of infants under 1 year of age during the past year.

SCHOOL HEALTH -

The school health program provides:

1. Periodic physical examinations of all school children.
2. Health education to pupils.
3. First-Aid services.
4. Examination of school environment for possible unhealthful conditions.
5. A dental clinic for those unable to obtain such service elsewhere.
6. Tine testing for tuberculosis of selected grades.

Although we were unable to fill the position of Supervisor of Nurses the remainder of our nursing staff was able to provide the usual services in a commendable manner.

REPORT OF THE BOARD OF HEALTH

COMMUNICABLE DISEASES -

There were 426 cases of communicable diseases reported in 1969 compared to 522 in 1968. As part of its continuing program to reduce the incidence of such diseases this department administered the recently developed german measles vaccine to one thousand children in kindergarten through grade 3. This shall continue in 1970.

Tuberculosis - 3 new cases were reported this year. There were no deaths from tubercular infection.

Measles - Not a single case of measles was reported during 1969.

Rabies Control - 318 dogs were inoculated against rabies this year. There were no cases of rabies in the city.

Scarlet Fever - We had 17 cases of scarlet fever reported this year as compared to 14 cases in 1968.

MENTAL HEALTH -

Melrose contributed the sum of \$14,000.00 to the Eastern Middlesex Mental Health Association, Inc., for services rendered to 8 pre-school children; 74 children and 72 adults.

ENVIRONMENTAL SANITATION -

The Health Department maintains constant surveillance of those factors in the community which have a direct effect on the health of its inhabitants. These include all food serving establishments, waste disposal systems, infestation by insects or rodents, lodging houses, boarding homes for the aged, nursing homes, and day care centers for children.

Regular inspections are made of all food processing and serving establishments. In addition, many additional inspections are made in response to all complaints of nuisances or unhealthful conditions.

The mosquito control program, under the capable direction of Mr. Frank Bennett, was very successful in 1969.

Rodent control, a vexing problem in an urban area, has been receiving increased attention in recent years with higher appropriations to help us cope with this situation.

RECOMMENDATIONS -

1. Fluoridation of Melrose water supply.
2. Larger quarters for the Health Department.
There is now insufficient space for desks of present personnel and all positions are not filled.

REPORT OF THE BOARD OF HEALTH

This Board is grateful for the cooperative assistance it received from all other municipal departments in the performance of its tasks. We thank, also, the members of the Health Department for their fine service during the past year.

Respectfully submitted,

John G. Goulding Board of
Lawrence E. Simpson.. Health of
Robert C. Daniels.... Melrose

REPORT OF THE BOARD OF HEALTH

TABLE I
FINANCIAL STATEMENT

	Totals 1969		Totals 1968
Total Appropriation & Supplementary Appropriation	\$108,022.65	\$.....	\$99,469.86
<u>EXPENDITURES</u>			
Salaries and Wages.....	\$ 67,130.47	\$.....	\$61,178.66
Other Expenses.....	\$ 3,050.99	\$.....	\$ 2,797.20
Telephone.....	\$ 268.28	\$ 263.85	
Car Allowance-Public Health Work.....	2,299.00	2,254.75	
Sundries & Printing.....	284.43	115.11	
Office Supplies.....	179.03	140.54	
Postage & Express.....	20.25	22.95	
Tuberculosis.....	\$ 3,482.35	\$.....	\$ 842.38
Dental Clinic-Salaries.....	\$ 9,495.96	\$.....	\$ 8,933.94
-Administrative Expense.....	897.54		937.93
Quarantine & Contagious Disease.....	\$ 322.63	\$.....	\$ 330.00
Polio Clinic.....	\$ 120.00	\$.....	\$ 120.00
Children's Mental Health Center.....	\$ 14,000.00	\$.....	\$12,296.00
Mosquito Suppression.....	\$ 5,992.88	\$.....	\$ 3,836.85
Control & Extermination of Rats.....	\$ 994.00	\$.....	\$ 987.00
Care of Premature Babies.....	\$.	\$.....	\$.
Immunization of Dogs (Rabies).....	\$ 467.12	\$.....	\$ 450.05
Total Expenditures.....	\$105,953.94	\$.....	\$92,710.01
Revenues of Board of Health***.....	\$ 846.00	\$.....	\$ 887.88
Licenses.....	\$ 369.00	\$ 368.00	
Reimbursements.....	.	78.88	
Dog Clinic.....	477.00	441.00	

***Not available for Board of Health use.

REPORT OF THE BOARD OF HEALTH

TABLE II

DEATHS IN MELROSE, CLASSIFIED AS TO CAUSE
(INCLUDING MELROSE-WAKEFIELD HOSPITAL)

	MALES	FEMALES
I Infectious and Parasitic Diseases.....	4	1
II Cancer & Other Tumors.....	34	58
III Diseases of Nutrition, Rheumatism, etc.....	0	9
IV Diseases of the Blood & Blood Forming Organs.....	0	0
V Chronic Poisoning & Intoxication.....	0	0
VI Diseases of the Nervous System and Sense Organs.....	26	46
VII Diseases of the Circulatory System.....	100	106
VIII Diseases of the Respiratory System.....	23	5
IX Diseases of the Digestive System.....	7	3
X Diseases of the Genito-urinary System.....	6	7
XI Diseases of Pregnancy, Childbirth and the Puerperium.....	0	0
XII Diseases of the Skin & Cellular Tissue.....	0	0
XIII Diseases of the Bones and Organs of Movement.....	0	0
XIV Congenital Malformations.....	1	1
XV Diseases Peculiar to the First Year of Life.....	9	6
XVI Senility.....	3	1
XVII Violent or Accidental Deaths.....	4	2
XVIII Ill-defined & Unknown Causes.....	0	1
Total.....	217	246

There were 19 stillbirths in 1969 in Melrose.

Deaths of all persons in Melrose.....	Males	217
(exclusive of 19 stillbirths)	Females	246
	Total	463

There were 4 stillbirths to Melrose residents in 1969.

Deaths of all Melrose residents	Males	136
(exclusive of 4 stillbirths)	Females	145
	Total	281

Of these deaths, children under one year of age.... 12
Persons over 70 years of age.....159

TABLE III

INFANT MORTALITY TO ALL MELROSE PARENTS

Year	Live Births	Deaths of Infants under one year	Infant Mortality Per 1000 Live Births
1969	497	12	24.2

Children born in Melrose to Melrose parents.....	260
Children born elsewhere to Melrose parents.....	237
Children born in Melrose to non-residents.....	1189
Total.....	1686

POPULATION JANUARY 1, 1969 - 32,907

REPORT OF THE BOARD OF HEALTH

REPORT OF THE PUBLIC HEALTH NURSES

Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

As Acting Supervisor of Public Health Nursing, I herewith submit the following report for the year 1969:

PUBLIC HEALTH NURSING IN SCHOOLS -

Visits to Schools.....	2,342
Interviews with pupils.....	12,702
Interviews with teachers.....	3,464
Physical examinations.....	1,333
Number of pupils tine tested for tuberculosis....	1,255
Number of pupils immunized against german measles	997
Emergency care given in schools.....	3,892
Home visits in behalf of school children.....	202
Vision tests (St.Mary's Parochial Schools).....	762
Vision failures found.....	62
Hearing tests (St.Mary's Parochial Schools).....	762
Hearing failures found.....	39

HANDICAPPED CHILDREN -

The annual census showed 86 children on the register in 1969. Handicaps included were; congenital defects, asthma, epilepsy rheumatic fever, etc. Home visits were made by the public health nurses. The School Department employs a visiting teacher to instruct children who are unable to attend school. Transportation is provided for those able to attend school. The nurses of the Board Health supervises in order to ascertain that all rehabilitation facilities are made available to the parents either through the private physician or clinics.

IMMUNIZATION CLINICS -

Twelve clinic sessions were held with Dr. M. H. Rovner officiating.

- 7 completed the triple antigen against diphtheria-whooping cough and tetanus.
- 7 received booster doses.
- 30 received the two necessary drinks of Sabin trivalent oral poliomyelitis vaccine.
- 8 received booster drinks.
- 87 received rubeola (measle)vaccine.

PREMATURE INFANT PROGRAM -

Number of premature births reported.....	31
Number of deaths due to this prematurity.....	8
Number of premature infants visited.....	23

REPORT OF THE BOARD OF HEALTH

REPORT OF SCHOOL DENTIST

Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

I hereby respectfully submit to the members of the Board of Health my annual report for the year 1969:

Working Days.....	172
Pupils examined.....	542
Pupils treated.....	538
Number of fillings.....	2,071
Number of extractions.....	40
Number of plastic fillings.....	58
Number of completed cases.....	240
Number of oral prophylaxis.....	240
Number of sodium fluoride treatments.....	240
Number of post operative treatments.....	17

Work done in my private office:

Number of X-rays.....64

I wish, in closing to thank those members of the School Department who helped to facilitate the work of the Dental Clinic. I particularly want to express my gratitude to Mrs. Mabel Cianciolo Registered Dental Hygienist for the cooperation and her valuable assistance rendered to me throughout the year.

Very truly yours,

Ezra J. Kennison

Ezra J. Kennison, D.M.D.,
School Dentist.

REPORT OF THE BOARD OF HEALTH

REPORT OF THE INSPECTOR OF ANIMALS

To the Board of Health,
City of Melrose, Massachusetts 02176.

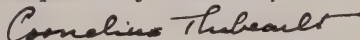
Gentlemen:

As Inspector of Animals for the City of Melrose, I herewith submit the following report for the year ending December 31, 1969:

One Hundred and Forty Two (142) dogs were examined and quarantined for rabies observation as having inflicted injury by biting or scratching persons. There were no cases of rabies in the City this year.

There are no cattle within this City.

Respectfully submitted,



Cornelius Thibeault, D.V.S.,
Inspector of Animals.

REPORT OF THE BOARD OF HEALTH

REPORT OF CODE ENFORCEMENT INSPECTOR

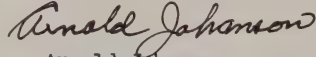
Board of Health,
City of Melrose,
Massachusetts 02176.

Gentlemen:

As Code Enforcement Inspector for the City of Melrose, I respectfully submit herewith the following report for the year ending December 31, 1969:

Number of Buildings Inspected.....	269
Number of Dwelling Units Inspected....	475
Number of Re-Inspections.....	645
Number of Violations Found.....	950
Number of Letters sent.....	135
Number of Violations Corrected.....	842
Number of Violations Partially corrected.....	46
Number of Violations not corrected but arrangements made to do so with Contractors.....	62

I would like to thank the various City Departments for complete cooperation in assisting me in my work.

Very truly yours,

Arnold Johanson,
Code Enforcement Inspector.

REPORT OF THE BOARD OF HEALTH

REPORT OF THE SANITARY INSPECTOR

To the Board of Health,
Melrose, Massachusetts 02176.

Gentlemen:

The Sanitary Inspector herewith submits his annual report
from January 1, 1969 to December 31, 1969.

INSPECTION OF MILK

INSPECTION:

Pasteurizing Plants.....	17
Ice Cream Plants.....	4

SAMPLES COLLECTED:

Market Milk.....	14
Grade "A" Milk.....	8
Homogenized Milk.....	181
Special Milk.....	67
Cream.....	36
Ice Cream.....	18

LABORATORY REPORT:

Chemical analysis of milk and cream.....	301
(found below standard, 4)	
Bacteriological examination of milk and cream.....	659
(found below standard, 51)	
Coliform count, milk and ice cream.....	336
(found below standard, 29)	
Chemical analysis of ice cream.....	18
Bacteriological examination of mix and ice cream.....	54
Phosphatase test.....	324
Total Solids.....	195
(found below standard, 3)	
Presumptive test-Lactose Broth.....	98

DAILY RETAIL SALES MILK PRODUCTS (Dealers' Declaration)

Pasteurized Milk.....	11,301 quarts
Skim and Non-Fat Milk.....	3,600 quarts
Cream.....	156 quarts

LICENSES AND PERMITS (Recommended to be Issued)

Milk and Oleomargerine, stores and dealers.....	82
Ice Cream Manufacturing Permits.....	1
Ice Cream Sales Permits.....	61
Food Service Permits	29

REPORT OF THE BOARD OF HEALTH

GEOMETRICAL AVERAGES FOR THE YEAR 1969

MARKET AND HOMOGENIZED MILK

<u>Dealer</u>	<u>Milk Fat</u>	<u>Plate Count</u>
State Standard.....	3.35%	5,000
Market:		
Brookside (First National Stores).....	3.70	1,300
Happy Valley Dairy.....	3.76	2,000
Hoods, H.P. & Son.....	3.85	500
Spear, Clinton W.....	3.70	1,600
Sunnyhurst Dairy, Inc.....	3.85	1,500
United Farmers of New England.....	3.70	1,000
Whiting Milk Company.....	3.70	1,500
West Lynn Creamery.....	3.68	2,000
Homogenized:		
Brookside (First National Stores).....	3.75	2,500
Castle Hill Farm.....	3.65	3,500
Deary Bros.....	3.58	4,000
Garellick Bros.....	3.68	3,500
Happy Valley Dairy.....	3.60	3,000
Hoods, H.P. & Son.....	3.78	620
Spear, Clinton W.....	3.72	1,600
United Farmers of New England.....	3.78	1,300
Sunnyhurst Dairy, Inc.....	3.82	1,000
Ware Dairy.....	3.61	3,200
West Lynn Creamery.....	3.68	3,300
Whiting Milk Company.....	3.65	1,900

INSPECTION OF FOOD

INSPECTIONS:

Common Victuallers.....	233
Stores-Food.....	203
Stores-Drug.....	14
Bakeries.....	30
Nuisance Complaints.....	103
Number of investigations made concerning complaints.....	180
Animal Permits Inspections.....	21
Animal Permits (recommended to be issued).....	9
Private Sewage Disposal Permits Inspected.....	1
Bacteriological examination of eating utensils.....	390
(found above standard plate count of 100 colonies, 38)	
Hotel Inspections.....	10
Mobile Truck Inspections.....	19
Catering Inspections.....	30
Inspection of Swimming Pools.....	15
Lactose Broth Tube Cultures.....	68

Foods Condemned as "Unfit for Human Consumption":

38 lbs. Meat
 22 lbs. Candy
 25 lbs. Fruit and Vegetables
 72 cases Tonic
 13 lbs. Cheese
 22 cans (rusty)

REPORT OF THE BOARD OF HEALTH

INSPECTION OF FOOD

AVERAGES FOR THE YEAR 1969

	Bacterial Count		
	Dishes	Glasses	Silverware
State Standard (not over).....	100	100	100
COMMON VICTUALLERS' LICENSES:			
Bellevue Golf Club.....	25	35	90
Brighams, Inc.....	15	10	60
Caruso Pizza House.....	P.S.	P.S.	P.S.
Festival of Food Restaurant.....	90	100	90
Franklin Square Restaurant.....	60	40	30
Friendly Ice Cream (106 Main Street).....	30	50	91
Friendly Ice Cream (886 Main Street).....	45	30	51
Golden Gate Restaurant.....	20	45	11
The Lobster Shop.....	35	70	40
Lou's Lunch.....	80	90	16
Melrose Donut Shop.....	25	35	90
The Fry Kettle.....	P.S.	P.S.	P.S.
Melrose-Wakefield Hospital Auxiliary.....	15	60	95
Regent Delicatessen.....	25	75	95
Sub-Villa, Inc.....	P.S.	P.S.	P.S.
Stearns & Hill, Inc.....	70	45	61
The Towne House.....	40	30	35
Town-Line Motel Restaurant.....	75	75	20
Tina's Place (Ro-do-Inc.).....	P.S.	P.S.	P.S.
FOUNTAIN SERVICE STORES:			
LeBlanc Pharmacy (Grove Street).....		60	91
Emerson Pharmacy.....		40	35

P.S. "Paper Service"

Respectfully submitted, ,

John Devine
John Devine
Sanitary Inspector.

REPORT OF BUILDING DEPARTMENT

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Building Department respectfully submits, herewith, its annual report for the year 1969.

The building, plumbing, and gas permits issued for the year are classified below.

<u>No.</u>	<u>Classification</u>	<u>Estimated Cost</u>
12	Single dwellings	\$ 135,500.00
2	Apartments	94,600.00
78	Reshingles	42,477.00
58	Alterations (Dwelling)	102,595.00
22	Alterations (Other)	59,950.00
8	Garages	10,300.00
30	Swimming pools	57,144.00
1	Tank	350.00
1	Restoration of fire damage	800.00
1	Congregational Church	700,000.00
1	Warehouse	30,000.00
1	Home for the Elderly	2,635,000.00
1	Business building	33,000.00
<u>15</u>	<u>Demolitions</u>	<u>---</u>
<u>231</u>	<u>Building permits</u>	<u>\$3,091,716.00</u>

PLUMBING AND GAS DIVISION:

16	Permits to do plumbing in new buildings	\$ 253,100.00
353	Permits to replace plumbing in old buildings	91,185.00
63	Permits for the addition of plumbing in old buildings	33,925.00
3	Permits for new sewer connections in old buildings that required plumbing	<u>1,150.00</u>
<u>437</u>	<u>Plumbing permits</u>	<u>\$ 379,360.00</u>
<u>448</u>	<u>Gas permits</u>	<u>\$ 26,780.00</u>

Number of plumbing fixtures installed	1,641
Number of visits of inspection for plumbing	789
Number of water tests for plumbing	7
Number of gas fits installed	38
Number of gas appliances installed	521
Number of visits and tests on gas work	571

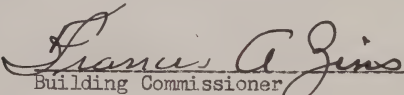
REPORT OF BUILDING DEPARTMENT

A total sum of \$7,341.70 was received by the Building Department from January 1 to December 31, 1969 for building, plumbing, and gas permit fees, code books, zoning maps, and Board of Appeal applications.

231	Building permits	\$ 4,147.00
437	Plumbing permits	1,849.00
441	Gas permits	298.50
152	Code books	93.20
36	Zoning maps	9.00
27	Board of Appeal applications	<u>945.00</u>

Total fees \$ 7,341.70

Respectfully submitted,


Building Commissioner

REPORT OF CEMETERY COMMITTEE

To the Honorable Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Cemetery Committee herewith submits the annual report for the year ending December 31, 1969.

The regular work on maintenance has been carried out in the usual efficient manner, although the Superintendent has been somewhat handicapped because of lack of men due to illness.

The Cemetery Committee and Department were saddened by the death of our office clerk, Mr. William Orcutt, shortly after his retirement.

The cemetery is growing each year. The Veterans area of Section H has been surveyed and detailed. Also, an additional six - six grave lots have been laid out.

Work within the cemetery was made more efficient during 1969 with the purchase of a new Case Model 580-K tractor with a backhoe and front end loader. Also purchased was an 18" trenching bucket for the backhoe.

Two large elm trees that were diseased, one located in Section 2, the other in Section A, were removed during the year. The remains of a winter-damaged spruce tree were also cleared away.

Twenty-eight avenue signs and posts were purchased to replace those missing or damaged.

1969 has been a bad year for vandals. The department has had to re-mount and/or repair over thirty (30) monuments that were overturned between April 15th and 18th. Work was performed by Severence Trucking at a cost of \$275.00. Money for this was appropriated by the Board of Aldermen from the Excess and Deficiency Account.

Corner bounds and numerals were installed in Section 9, according to plan.

A trench was opened for installation of electric cable to the garage to correct the electrical problem existing there.

Tools and a chain saw, stolen by vandals, have nearly all been replaced.

Appropriation for micro-filming of records was awarded and work will start on this presently.

Three sections of stone wall inside the cemetery, along Locust Avenue, have been repaired.

The following new equipment was purchased in 1969: 2-Grass Sets, 4-20" Rotary Mowers, 1-21" Rotary Mower and 1-8 H.P. Sweeper (Giant Blo).

The Committee wishes to extend a vote of thanks to the Public Works Department and Pine Banks Park for their assistance and cooperation during the past year.

Respectfully submitted,
The Cemetery Committee

Joseph Casey, Chm
A. Ernest Heltzer
John P. Shelton

REPORT OF CEMETERY COMMITTEE

To the Cemetery Committee
Melrose
Massachusetts

Gentlemen:

The following is the report of the Superintendent of the
Wyoming Cemetery for the year ending December 31, 1969.

Interments

Adults	196
Children, 12 years or under	10
Cremated remains	<u>15</u>
Total	221

Sale of Lots

Sold during the year	25
Number sold to January, 1969	<u>2,943</u>
Total	2,968

Sale of Graves

Sold during the year	63
Total number sold to January, 1969	<u>5,786</u>
Total	5,849

Number of Lots under Perpetual Care 2,424

Number of Graves under Perpetual Care 5,849

Number of Lots available 196

Regular Sections 4, 5, 6, 9

Old Lots in Perpetual Care 1

Number of Lots available 12

Regular Sections D, H, 2

Respectfully submitted,

Kenneth E. Malenchini
Kenneth E. Malenchini, Sr.
Superintendent

REPORT OF CEMETERY COMMITTEE

SUMMARY OF RECEIPTS & EXPENDITURES

Receipts for Departmental Expenditures

Appropriations and Transfers	\$ 75,000.00
Perpetual Care Income Account	47,285.60
Lots and Graves Account	8,600.00

Departmental Expenditures

From Appropriations and Transfers	74,852.77
Perpetual Care Income-Order #16500 (1,750.00)...	
Perpetual Care Income-Order #16564 (8,599.95)...	
Lots and Graves Account-Order #16578 (463.01)...	
Lots and Graves Account-Order #16579 (316.00)...	
Lots and Graves Account-Order #16580 (1,000.00).	
Board of Aldermen-Order #16581 (275.00).....	
Lots and Graves Account-Order #16582 (360.90)...	
Board of Aldermen-Order #16621 (625.00).....	
Lots and Graves Account-Order #16726 (348.70)...	
Board of Aldermen-Order #16727 (465.02).....	
From Perpetual Care Income Account	35,435.55
From Lots and Graves Account	2,488.61

Unexpended Balance

To Revenue 1969	147.23
To Revenue 1970 Appropriation Accounts....	22,633.27

Total Payroll

Salaries and Wages	60,625.00
Perpetual Care Income Account	22,218.72

CASH RECEIPTS

Interments	\$ 10,645.00
Foundations	1,744.24
Lot Sales	2,136.00
Grave Sales	2,664.00
Perpetual Care	19,450.00
Annual Care	139.98
Miscellaneous	1,020.00
Liners	<u>4,575.00</u>
	\$ 42,374.22

REPORT OF CEMETERY COMMITTEE

DETAILS OF APPROPRIATIONS TRANSFERS AND EXPENDITURES

CEMETERY DEPARTMENT

Year Ending December 31, 1969

	Appropriations and Transfers	Expenditures	To Revenue 1970	To Revenue 1969
Salaries and Wages	\$ 60,000.00	\$ 60,000.00		
Salaries and Wages #16621	625.00	625.00		
Salaries and Wages (Perpetual Care Income Account)	22,218.72	22,218.72		
Maintenance and Other Expenses	9,500.00	9,500.00		
Maintenance and Other Expenses (New Equipment #16496)	1,000.00	997.90		2.10
Maintenance and Other Expenses (Perpetual Care Income Account)	2,866.88	2,866.88		
Grave Liners	3,000.00	2,989.85		10.15
Surveying and Purchase of Markers (Lots and Graves Account-#16253)	323.64	323.64		
Surveying, Purchase of Markers & Staking (Lots and Graves Account-#16582)	1,500.00	360.90	1,139.10	
Replace Tank and Pump at Garage (Perpetual Care Income Account-#16500)	2,000.00	1,750.00	250.00	
Micro-filming of Records (Perpetual Care Income Account-#16519)	2,500.00		2,500.00	
Purchase of Truck and Backhoe (Perpetual Care Income Account-#16564)	17,700.00	8,599.95	9,100.05	
Purchase of Signs and Sign Posts (Lots and Graves Account-#16578)	600.00	463.01	136.99	
Forestry Work (Lots and Graves Account-#16579)	1,500.00	316.00	1,184.00	
Purchase of Loam (Lots and Graves Account-#16580)	1,000.00	1,000.00		
Vandalism #16581	275.00	275.00		
Underground Electric Cable (Lots and Graves Account-#16726)	4,000.00	348.70	3,651.30	
Replacement of Stolen Equipment-#16727	600.00	465.02		134.98
Road Construction	4,123.03		4,123.03	
Pond Filling and Draining	548.80		548.80	
	<u>\$135,881.07</u>	<u>\$113,100.57</u>	<u>\$ 22,633.27</u>	<u>\$ 147.23</u>

REPORT OF CITY AUDITOR

To His Honor the Mayor, and
The Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

In compliance with the provision of Chapter 2, Section 39, of the revised ordinances, I hereby submit the annual report of the City Auditor for the year ending December 31, 1969.

I have examined the several trust funds of the Treasurer-Collector and the Trust funds of the trustees of the Public Library together with all securities, coupons and savings accounts in the savings banks and trust companies. All income for the year was accounted for and all expenditures were properly supported by vouchers.

During the fiscal year 1969 all known obligations of the city were paid in full or adequate reserves established to provide for their ultimate payment. all serial loans and short term debt obligations were paid when due. Interest payment on all forms of outstanding debt were promptly made.

Respectfully submitted,

Arthur M. Goddard
City Auditor

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1969

REPORT OF CITY AUDITOR

<u>Assets</u>		<u>Liabilities and Reserves</u>	
Cash:			
General			
Special - Cemetery Sale of Lots and Graves	\$623,634.82	Employees Payroll Deductions:	
Advances for Petty:	55,872.38	Federal Withholding Tax	\$4,151.10
Collector		State Withholding Tax	19,320.29
Library	\$150.00	Group Insurance, Chapter 32B	8,478.07
Cemetery	25.00	Optional Life Insurance	465.00
School Athletics	10.00	Elderly Government Retirees	223.39*
School Lunch	200.00	Teachers Tax Sheltered Annuities	.04
School Debating	220.00		
School Visual Education	100.00		
Park	50.00		
	130.00		
		Tailings	784.18
		Dog Licenses Due County	33.25
		Overestimates of 1969	
		State Assessments	27,276.05
Accounts Receivable:			
Taxes		Guarantee Deposits:	
Levy of 1968 Personal	738.40	Sewer	2,850.00
Real	684.84	Driveways	405.00
1969 Personal	7,354.18	Water Inside Service	2,513.00
Real	127,576.09	Tax Titles	2,410.00
		Contracts	350.00
Motor Vehicle and Trailer Excise		Mass. Construction Forfeit	2,000.00
Levy of 1967	5,411.50		
1968	5,009.05	Cemetery Perpetual Care Bequests	
1969	26,040.67		10,528.00
			8,307.00
		Trust Funds:	
Special Assessments:		A.C. Marie Currier	374.51
Sewer Added to Taxes 1969	402.00	Cemetery Perpetual Care - Income	1,039.57
Sidewalk Added to Taxes 1969	41.00	Cemetery Flower Fund	515.58
Street Added to Taxes 1969	643.00		
Committed Interest 1969	351.67	Unexpended Appropriation Balances	
			312,996.78
Tax Titles and Possessions:			
Tax Titles	75.07	Sale of Tax Title Possession Fund	14,443.25
Tax Title Possessions	17,432.69		
		Sale of Real Estate Fund	1,000.00
Water:			
Water Rates	59,637.78	Federal Funds for Welfare	3,000.00
Water Rates Added to Taxes	1,129.22		
		Sale of Lots and Graves and Accumulated Income	57,945.38

REPORT OF CITY AUDITOR

CITY OF METROSE, MASS. Balance Sheet - December 31, 1969

<u>Assets</u>		<u>Liabilities and Reserves</u>	
Aid to Highways:			
State	\$19,632.41		
County	10,118.50		
	29,750.91		
Departmental:			
Memorial Building	22.20	Receipts Reserved for Appropriation	\$99,104.03
Police	3,366.08	Mt. Hood Memorial Park	472.13
Health	184.00	Library - Fines	205.10
General Relief	2,423.51	Duplicate Fund	8,997.14
Old Age Assistance	9,006.51	Parking Meters - Street	8,309.61
Medical Assistance	16,771.36	Area	1,370.00
Disability Assistance	2,780.30	State Aid to Highways	125.75
Aid Families of Dependent Children	11,434.71	State Aid to Libraries	
Veterans Services	13,720.71		118,583.76
School	6,964.51		
Forestry	217.50	Federal Aid to Education:	7,137.90
Private Sewer	1,760.53	Public Law 874	698.16
Highway Repairing	139.59	89-10	487.49
Driveways	361.49	88-210	
Traffic Beacons	480.98	Title VI	566.65
Water Inside Service	640.56		8,890.20
Hydrant Rental	344.51		
City Hall	822.50		
	71,441.56	Revenue Reserved Until Collected:	
		Motor Vehicle and Trailer Excise	36,461.22
		Tax Title and Possessions	17,507.76
		Special Assessments	1,437.67
		Departmental	71,441.56
		Water	60,767.00
		Aid to Highways	30,355.49
Overlay Deficit:			217,970.70
Levy of 1967	372.96		
		School Revolving Funds:	2,799.67
		Lunch Program	15,341.87
		Athletics	
	42,637.51		18,141.54
Underestimates of 1969:	37,070.63		
County Assessments	5,566.88		
State Assessments			
Due to be Withdrawn from Trust Funds:			
George Emerson	.27	Reserve for Petty Cash Advances	885.00
Levi Gould	25.25	Reserve for Abateements 1969	10,240.54
	25.52	Reserve Fund - Overlay surplus	4,739.94
		Surplus Revenue - Excess and Dificiency	227,261.48
			<u>1,077,147.82</u>

REPORT OF CITY AUDITOR

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1969

Assets

Non Revenue Cash:
In Banks
Invested

\$156,083.24
172,330.40

Unexpended Balances:

Winthrop School Addition \$2,580.93
Beebe School Fence 262.80
Beebe School Construction 688.66
Beebe School Addition 2,059.18
Franklin School Construction 1,301.55
Ripley School Addition 1,902.82
East Side School Construction 33.51
Highlands Parking Area 6,799.75
Livermore Parking Area 6,786.11
Waverly Place Parking Area 9,000.00
Sewer Construction 65,809.18
Ireson Court Sewer Construction 19,288.65
Oak Street Sewer Construction 11,990.45
Property Revaluation 58,200.00
Departmental Equipment (Fire - P.W.) 141,710.05
\$328,413.64

Liabilities and Reserves

NON REVENUE CASH

DEFERRED REVENUE ACCOUNTS

Apportioned Assessments Not Due:

Sewer 59,264.20
Sidewalk 26,427.90
Street 148,320.86
Water 1,176.00
235,188.96

Apportioned Sewer Assessment Revenue:

Due 1969 through 1989 59,264.20
Apportioned Sidewalk Assessment Revenue
Due 1970 through 1989 26,427.90
Apportioned Street Assessment Revenue
Due 1969 through 1989 148,320.86
Apportioned Water Assessment Revenue
Due 1970 through 1981 1,176.00
235,188.96

REPORT OF CITY AUDITOR

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1969

TRUST FUNDS AND INVESTMENT ACCOUNTS

Assets

Cash and Securities:
In Custody of City Treasurer
Memorial Building Trustees
Library Trustees

\$889,574.74
9,045.58
48,428.58

Liabilities and Reserves

In Custody of City Treasurer:

Welfare Funds
A.C. Marie Currier
Andrew J. Burnett
George Emerson

25,824.66
2,969.90
49,702.20

School Funds

Community Civics

177.74
1,820.43

Levi S. Gould

197.32

Norman F. Hesseltine

337.84

Margaret B Wing

675.20

Omicron Delta

5,892.57

Stalker Scholarship

13,891.90

Adelaid Colburn

6,214.19

Friend

6,583.35

Smith

636.62

Library

William E. Bailey

3,067.73

Horatio Nelson Perkins

786.07

Park

Sarah A. Cheever

3,526.39

Memorial Building

10,000.00

John C. F. Slayton

504,372.20

Cemetery Funds

8,919.25

Perpetual Care

2,044.09

Flower

241,320.96

Frost

100.32

Other Funds

Stabilization

200th Anniversary

Workmens Compensation

513.81

889,574.74

9,045.58

9,045.58

In Custody of Memorial Building Trustees:

John C.F. Slayton Organ

1,137.23

In Custody of Library Trustees

Sarah A. Cheever

2,002.23

Jabez Dyer

REPORT OF CITY AUDITOR

CITY OF MELROSE, MASS.
Balance Sheet - December 31, 1969

TRUST FUNDS AND INVESTMENT ACCOUNTS (continued)

Assets

Liabilities and Reserves

In Custody of Library Trustees: (Cont.)

Sarah E. Odlin	2,033.78
Deering Smith	1,468.42
Felix A. Gendrot	<u>41,786.92</u>
	48,428.58

\$947,048.90

\$947,048.90

DEBT ACCOUNT

Net Funded or Fixed Debt:
Outside of Debt Limit
Inside of Debt Limit

Serial Loans:
Outside of Debt Limit
School Construction
Inside of Debt Limit
School Construction
Sewer Construction
Off Street Parking
Property Revaluation
Departmental Equipment (Inside)

\$565,000.00
1,350,000.00

565,000.00
675,000.00
90,000.00
50,000.00
60,000.00
475,000.00

\$1,915,000.00

\$1,915,000.00

REPORT OF CITY AUDITOR

CASH STATEMENT FOR THE YEAR ENDING DECEMBER 31, 1969

Cash, January 1, 1969			
Revenue	\$650,980.32		
Non-Revenue	135,323.12		
			\$786,303.44
Add: Receipts 1969			
Taxes Real and Personal	7,291,817.50		
Estimated Receipts per Schedule	2,908,806.34		
State and County Aid to Highways	604.58		
State Aid to Highways	28,780.90		
Temporary Loans	3,700,000.00		
Tailings	328.90		
County Dog Tax for Library	1,929.11		
Dog Licenses and Sales	3,297.75		
State Aid for Library	7,404.75		
Trust Funds - Receipts	117,101.40		
Trust Funds - Invested	35,017.74		
Mt. Hood Memorial Park Receipts	80,393.70		
Library - Fines and Duplicate Books	10,861.89		
Parking Meter Fees	28,376.50		
Perpetual Care Bequests	19,450.00		
Sale of Lots and Graves	4,800.00		
Federal Grants for Welfare	14,293.60		
School Lunch Program	146,069.57		
School Athletics Receipts	22,006.05		
Federal Grants for Education	33,077.01		
Guarantee Deposits	25,677.00		
Withholding Tax Deductions	1,246,094.00		
Group Insurance Deductions	140,317.65		
Insurance Receipts	736.93		
Sale of Bond Issue	535,000.00		
Appropriations Voted from Sale of Lots	8,600.00		
			<u>16,410,842.87</u>
			17,197,146.31
Deduct:			
Payments per Schedule B	9,319,428.04		
" " " C	7,295,660.99		
			<u>16,615,089.03</u>
Cash, December 31, 1969			
Revenue	425,974.04		
Non-Revenue	156,083.24		
			<u>582,057.28</u>

REPORT OF CITY AUDITOR

SCHEDULE A ESTIMATED RECEIPTS

Year Ending December 31, 1969

State Receipts

Machinery Basis Distribution	\$ 2,305.91	
Local Aid: Valuation Basis	672,740.63	
School Basis	673,323.90	
School Special	68,320.61	
Regional School	100,424.47	
Veterans Abatements	7,520.32	
Vocational Education	758.00	\$1,525,393.84

Motor Vehicle and Trailer Excise

Levy of 1966	85.80	
1967	297.00	
1968	49,190.17	
1969	664,657.17	714,230.14

Licenses and Permits

City Clerk: Garage	2,544.25	
Marriage	866.00	
Miscellaneous	735.50	
Health	370.50	
Mayor	13.00	
Building	5,332.85	
Gas	71.25	
Plumbing	881.00	
Police	1,896.00	12,707.35

Fines

10,890.94 10,890.94

Special Assessments

Sewer: Paid in Advance	2,368.10	
Added 1968	325.00	
1969	7,719.00	
Sidewalk: Paid in Advance	2,033.35	
Added 1968	3.00	
1969	1,961.36	
Street: Paid in Advance	6,472.00	
Added 1968	303.00	
1969	13,973.00	35,157.81

General Government

Auditor	311.11	
Treasurer-Collector:		
Costs	2,375.50	
Liens	1,293.00	
Releases	44.00	
Miscellaneous	584.86	
City Clerk:		
Fees	549.00	
Agreements	1,828.00	
Miscellaneous	3,678.50	
Board of Appeal	886.00	
Election and Registration	931.50	
Public Works	1,781.39	
City Hall	5,160.00	
E.G.R. Refund	761.01	
Assessors	6.11	20,189.98

Protection of Persons and Property

Police: Ambulance	7,834.32	
Receipts	886.01	
Weights and Measures	761.70	
Building	117.70	
Forestry	1,698.75	11,298.48

Health and Sanitation

Health	601.07	
Private	5,565.54	6,166.61

REPORT OF CITY AUDITOR

SCHEDULE A ESTIMATED RECEIPTS

Year Ending December 31, 1969

<u>Highways</u>		
Walks	\$ 7,042.54	
Driveways	4,219.82	
Repairs	66.00	
Beacons	<u>398.02</u>	\$ 11,726.38
<u>Charities</u>		
General Relief	590.18	
Medical Assistance	15,298.42	
Disability Assistance	<u>209.32</u>	16,097.92
<u>Veterans Services</u>		
Reimbursement	40,749.52	
Receipts	<u>2,391.95</u>	43,141.47
<u>Schools</u>		
Rentals	725.00	
Tuition	33,452.88	
Summer School	9,080.65	
Receipts	1,386.82	
Vocational (State)	<u>1,087.54</u>	45,732.89
<u>Library</u>		
Receipts	1,984.50	
Audio Visual Grant	<u>16,593.00</u>	18,577.50
<u>Recreation</u>		
Memorial Hall	4,986.75	
Park	1,745.80	
Recreation	<u>117.75</u>	6,850.30
<u>Public Service</u>		
Water Rates	316,654.90	
Added to Taxes 1968	1,651.06	
1969	23,809.80	
Construction	176.00	
Inside Service	6,232.72	
Hydrant Rental	<u>12,160.00</u>	360,684.48
<u>Cemetery</u>		
Receipts	17,991.24	
Care of Lots	<u>139.98</u>	18,131.22
<u>Interest</u>		
Taxes	5,046.95	
Motor Vehicles	1,074.84	
Investments	857.76	
Committed Interest 1968	225.40	
1969	<u>8,404.08</u>	15,609.03
<u>School Construction</u>		
State Aid	<u>36,220.00</u>	<u>36,220.00</u>
		<u>2,908,806.34</u>

REPORT OF CITY AUDITOR

SCHEDULE B APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	<u>Available</u>	<u>Expended</u>	<u>Encumbered or Reserved</u>	<u>Balance</u>
<u>General Government</u>				
Aldermen				
Salaries and Wages	\$12,386.53	\$12,167.22		\$ 219.31
Other Expenses	3,291.00	3,165.90		125.10
Inaugural Expenses	150.00		150.00	
Mayor				
Salaries and Wages	11,214.42	10,949.68		264.74
Other Expenses	2,914.05	2,486.63		427.42
Out of State Travel	175.00	175.00		
Auditor				
Salaries and Wages	32,808.47	32,549.18		259.29
Other Expenses	1,975.00	1,935.81		39.19
Capital Outlay	9,285.37	8,648.36	637.01	
Treasurer-Collector				
Salaries and Wages	45,028.65	44,234.57		794.08
Other Expenses	8,575.00	8,450.89		124.11
Certification of Bonds	4,980.25	3,252.84		1,727.41
Group Insurance	108,000.00	105,849.34		2,150.66
Assessor				
Salaries and Wages	30,651.54	30,602.82		48.72
Other Expenses	3,900.00	3,616.30		283.70
Expert Appraisal	30,000.00	10,617.02	19,382.98	
City Clerk				
Salaries and Wages	44,077.66	35,891.20		8,186.46
Other Expenses	2,970.00	2,669.59		300.41
Vital Statistics	630.00	627.89		2.11
City Solicitor				
Salaries and Wages	7,586.88	6,881.26		705.62
Other Expenses	400.00	235.24		164.76
Suits and Claims	200.00	134.50		65.50
Office Expenses	3,000.00	2,696.42		303.58
Legal Assistance	3,000.00			3,000.00
Election and Registration				
Salaries and Wages	21,851.96	18,608.53		3,243.43
Other Expenses	11,277.71	10,177.72		1,099.99
Capital Outlay	15,179.00	15,179.00		
Personnel Board				
Salary - Secretary	6,073.30	6,073.30		
Other Expenses	733.50	707.25		26.25
Planning Board				
Salaries and Wages	4,600.32	4,546.20		54.12
Other Expenses	383.40	261.61		121.79
Constr. M.B.T.A.	2,500.00	625.00	1,875.00	
Conservation				
Expense	1,250.00	1,013.48		236.52
Council for the Aging Expense	550.00	211.89	313.52	24.59
Board of Appeal				
Salary	1,144.74	1,144.44		.30
Other Expense	600.00	599.43		.57
Fence Viewers				
Expenses	15.00			15.00

REPORT OF CITY AUDITOR

SCHEDULE B APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	Available	Expended	Encumbered or Reserved	Balance
<u>General Government (Cont.)</u>				
Workmen's Compensation				
Administration	\$ 1,605.73	\$ 1,360.90		\$ 244.83
Compensation	33,532.45	36,336.52		2,804.07*
Property Valuation Board				
Other Expenses	900.85	80.00	820.85	
Public Works				
Salaries and Wages	47,264.51	46,231.93	610.40	422.18
Administration General	32,486.94	31,215.46	678.18	593.30
Other Expense	2,900.00	2,849.79		50.21
Vacations	22,718.52	22,699.32		19.20
Holidays	14,063.04	10,495.20	1,142.34	2,425.50
Sick Leave	18,930.17	17,749.63	310.00	870.54
Overhead Expense	7,000.00	6,814.00	8.10	177.90
Parking Meter Salary & Wages	6,801.60	6,544.88	112.64	144.08
Parking Meter Maintenance	2,000.00	529.54		1,470.46
Parking Rental Area	443.10	443.10		
Out of State Travel	300.00	286.76		13.24
Engineers				
Salaries and Wages	27,629.58	27,281.00	316.43	32.15
Other Expenses	1,000.00	916.53		83.47
City Hall				
Salaries and Wages	13,573.33	11,622.10	212.02	1,739.21
Other Expenses	7,750.00	7,132.11	105.54	512.35
Memorial Building				
Salaries and Wages	10,509.46	9,420.76		1,088.70
Other Expenses	5,200.00	4,844.51		355.49
Capital Improvement	3,248.62	3,209.02	39.60	
Total General Government	\$693,216.65	\$635,048.57	\$26,714.61	\$31,453.47

Protection of Life and Property

Police

Salaries and Wages	508,489.72	478,866.15	11,752.88	17,870.69
Overtime and Court Time	3,000.00		443.43	2,556.57
Other Expenses	8,500.00	7,924.58	172.00	403.42
Parking Meter Salary & Wages	11,015.35	8,985.93	222.68	1,806.74
Equipment and Repairs	8,748.80	8,597.41		151.39
Maintenance of Buildings	9,581.38	8,669.52	24.02	887.84
School Traffic Supervisors	34,716.74	32,943.47	242.70	1,530.57
Police Uniforms	5,425.00	5,307.66	46.00	71.34
Indemnification	1,468.40	1,141.95		326.45
Painting and Alterations	1,500.00	1,414.00		86.00
Dog Leash Law	250.00			250.00
Purchase two Wagons	5,000.00	4,971.50		28.50

Fire

Salaries and Wages	604,951.38	555,028.53	15,345.01	34,577.84
Other Expenses	2,800.00	2,749.19		50.81
Equipment and Repairs	9,000.00	7,200.03	840.00	959.97
Repairs to Building	3,922.63	3,915.16		7.47
Fuel and Light	5,900.00	5,585.52		314.48
New Hose	1,500.00	1,467.50		32.50
Hydrant Rental	12,160.00	12,160.00		
Indemnification	600.00	389.90		210.10
Uniforms	3,820.49	2,316.90		1,503.59
Tires and Apparatus	400.00	105.16		294.84

REPORT OF CITY AUDITOR

SCHEDULE B APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	Available	Expended	Encumbered or Reserved	Balance
<u>Protection of Life & Property</u>				
<u>Building</u>				
Salaries and Wages	\$25,781.41	\$25,776.18		\$ 5.23
Other Expenses	1,613.00	1,444.02	57.63	111.35
<u>Wire</u>				
Salaries and Wages	25,893.17	25,854.16		39.01
Other Expenses	350.00	346.71		3.29
Fire and Police Signal	4,700.00	4,699.86		.14
New Equipment	4,000.00	3,988.92		11.08
<u>Weights and Measures</u>				
Salaries and Wages	2,759.08	2,757.96		1.12
Other Expenses	375.00	374.03		.97
<u>Other Protection-Dog Officer</u>				
Salaries and Wages	1,348.15	1,347.96		.19
Other Expenses	600.00	600.00		
<u>Forestry</u>				
Care of Trees etc.	35,563.17	33,614.73	288.88	1,659.56
<u>Civil Defense</u>				
Salaries and Wages	2,828.58	1,415.69		1,412.89
Other Expenses	5,162.07	1,660.14	3,501.93	
Total Protection of Life and Property	\$1,353,723.52	\$1,253,620.42	\$32,937.16	\$67,165.94

Health and Sanitation

<u>Health Department</u>				
Salaries and Wages	68,440.40	67,130.47		1,309.93
Other Expenses	3,100.00	3,050.99		49.01
Dental-Salary and Wages	9,502.25	9,495.96		6.29
Dental Expenses	900.00	827.47	70.07	2.46
Quarantine and Contg. Disease	400.00	322.63		77.37
Childrens Mental Health	14,000.00	14,000.00		
Control of rats	1,000.00	994.00		6.00
Mosquito Suppression	5,992.88	5,992.88		
Immunization of Dogs	467.12	467.12		
Tuberculosis	3,990.00	3,482.35		507.65
Premature Babies	100.00			100.00
Polio Clinic	130.00	120.00		10.00
<u>Sanitation</u>				
Sewer and Surface Drain Const.	9,548.46	9,310.90		237.56
Private Sewers	18,612.00	17,583.43		1,028.57
Surface Drain Maint.	60,418.20	56,877.19	977.67	2,563.34
Sewer Construction	4,000.00			4,000.00
Washington St. Constr.	2,219.56			2,219.56
Stillman Road Constr.	84.93			84.93
Collection of Rubbish	125,633.00	123,950.25	1,499.22	183.53
Dump Development	500.00	414.96	39.84	45.20
Collection of Garbage	58,900.00	58,899.96		.04
Street Cleaning	13,073.00	12,948.67	71.12	53.21
Total Health and Sanitation	\$401,011.80	\$385,869.23	\$2,657.92	\$12,484.65

Highways and Bridges

<u>Highway Department</u>				
Highway Repairing	75,282.29	50,949.60	21,667.09	2,665.60
Highway Repairing Chap.616	28,929.69	28,929.69		
High. Constr. Chap.90 66-67	40,356.71	14,126.49	26,230.22	
" " " 1965	7,269.78	115.72	7,154.06	
Echo and Hawthorne St.Const.	2,441.24	2,391.59		49.65
Sunset Road Constr.	12,000.00	10,807.56		1,192.44

REPORT OF CITY AUDITOR

SCHEDULE B APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	<u>Available</u>	<u>Expended</u>	<u>Encumbered or Reserved</u>	<u>Balance</u>
<u>Recreation (cont.)</u>				
Pine Banks				
Repairing of Roads	\$ 1,593.90	\$1,568.15		\$ 25.75
Loan	800.00	791.00		9.00
Master Plan	1,750.00		1,750.00	
Park				
Gen. Adminis. Salary & Wages	32,066.97	31,953.14		113.83
Other Salaries and Wages	72,839.00	71,184.45	1,432.30	222.25
Other Expenses	600.00	532.16		67.84
All Other Expenses	7,900.00	7,897.70		2.30
Golf Maint. & Operation	66,056.30	61,174.58		4,881.72
Building Operation Mt. Hood	9,461.32	9,309.04	118.80	33.48
Ski Tow-Maint. & Operation	1,800.00	1,533.52		266.48
Athletic Field Maint.	3,800.00	3,730.40		69.60
Develop Warren School Park	1,301.68	598.15		703.53
Capital Outlay	2,000.00	1,990.11		9.89
Tar Roads & Walks Mt. Hood	750.00	746.43		3.57
Ell Pond Park	6,000.00	5,994.77		5.23
Construction Playground				
Waverly Place	5,600.00		5,600.00	
Conant Playground Repairs	700.00	643.70		56.30
Ell Pond Improvement	2,500.00	618.73	1,881.27	
Recreation				
Salaries and Wages	15,431.58	15,199.27	47.60	184.71
Other Expenses	4,500.00	4,392.57		107.43
Retarded Children	1,155.00	1,151.21		3.79
4th July-Halloween	750.00	691.73		58.27
Busses-Swimming Pool	2,500.00	2,200.00		300.00
Total Recreation	\$269,129.44	\$249,765.75	\$10,954.97	\$8,408.72
<u>Celebrations</u>				
Memorial Day Union Soldiers	350.00	290.55		59.45
Memorial Band	375.00	125.00		250.00
Memorial American Legion	300.00	297.80		2.20
Memorial Day V.F.W.	400.00	400.00		
Memorial Day D.A.V.	25.00	16.00		9.00
Memorial Day W.W.I Barracks	200.00	134.02		65.98
War Memorial Maintenance	125.00	103.44		21.56
Christmas Lighting	325.00	325.00		
Park Christmas Lighting	100.00	32.45	59.48	8.07
Main St. Christmas Lighting	2,050.00		2,050.00	
Draftees Recognition	200.00	71.10		128.90
Total Celebrations	\$4,450.00	\$1,795.36	\$2,109.48	\$545.16
<u>Pensions</u>				
Pensions	\$187,545.20	\$179,875.12	\$3,993.73	\$3,676.35
Contributory	196,000.00	196,000.00		
Total Pensions	\$383,545.20	\$375,875.12	\$3,993.73	\$3,676.35
<u>Annuities</u>				
Administration	25.00	12.00		13.00
Annuities	19,526.40	19,473.40		53.00
Total Annuities	\$19,551.40	\$19,485.40		\$66.00
<u>Public Service</u>				
Water Maintenance	109,722.75	100,402.10	2,492.63	6,828.02
Water Construction	16,082.60	15,230.67	110.40	741.53
Water Billing Machine	3,536.64			3,536.64

REPORT OF CITY AUDITOR

SCHEDULE B

APPROPRIATIONS AND EXPENDITURES FOR YEAR
ENDING DECEMBER 31, 1969

	Available	Expended	Encumbered or Reserved	Balance
<u>Highways and Bridges (Cont.)</u>				
Highway Department				
Repair of Walks	\$25,116.35	\$23,248.16	\$ 1,361.89	\$ 506.30
Driveways	6,044.96	5,180.64	243.43	620.89
Orris St. Sidewalk	7,654.55	6,341.08	1,313.47	
Snow Removal and Sanding	180,140.00	177,689.63	2,449.45	.92
Street Lighting	104,000.00	95,095.89		8,904.11
Traffic Beacons	4,000.00	3,998.57		1.43
Traffic Beacons E. Em. and Lebanon	8,200.00		8,200.00	
" " Grove and Lebanon	9,700.00		9,700.00	
Automotive - Salaries	33,619.09	32,808.99	666.12	143.98
Expenses	56,841.74	55,993.66	155.43	692.65
Total Highways and Bridges	<u>\$601,596.40</u>	<u>\$507,677.27</u>	<u>\$79,141.16</u>	<u>\$14,777.97</u>
Veterans Benefits				
General Administration	14,933.08	14,898.19		34.89
Other Expense	1,000.00	949.51		50.49
Benefits	59,000.00	58,985.66		14.34
Burial	350.00			350.00
Total Veterans Benefits	<u>\$75,283.08</u>	<u>\$74,833.36</u>		<u>\$449.72</u>
Education				
Salaries and Wages	4,342,666.00	4,289,174.99		53,491.01
Other General Expenses	34,775.00	30,730.11	2,605.46	1,439.43
Textbooks and Supplies	194,059.00	156,241.41	36,545.19	1,272.40
Plant Maintenance & Opera.	260,629.00	260,629.00		
Adult Education	13,434.00	11,698.04	339.17	1,396.79
Physical Education	35,484.00	29,667.06	3,575.45	2,241.49
Out of State Travel	2,700.00	2,053.08		646.92
Coolidge School Heating	2,620.60	150.00	2,470.60	
Regional School	43,269.55	43,269.55		
Court Judgement	30,000.00	30,000.00		
Total Education	<u>\$4,959,637.15</u>	<u>4,853,613.24</u>	<u>\$45,535.87</u>	<u>\$60,488.04</u>
Library				
Salaries and Wages	139,349.19	139,347.14		2.05
Other Expenses	7,446.37	7,432.52		13.85
Books etc.	27,579.11	27,575.76		3.35
Fuel and Light	5,000.00	4,953.30		46.70
Building and Janitor	2,745.00	2,740.20		4.80
Highland Branch	2,800.00	2,646.15		153.85
Binding	2,700.00	2,699.34		.66
Microfilming	900.00	736.72	163.28	
Equipment	450.00	427.43		22.57
Out of State Travel	250.00	238.89		11.11
Building Maintenance	2,100.00	2,119.40		19.40*
Audio Visual	16,595.00	16,593.00		2.00
Alarm	1,300.00	1,300.00		
Total Library	<u>\$209,214.67</u>	<u>\$208,809.85</u>	<u>\$163.28</u>	<u>\$241.54</u>
Recreation				
Pine Banks				
Salaries and Wages	18,544.25	17,651.52		892.73
Expenses	3,750.00	3,701.11		48.89
Fence for Ball Park	1,985.20	1,985.20		
Animal Cages	2,098.68	1,860.48		238.20
Bulbs and Ball Field Lights	138.06	135.59		2.47
Repair Back Stop	125.00		125.00	
Home Plate-Pitchers Mound	120.00	87.25		32.75
Power Lawn Mower	125.00	125.00		
Gravelly Roto Tiller	387.50	318.79		68.71

REPORT OF CITY AUDITOR

SCHEDULE B APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	<u>Available</u>	<u>Expended</u>	<u>Encumbered or Reserved</u>	<u>Balance</u>
<u>Public Service (cont.)</u>				
Water Inside Service	\$ 5,069.53	\$ 4,939.59		\$ 129.94
Total Public Service	\$134,411.52	\$120,572.36	\$2,603.03	\$11,236.13
<u>Cemetery</u>				
Salaries and Wages	60,625.00	60,427.84		197.16
Other Expenses	12,375.00	12,239.19		135.81
Grave Liners	3,000.00	2,988.85		11.15
Drain and Fill Pond	548.80		548.80	
Road Construction	4,123.03		4,123.03	
New Equipment	18,700.00	8,599.95	10,100.05	
Survey and Markers	1,823.62	429.60	1,394.02	
Purchase of Loam	1,000.00	1,000.00		
Forestry	1,500.00	316.00	1,184.00	
Signs and Posts	600.00	463.01	136.99	
Microfilming	2,500.00		2,500.00	
Ins. of Elect. Underground Cable	4,000.00	1,448.70	2,551.30	
Total Cemetery	\$110,795.45	\$87,913.14	\$22,538.19	\$344.12
<u>Municipal Indebtness</u>	\$235,000.00	\$235,000.00		
<u>Interest</u>				
Temporary Loans	85,000.00	82,560.45		2,439.55
Interest Debt	46,588.54	45,500.00		1,088.54
Total Interest	\$131,588.54	\$128,060.45		\$3,528.09
<u>Unclassified</u>				
Rental of Quarters				
American Legion	1,000.00	1,000.00		
Veterans of Foreign Wars	700.00	700.00		
Amvets	400.00	400.00		
Insurance	49,475.00	41,354.56		8,120.44
Print City Report	675.00	666.00		9.00
Land Taking Franklin St.	26.58		26.58	
" " Essex St.	13.22		13.22	
Court Judgements	500.00	500.00		
School Building Program	25,000.00		25,000.00	
Bldg. Melrose Highlands Depot	556.20	35.77	520.43	
School Consultant	60,000.00	10,000.00	50,000.00	
Wyoming Bldg. Construction	9,500.00	8,297.85	1,202.15	
Franklin School Fence	800.00	800.00		
Landtaking Ashland Place	17,000.00	17,000.00		
Ashland Place Expense	55.00	55.00		
Total Unclassified	\$165,701.00	\$80,809.18	\$76,762.38	\$8,129.44
<u>Bills Payable</u>				
Bills Payable - 1967	1,042.71			1,042.71
" " 1968	56,413.91	55,519.80	800.00	94.11
" " 1968-School	51,495.34	45,159.54	5,000.00	1,335.80
" " 1969	74,038.55		74,038.55	
" " 1969-School	43,065.27		43,065.27	
Total Bills Payable	\$226,055.78	\$100,679.34	\$122,903.82	\$2,472.62

REPORT OF CITY AUDITOR

SCHEDULE B RECAPITULATION OF APPROPRIATIONS AND EXPENDITURES FOR YEAR ENDING DECEMBER 31, 1969

	<u>Available</u>	<u>Expended</u>	<u>Encumbered or Reserved</u>	<u>Balance</u>
General Government	\$ 693,216.65	\$ 635,048.57	\$ 26,714.61	\$ 31,453.47
Protection of Life and Property	1,353,723.52	1,253,620.42	32,937.16	67,165.94
Health and Sanitation	401,011.80	385,869.23	2,657.92	12,484.65
Highways and Bridges	601,596.40	507,677.27	79,141.16	14,777.97
Veterans Benefits	75,283.08	74,833.36		449.72
Education	4,959,637.15	4,853,613.24	45,535.87	60,488.04
Library	209,214.67	208,809.85	163.28	241.54
Recreation	269,129.44	249,765.75	10,954.97	8,408.72
Celebrations	4,450.00	1,795.36	2,109.48	545.16
Pensions	383,545.20	375,875.12	39,937.73	3,676.35
Annuities	19,551.40	19,485.40		66.00
Public Service	134,411.52	120,572.36	2,603.03	11,236.13
Cemetery	110,795.45	87,913.14	22,538.19	344.12
Municipal Indebtness	235,000.00	235,000.00		
Interest	131,588.54	128,060.45		3,528.09
Unclassified	165,701.00	80,809.18	76,762.38	8,129.44
Bills Payable	226,055.78	100,679.34	122,903.82	2,472.62
TOTALS	\$9,973,911.60	\$9,319,428.04	\$429,015.60	\$225,467.96

REPORT OF CITY AUDITOR

SCHEDULE C

Miscellaneous Expenditures

Account

Revenue Cash Invested		\$ 197,660.78
Temporary Loans Paid		3,700,000.00
County Dog Tax		3,300.25
State and County Assessments		
Metropolitan:		
Park	\$154,345.86	
Sewer	198,764.04	
Water	124,013.20	
Area Planning	1,349.61	
State:		
Air Pollution	1,284.54	
Audit	12,481.93	
Retirement System	245.70	
Motor Vehicle Excise Bills	2,638.05	
Group Insurance	6,338.77	
M. B. T. A.	95,510.57	
Assessment	1,284.20	
County:		
County Tax	425,881.77	
County Hospital	24,586.38	
		1,048,724.62
Parking Meter Purchases		4,203.00
Trust Funds		7,373.68
Trust Funds Invested		45,053.42
Cemetery Perpetual Care and Flower		23,784.18
Library - Duplicate Fund		964.24
Paid to Funds:		
Perpetual Care	26,756.00	
Sale of Lots	5,027.00	
		31,783.00
School Revolving Funds		
Lunch Program	148,550.42	
Athletics	11,770.57	
		160,320.99
From Federal Funds for Welfare		13,149.58
From Federal Funds for Education		
Public Law 874	57,520.90	
864	10,384.83	
All Other	11,505.96	
		79,411.69
Employee Deductions		1,387,304.10
Guarantee Deposits		4,139.27
Non-Revenue Expenditures		341,909.48
Refunds - Abated Taxes		64,746.74
All Other		6,915.84
Unclassified		2,585.73
Non -Revenue Invested		172,330.40
		<u>\$7,295,660.99</u>

REPORT OF CITY CLERK

January 9, 1970

To His Honor, the Mayor, and
the Honorable Board of Aldermen
City of Melrose, Mass.

Gentlemen:

The report of the city clerk's department for the year 1969 follows:

The amounts received by the city clerk for fees for official services from January 1, 1969, to December 31, 1969, were as follows:

For recording and indexing fishing, hunting, sporting and trapping licenses	\$137.25
For recording and indexing dog licenses	410.25
For recording marriage certificates	866.00
For licenses to keep and store gasoline and other inflammable materials, and for filing certificates of registration of such licenses	2,544.25
For miscellaneous licenses	735.50
For copies of records, etc.	3,678.50
For filing financing statements and copies of security agreements	<u>1,828.00</u>
Total receipts	\$10,199.75
Less refunds	<u>00.00</u>
Total net receipts paid into city treasury	\$10,199.75

The sum of \$3,708.00 was received for dog licenses issued from January 1, 1969, to December 31, 1969, in the following numbers and amounts:-

For 817 male dogs at \$2.00 each	\$1,634.00
For 126 female dogs at \$5.00 each	630.00
For 697 spayed female dogs at \$2.00 each	1,394.00
For one kennel license at \$50.00	<u>50.00</u>
Total received for dog licenses	\$3,708.00

One female dog license was issued without charge for Seeing Eye dog.

Of the amount received for dog licenses, as above \$3,297.75 was paid to the County of Middlesex, and \$410.25, representing the city clerk's fees, was paid into the city treasury.

REPORT OF CITY CLERK

The sum of \$3,015.25 was received for fishing, hunting, sporting and trapping licenses issued from January 1, 1969, to December 31, 1969, in the following numbers and amounts:-

Resident citizen fishing licenses, 266 at \$5.25 each ...	\$1,396.50
Resident citizen hunting licenses, 119 at \$5.25 each ...	624.75
Resident citizen sporting licenses, 79 at \$8.25 each ...	635.25
Resident citizen minor fishing licenses, 47 at \$3.25 each	152.75
Resident citizen female fishing licenses, 31 at \$4.25 each	131.75
Resident citizen trapping license, 1 at \$8.75	8.75
Non-resident citizen fishing license, 2 at \$9.75 each ..	19.50
Alien fishing license, 4 at \$9.75 each	39.00
Duplicate licenses, 3 at 50¢ each	1.50
Resident citizen (over 70) sporting licenses, 46 (free).	00.00
Resident citizen fishing license (Old Age Asst. 1(free)).	00.00
Resident military-naval sporting licenses, 11 (free)....	00.00
Deer stamps (bow and arrow), 5 at \$1.10	5.50
Total	\$3,015.25

Of the above amount, \$2,878.00 was paid to the Commonwealth of Massachusetts, Division of Fisheries and Game, and the balance of \$137.25, representing the city clerk's fees, has been paid into the city treasury.

VITAL STATISTICS

Births Recorded

Children born in Melrose of Melrose parents	260
Children born outside of Melrose of Melrose parents	237
Children born in Melrose of non-resident parents	1,189
Total number of births recorded	1,686

Marriages Recorded

Both parties residents and solemnized in Melrose	53
Both parties residents and solemnized elsewhere in state	26
Both parties residents and solemnized out of state	0
One party resident and solemnized in Melrose	111
One party resident and solemnized elsewhere in state ...	186
One party resident and solemnized out of state	1
Both parties non-residents and solemnized in Melrose ...	19
Both parties non-residents and solemnized elsewhere	1
Total number of marriages recorded	397

Deaths Recorded

Melrose residents occurring in Melrose	193
Melrose residents occurring elsewhere	96
Non-residents occurring in Melrose	289
Non-residents occurring elsewhere and buried in Melrose.	3
Total number of deaths recorded	581

REPORT OF TREASURER AND COLLECTOR

To His Honor the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Section 2-39 of Chapter 2 of the Revised Ordinances, I hereby submit my report as City Treasurer and City Collector for the year 1969:

CITY TREASURER

CASH STATEMENT FOR THE YEAR 1969

Cash, January 1, 1969		
Revenue	\$ 650,980.32	
Non-Revenue	<u>135,323.12</u>	\$ 786,303.44
Receipts, January 1, 1969 to December 31, 1969		<u>16,467,968.92</u> \$ 17,254,272.36
Payments, January 1, 1969 to December 31, 1969		\$ 16,691,338.16
Balance, Cash, December 31, 1969		
Revenue	\$ 406,850.96	
Non-Revenue	<u>156,083.24</u>	<u>562,934.20</u> \$ 17,254,272.36

LOANS IN ANTICIPATION OF TAXES

Authorized by Aldermanic Orders #16340/16340-A	\$ 4,500,000.00
Notes paid in 1969	3,700,000.00
Authorized but not used	800,000.00

TAX TITLE ACCOUNT

Balance, January 1, 1969	\$ 27.57	
Added during 1969	<u>47.50</u>	\$ 75.07
Redemption and Foreclosure	-0-	
Balance, December 31, 1969		\$ 75.07

REPORT OF TREASURER AND COLLECTOR

FUNDS HELD BY THE CITY TREASURER

CEMETERY FUNDS - PERPETUAL CARE

PRINCIPAL ACCOUNT	SECURITIES	
January 1, 1969	\$456,054.10	\$456,054.10
December 31, 1969	482,510.10	482,510.10

INCOME ACCOUNT

RECEIPTS

January 1, 1969	\$ 41,712.45	
Income & Discount on Securities Prchsd	<u>31,554.98</u>	\$ 73,267.43

PAYMENTS

Melrose Trust Co Box Rent	\$ 14.00	
Paid City of Melrose	57,968.50	
Balance, December 31, 1969	<u>15,284.93</u>	\$ 73,267.43

SECURITIES IN FUND

Alabama Power Company	Sept 1995	4-7/8	\$ 10,000.00
Alabama Power Company	Oct 1997	6-1/2	5,000.00
American Tel & Tel Company	Dec 1970	2-3/4	4,000.00
American Tel & Tel Company	Aug 1980	2-3/4	2,000.00
American Tel & Tel Company	Aug 2000	6	5,000.00
Appalachian Electric Power Company	Mar 1987	4-5/8	5,000.00
Arkansas Power & Light Company	Oct 1974	3-1/8	2,000.00
Atchison Topeka & Santa Fe RR	Oct 1995	4	6,000.00
Baltimore Gas & Electric Company	Aug 1997	6-1/8	5,000.00
Bell Tel Company of Pennsylvania	May 2001	4-3/4	10,000.00
Boston & Albany RR	Aug 1978	4-1/4	8,000.00
Boston Edison Company	Dec 1970	2-3/4	15,000.00
Brooklyn Union Gas Company	July 1976	2-7/8	5,000.00
Cambridge Electric Light Company	June 1997	6-1/4	5,000.00
Central Maine Power Company	May 1976	2-3/4	10,000.00
Central Maine Power Company	Oct 1970	3-1/2	10,000.00
Central Vermont Public Service Company	Feb 1975	2-3/4	13,000.00
Chesapeake & Ohio RR	May 1996	3-1/2	5,000.00
Connecticut Light & Power Company	Oct 1980	3	7,000.00
Consolidated Edison Co of NY Inc	Apr 1977	2-5/8	6,000.00
Consolidated Edison Co of NY Inc	June 1988	4	5,000.00
Consolidated Edison Company	Aug 1997	6-1/4	5,000.00
Florida Power Corporation	Apr 1995	4-5/8	5,000.00
Georgia Power Company	Apr 1983	3-3/4	3,000.00
Illinois Central Railway	Aug 1980	3-1/4	3,000.00
Iowa Electric Light & Power Company	Sept 1996	6-1/4	10,000.00
Jersey Central Power & Light Company	Aug 1996	6-1/8	10,000.00
Louisville & Nashville RR	Apr 2003	2-7/8	7,000.00
Metropolitan Edison Company	Mar 1982	3-1/4	2,000.00
Michigan Bell Telephone Company	Aug 1994	4-7/8	7,000.00
Montana Power Company	Oct 1975	2-7/8	5,000.00
New England Tel & Tel Company	Dec 1977	3-1/4	25,000.00
New Jersey Bell Tel Company	July 1988	3-1/8	2,000.00
N Y Central Hudson River RR	Oct 2013	4-1/2	3,000.00
Niagara Mohawk Power Company	Aug 1984	3-1/8	10,000.00
Niagara Mohawk Power Company	Dec 1999	9-1/8	5,000.00
Northern Indiana Public Service Company	Aug 1973	3-1/8	8,000.00
Ohio Bell Telephone Company	Feb 2006	5	5,000.00
Ohio Edison Company	Apr 1989	4-1/2	10,000.00
Ohio Power Company	Jan 1983	3-3/8	2,000.00
Pacific Gas & Electric Company	June 1974	3	5,000.00
Pacific Gas & Electric Company	Dec 1979	3	5,000.00
Pacific Tel & Tel Company	Dec 1985	2-3/4	2,000.00
Pacific Tel & Tel Company	Oct 1987	3-1/8	4,000.00
Pacific Tel & Tel Company	Mar 1978	3-1/4	2,000.00
Pennsylvania Electric Company	June 1976	2-3/4	4,000.00
Pennsylvania Power Company	Feb 1982	3-1/4	2,000.00
Public Service Company of N H	Jan 1973	3-1/4	5,000.00
Public Service Elec & Gas Company	Sept 1990	4-3/4	5,000.00
Puget Sound Power & Light Company	May 1988	4-1/8	5,000.00
Southern California Edison Company	Apr 1981	3-5/8	10,000.00
Southern Pacific Company	Mar 1977	4-1/2	5,000.00
Southern Pacific Railroad	Jan 1996	2-3/4	5,000.00
Standard Oil Company of California	July 1983	4-3/8	5,000.00

REPORT OF TREASURER AND COLLECTOR

Standard Oil Company of Indiana	Oct 1983	4-1/2	\$ 5,000.00
Toledo Edison Company	Apr 1977	2-7/8	3,000.00
Toledo Edison Company	Aug 1997	6-1/8	5,000.00
Union Electric Company of Missouri	Sept 1990	4-3/4	15,000.00
U S Treasury Bonds	Feb 1990	3-1/2	6,000.00
U S Treasury Bonds	Nov 1998	3-1/2	3,000.00
Virginia Railway Company	May 1995	3	5,000.00
West Penn Power Company	Dec 1995	4-7/8	10,000.00
Western Massachusetts Electric Company	Apr 1987	4-3/8	1,000.00
Wisconsin Public Service Company	July 1971	3-1/4	5,000.00
Wisconsin Power & Light Company	Aug 1971	3-1/4	5,000.00
			<u>\$397,000.00</u>

STOCKS

First National Bank of Boston	7,137.50
Bay State Corporation	\$ 3,062.50
New England Merchants National Bank	4,044.00
Shawmut Associates	4,212.50
State Street Bank & Trust Company	<u>9,292.50</u>
	\$ 27,749.00

CO-OPERATIVE BANK SHARES

Concord Co-operative Bank	20	\$ 4,000.00
Melrose Co-operative Bank	100	20,000.00
Merchants Co-operative Bank	20	4,000.00
Middleboro Co-operative Bank	20	4,000.00
Peabody Co-operative Bank	30	6,000.00
Stoneham Co-operative Bank	40	<u>8,000.00</u>
		\$ 46,000.00

SAVINGS BANKS

Melrose Savings Bank	\$ 10,761.10
Warren Institution for Savings	<u>1,000.00</u>
	\$ 11,761.10

TOTAL INVESTMENTS:

\$482,510.10

OSCAR F. FROST FUND (Melrose Savings Bank \$1946.23)

Balance, January 1, 1969	\$1946.23	
Deposits	<u>97.86</u>	
	\$2044.09	
Balance, December 31, 1969		\$ 2,044.09

LIBRARY FUNDS

WILLIAM BAILEY FUND (Melrose Savings Bank \$1946.23)

Balance, January 1, 1969	\$1946.23	
Deposits	<u>97.86</u>	
	\$2044.09	
Balance, December 31, 1969		\$ 2,044.09

HORATIO NELSON PERKINS FUND (Melrose Savings Bank \$748.46)

Balance, January 1, 1969	\$ 748.46	
Income received	<u>37.61</u>	
	\$ 786.07	
Balance, December 31, 1969		\$ 786.07

REPORT OF TREASURER AND COLLECTOR

MEMORIAL BUILDING JOHN C. F. SLAYTON ORGAN FUND (\$10,000 U. S. Treasury Bonds 4s Feb. 15, 1980) (Melrose Savings Bank \$9207.38)

Balance, January 1, 1969	\$8450.99	
Income received	<u>856.39</u>	
	\$9307.38	
Paid, City of Melrose		\$ 100.00
Balance, December 31, 1969		<u>9,207.38</u>
		\$ 9,307.38

OTHER FUNDS

SARAH E. CHEEVER FUND (Sewall Woods Park) (Melrose Savings Bank \$3506.39)

Balance, January 1, 1969	\$3338.51	
Income received	<u>167.88</u>	
	\$3506.39	
Balance, December 31, 1969		\$ 3,506.39

ADELAIDE COLBURN MEMORIAL FUND (Melrose Savings Bank \$6214.19)

Balance, January 1, 1969	\$6107.05	
Income received	<u>307.14</u>	
	\$6414.19	
Paid, City of Melrose		\$ 200.00
Balance, December 31, 1969		<u>6,214.19</u>
		\$ 6,414.19

COMMUNITY CIVICS FUND (Melrose Savings Bank \$177.74)

Balance, January 1, 1969	\$ 169.24	
Income received	<u>8.50</u>	
	\$ 177.74	
Balance, December 31, 1969		\$ 177.74

VICTOR A. & NELLIE L. FRIEND FUND (\$5,000 U. S. Treasury Bonds 4s Feb. 15, 1980) (Melrose Savings Bank \$1571.57)

Balance, January 1, 1969	\$1397.48	
Income received	<u>274.09</u>	
	\$1671.57	
Paid, City of Melrose		\$ 100.00
Balance, December 31, 1969		<u>1,571.57</u>
		\$ 1,671.57

LEVI S. GOULD FUND (Melrose Savings Bank \$1820.43)

Balance, January 1, 1969	\$1733.29	
Income received	<u>87.14</u>	
	\$1820.43	
Balance, December 31, 1969		\$ 1,820.43

NORMAN HESSELTINE FUND (Melrose Savings Bank \$197.32)

Balance, January 1, 1969	\$ 187.89	
Income received	<u>9.43</u>	
	\$ 197.32	
Balance, December 31, 1969		\$ 197.32

REPORT OF TREASURER AND COLLECTOR

OMICRON DELTA SCHOLARSHIP FUND

(295 Shares Eaton & Howard Balanced Fund	\$2578.11)
(334 Shares Massachusetts Investors Trust	4132.57)
(Melrose Savings Bank Account	100.00)
(Melrose Savings Bank Account	367.09)
	<u>\$7177.77)</u>

Balance, January 1, 1969	\$ 348.71	
Income received	<u>318.38</u>	
	\$ 867.09	
Paid, City of Melrose		\$ 500.00
Balance, December 31, 1969		<u>367.09</u>
		\$ 867.09

DR. WILLIS A. SMITH FUND (Melrose Savings Bank \$660.44)

Balance, January 1, 1969	\$ 866.87	
Income received	<u>43.57</u>	
	\$ 910.44	
Paid, City of Melrose		\$ 250.00
Balance, December 31, 1969		<u>660.44</u>
		\$ 910.44

STALKER SCHOLARSHIP FUND

Amount in Fund, December 31, 1969

American Tel & Tel Company		
Dec 1970	2-3/4	\$3000.00
Arkansas Power & Light Company		
Aug 1978	3-1/8	2000.00
Commonwealth Edison Company		
Mar 1987	4-1/4	5000.00
Montana Power Company		
Oct 1975	2-7/8	1000.00
Niagara Mohawk Power Company		
Apr 1990	4-3/4	1000.00
Public Service Company of N H		
Jan 1973	3-1/4	<u>1000.00</u>
		\$13,000.00

INCOME ACCOUNT

Receipts		
Balance, January 1, 1969	\$ 600.25	
Income	<u>503.51</u>	
	\$1103.76	
Payments		
School Department		\$ 500.00
Balance, December 31, 1969		<u>603.76</u>
		\$ 1,103.76

MARGARET BAKEMAN WING MEMORIAL AWARD FUND

(American Tel & Tel Company	\$1385.35)
(Melrose Savings Bank	62.45)
	<u>\$1447.80)</u>

Balance, January 1, 1969	\$ 80.16	
Income received	<u>82.29</u>	
	\$ 162.45	
Paid, City of Melrose		\$ 100.00
Balance, December 31, 1969		<u>62.45</u>
		\$ 162.45

ANDREW BURNETT MEMORIAL FUND (Melrose Savings Bank \$2969.90)

Balance, January 1, 1969	\$2827.70	
Income received	<u>142.20</u>	
	\$2969.90	
Balance, December 31, 1969		\$ 2,969.90

REPORT OF TREASURER AND COLLECTOR

GEORGE EMERSON FUND

(Central Ill Pw Ser Co	4-1/2	1994	\$ 5000.00)
(Idaho Power Co	4-1/2	1991	5000.00)
(Niagara Mohawk Pow Co	9-1/8	1999	5000.00)
(Potomac Elec Power Co	4-1/2	1999	5000.00)
(Standard Oil of Ohio	7-5/8	1999	5000.00)
(Melrose Savings Bank			22000.00)
			\$47000.00

Balance, January 1, 1969	\$	33,606.01	
Income received		<u>5,697.38</u>	
	\$	39,303.39	
Paid, City of Melrose			\$ 16,637.37
Balance, December 31, 1969			<u>22,666.02</u>
			\$ 39,303.39

A. C. MARIE CURRIER FUND

INVESTMENT ACCOUNT

Amount in Fund, December 31, 1969			\$ 25,401.39
N Y Central & Hudson RR			
Oct 2013	4-1/2	\$	2,000.00
Southern California Edison Co			
Apr 1981	3-5/8		10,000.00
Virginia Electric & Power Co			
Oct 1986	4-1/8		5,000.00
Charlestown Savings Bank			619.77
Eliot Savings Bank			647.01
First National Bank of Boston			1,930.00
Malden Savings Bank			829.98
Melrose Savings Bank		<u>4,374.63</u>	\$ 25,401.39

INCOME ACCOUNT

Balance, January 1, 1969	\$	176.62	
Income received		<u>1,116.65</u>	
	\$	1,293.27	
Paid, City of Melrose			\$ 7.00
Balance, December 31, 1969			<u>1,286.27</u>
			\$ 1,293.27

SALE OF LOTS AND GRAVES

(Melrose Savings Bank \$25,000.00)
(Melrose Co-op. Bank 10,000.00)

Balance, Melr SB, January 1, 1969	\$	18,391.63	
Income		<u>7,762.90</u>	
	\$	26,154.53	
Balance, Melr SB, December 31, 1969			\$ 26,154.53

STABILIZATION FUND

(Melrose Savings Bank \$255,326.94)

Balance, January 1, 1969	\$	255,326.94	
City of Melrose		-0-	
Income, Melrose Savings Bank		<u>12,494.02</u>	
	\$	267,820.96	
Paid, City of Melrose			\$ 26,500.00
Balance, December 31, 1969			<u>241,320.96</u>
			\$267,820.96

WORKMAN'S COMPENSATION

(Melrose Savings Bank \$513.81)

Balance, January 1, 1969	\$	13,373.65	
Income, Melrose Savings Bank		<u>672.61</u>	
	\$	14,046.26	
Paid, City of Melrose			\$ 13,532.45
Balance, December 31, 1969			<u>513.81</u>
			\$ 14,046.26

REPORT OF TREASURER AND COLLECTOR

200TH ANNIVERSARY TOWN OF MELROSE (Melrose Savings Bank \$96.67)

Balance, January 1, 1969	\$	95.54	
Income		<u>4.78</u>	
	\$	<u>100.32</u>	
Balance, December 31, 1969			\$ 100.32..

MUNICIPAL INDEBTEDNESS

Balance, January 1, 1969	\$1,615,000.00	
Bonds issued 1969	<u>535,000.00</u>	
	<u>\$2,150,000.00</u>	
Bonds paid 1969		\$ 235,000.00
Balance due, December 31, 1969		<u>1,915,000.00</u>
		<u>\$2,150,000.00</u>

CITY COLLECTOR

TAXES 1967 Personal	\$	10.36	
Real Estate		<u>574.32</u>	\$ 584.68
1968 Personal	\$	4,623.52	
Real Estate		<u>99,338.11</u>	\$ 103,961.63
1969 Personal	\$	552,977.42	
Real Estate		<u>6,634,108.77</u>	\$7,187,086.19
MOTOR VEHICLE EXCISE 1966	\$	85.80	
1967		297.00	
1968		53,340.53	
1969		<u>671,838.56</u>	\$ 725,561.89
APPORTIONED SEWER			
1968 (added to taxes)	\$	325.00	
1969 (added to taxes)		7,719.00	
(paid in advance)		<u>2,368.10</u>	\$ 10,412.10
APPORTIONED SIDEWALK			
1968 (added to taxes)	\$	20.00	
1969 (added to taxes)		1,961.36	
(paid in advance)		<u>2,033.35</u>	\$ 4,014.71
APPORTIONED STREET			
1968 (added to taxes)	\$	286.00	
1969 (added to taxes)		13,973.00	
(paid in advance)		<u>6,472.00</u>	\$ 20,731.00
WATER BETTERMENT			
1969 (added to taxes)	\$	98.00	
(paid in advance)		<u>78.00</u>	\$ 176.00
WATER LIEN			
1968 (added to taxes)	\$	1,651.06	
1969 (added to taxes)		<u>23,885.22</u>	\$ 25,536.28
WATER RATES GENERAL	\$	<u>316,843.61</u>	\$ 316,843.61
COMMITTED INTEREST			
1968	\$	225.40	
1969		<u>8,404.08</u>	\$ 8,629.48
GENERAL INTEREST			
Taxes	\$	4,973.21	
Motor Vehicle Excise		1,075.76	
Assessments		<u>94.21</u>	\$ 6,143.18
COLLECTOR'S RECEIPTS	\$	<u>2,380.50</u>	\$ 2,380.50

REPORT OF TREASURER AND COLLECTOR

MUNICIPAL LIEN CERTIFICATES	\$	<u>1,293.00</u>	\$	1,293.00
BETTERMENT RELEASES	\$	<u>44.00</u>	\$	44.00
DEPARTMENTAL ACCOUNTS RECEIVABLE				
Memorial Building Rental	\$	<u>4,906.75</u>	\$	4,906.75
Police Department Ambulance	\$	<u>7,981.92</u>	\$	7,981.92
Public Welfare Department				
Disability Assistance	\$	209.32		
General Relief		590.18		
Medical Assistance		<u>15,298.42</u>	\$	16,097.92
Public Works Department				
Care of Trees	\$	1,698.75		
City Hall Rental		5,150.00		
Driveway Deposit		265.54		
Highway Repair		66.00		
Hydrant Rental		12,160.00		
Individual Walks		1.50		
Private Sewer		782.46		
Public Works Miscellaneous		868.05		
Traffic Beacons		398.02		
Water Inside Service		<u>1,041.39</u>	\$	22,431.71
School Department				
Rentals	\$	725.00		
Tuition		<u>33,452.88</u>	\$	34,177.88
Veterans Benefits & Services	\$	<u>40,749.52</u>	\$	<u>40,749.52</u>
			\$	8,539,743.95

Respectfully submitted



Robert S. Love
Treasurer-Collector

REPORT OF CONSERVATION COMMISSION

To his Honor the Mayor,
and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Conservation Commission respectfully submits herewith its Annual Report for the year 1969.

The Commission, established in March 1967, consists of Kenneth D. MacDonald, Chairman, Robert Welsh, Vice-Chairman, Margaret Ann Pustell, Clerk, John M. Hogan, Paulette C. Loomis, Edna G. Sanford and Carl L. Schultz.

Following is a brief outline of some of the major activities of the Conservation Commission during the year 1969.

We have established and implemented a policy of encouraging formation of citizens' committees by groups of citizens interested in specific areas of concern related to conservation. The purpose of this policy is to relieve the Commission of the burden of considering detailed problems in various parts of Melrose so that we can adhere to our main purpose as an advisory board of the City, charged with assisting the City in promoting and developing our natural resources and protecting our watershed resources. It has the additional beneficial result of increasing citizen participation so as to bring to the attention of the Mayor and the Board of Aldermen, the wishes of the electorate rather than solely the recommendations of the Commission.

We have made a re-evaluation of our previous request for custody of tax-title land in Southeastern Melrose and submitted a revised request for custody of a more selectively chosen, shorter list of tax-title land, with the object of preserving a protective Green Belt.

We received our first gift of money (\$10.) for the purpose of establishing a Conservation Fund.

We sent a Melrose boy to summer Conservation Camp for two weeks. This investment of \$80. promises to return value many times over to the boy, to Melrose, and to Massachusetts. It was decided to try to enlist the aid and funds of civic organizations for this purpose under the sponsorship of the Commission in the future.

As provided in the Massachusetts Conservation Act of 1961, we arranged open public meetings for the edification of Melrose citizens on various subjects dealing with conservation principles, at which professional conservationists appeared and spoke.

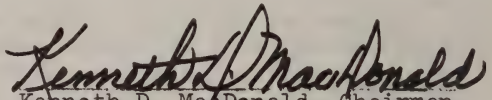
REPORT OF CONSERVATION COMMISSION

Also as provided in the 1961 Act, we published frequent articles in local newspapers, sought to coordinate the activities of unofficial groups organized for similar purposes; prepared and distributed pamphlets, maps and plans, and maintained and sought to update as completely as possible, the index of open land in Melrose.

We commenced an inquiry and pursued it as far as possible without expenditure of funds, into the advisability of dredging or pumping silt from Ell Pond to improve its beauty, usefulness and value to the City.

Considerable public and private awareness of the importance of conservation principles is now seen and support of those principles is beginning to be felt.

Respectfully submitted,


Kenneth D. MacDonald, Chairman
Melrose Conservation Commission

REPORT OF COUNCIL ON AGING

To His Honor the Mayor and
the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Council on Aging respectfully submits herewith its annual report for the year 1969.

Established in February 1969, under Chapter 2-A of the Revised Ordinances of 1956, the Council includes: Mrs. Joseph P. Dilyock, Secretary; Mrs. Henry J. Gullage; George S. McPheters, Treasurer; Miss Mary J. Melville; John a. Tierney, Jr.; Mrs. Thomas H. Wright; and Miss Esther S. Lyman, Chairman. Mr. Benjamin S. Hersey, one of the original members and first Chairman, resigned in the Spring. The Ordinance providing for the Council states that it has been set up ' for the purpose of coordinating and carrying our programs designed to meet the problems of the aging in coordination with the programs of the State Commission on Aging (now the Aging Bureau in the Department of Community Affairs).

Twelve meetings have been held between the organization meeting on May 5th and the last meeting of the year on December 15th.

Goals for the Council, and priorities among the goals, are based on the 1967 Community Council study of the need for a council for the aging in Melrose. The findings of that study were verified and expanded by a special Task Force which in September evaluated the existing programs for the aging in the City. The Council is greatly indebted to those who participated in the reassessment of

REPORT OF COUNCIL ON AGING

needs during the week of December 8 - 15; Mrs. Joseph F. Andrews, Director of the Visiting Nurse Association; Matthew Fink, an employment counselor with the Massachusetts Rehabilitation Commission; Mrs. Henry J. Gullage, a retired social worker; Mrs. John V. Hicks of the Hicks Employment Agency; Lewis H. Keith, a Director of the Council; Mrs. Wilfred Landry, former Community Council president; Miss Esther S. Lyman, Chairman of the Community Council Study Committee on Aging; Frederick S. Mullen, Director of the Malden Social Security Office; Mrs. Kenneth R. Norris, Chairman of the Social Action Committee of the First Congregational Church, and Mrs. Thomas H. Wright, Past President of Melrose Unit of Church Women United. The following objectives in establishing services and programs for the elderly have been set up:

Short-range goals:

1. Opening an information, referral, and counseling service as part of a drop-in center for the elderly.
2. Preparing a directory of services available to the elderly.
3. Providing a Free Press column to publicize pertinent information of concern to the elderly.

Long-range goals for comprehensive services:

1. A newsletter.
2. Varied and regular recreational activities.
3. Educational opportunities at convenient hours and places to prepare persons for retirement, to teach new skills, to promote new leisure time interests, and to keep senior adults in the mainstream of life as long as possible.
4. Transportation.

REPORT OF COUNCIL ON AGING

5. A Health Maintenance Program including case-finding and screening for chronic diseases.
6. Homemaker service, home aides, and homecare services to help older persons maintain independence and continue to function.
7. Proper nutrition including low-cost meals at neighborhood centers and meals-on-wheels.
8. The development of positive attitudes toward aging.

Substantial progress has been made in reaching the short-range goals set:

1. A "Senior Citizens Information and Drop-in Center" was opened at the First Baptist Church on Wednesday, January 14, 1970. The council is deeply indebted to the Reverend W. Eugene Motter, the Diaconate, and the Trustees of the Church for offering the excellent space when it was impossible to find a location on Main Street. We are most grateful to Dudley V. Carr of the Carr Contracting Company for having the Center repainted, and to Mr. Albert B. Colella of the Buzzelle-Colella Company for giving the Center a typewriter and typewriter table in addition to giving substantial assistance in furnishing the office area of the Center.

Plans are underway for providing health services, employment opportunities, and personal counseling.

The Center is staffed presently by Mrs. Henry J. Gullage and Mr. George A. McPheters, both well qualified for their responsibilities by training and experience.

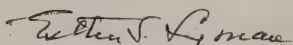
2. A directory of services is in preparation.
3. A column under the caption "Senior Citizens Forum" has been published twice a month in the Free Press beginning October 30th. A small one-year State grant for support of Center activities has been applied for; and the first steps have been taken in applying for a three-year Federal grant to assist in developing a multi-service center and citywide services.

REPORT OF COUNCIL ON AGING

Council members have seized every opportunity to broaden their understanding of the needs of the elderly and to increase their knowledge of effective programs. The Chairman attended the three-day New England Pre-White House Conference on Aging early in October, and later that month four members attended an all-day regional conference held at Danvers under the auspices of the State Department of Mental Health. In addition, delegations visited the Needham Center for Senior Adults and the Brookline Multi-Service Center at Sussman House.

The Council expresses its sincere appreciation to the many concerned persons who have given it encouragement and assistance: to Mayor Sullivan for unfailing support; to the Board of Aldermen who have recognized the need for coordinating and expanding services for our older residents, most particularly to Alderman Dudley V. Carr and his Education, Health and Public Welfare Committee for their interest; and to the representatives of the State Aging Bureau who have patiently given us the benefit of their expertise: Mr. Michael W. Morris, Acting Director of Special Programs who spoke at a joint meeting of the "200" Club Advisory Committee and the Council at the Levi Gould; Mr. Walter VanDalinga who attended two meetings as a consultant; and very particularly to our Community Coordinator, Mr. John H. Grain, Jr. who has come to Melrose on three occasions and given unstintingly of his time on our behalf. We are also much indebted to Miss Dorothy Raymond, Editor of the Free Press, who offered the opportunity of presenting a special senior citizens column and has given invaluable support in publicizing the purposes and progress of the Council in news reports.

Respectfully submitted,


Esther Swift Lyman, Chairman

REPORT OF FIRE DEPARTMENT

To The Honorable Mayor and Board of Aldermen,
City of Melrose, Massachusetts.

Gentlemen:

I respectfully submit the annual report of the Melrose Fire Department for the year 1969.

Organization

The fire department consists of four companies

Engine Company #1
Engine Company #2
Engine Company #3
Aerial Ladder #1

Personnel

Chief of department
6 Captains
8 Lieutenants
53 Firefighters
5 Reserve Firefighters

Equipment

Maxim 750 gal. pumping engine	Installed	1958
Maxim 750 gal. pumping engine	Installed	1946
Maxim 750 gal. pumping engine	Installed	1946
Maxim 750 gal. pumping engine	Installed	1953
Peter Firsch aerial ladder	Installed	1935
Dodge Rescue Truck	Installed	1956
Willys brush fire truck	Installed	1954
Dodge Chief's car	Installed	1965
Boat (fully equipped) rescue unit		
All apparatus fully equipped with emergency and fire fighting tools.		

Hose

Number of feet of $2\frac{1}{2}$ "	11,650
Number of feet of $1\frac{1}{2}$ "	7,250
Number of feet of booster	2,250
Number of feet of Forestry	2,850
Number of feet of $2\frac{1}{2}$ " dump	200
Number of feet of $1\frac{1}{2}$ " dump	200
All hose tested for 200 pounds pressure.	

Condemned Hose

Number of feet of $2\frac{1}{2}$ "	150
Number of feet of $1\frac{1}{2}$ "	100
Number of feet of Forestry	400

REPORT OF FIRE DEPARTMENT

Alarms and Special Calls

Total number of bell alarms	439
Total number of still alarms	325
Total number of emergency calls	371
Total number of false alarms	75
Apparatus called out of the city	109

Apparatus called out of the city

Everett		1
Malden		77
Saugus		5
Stoneham		12
Wakefield		14

Mutual aid calls to Melrose

Malden	38
Stoneham	7
Wakefield	17

Inspections

Number of buildings		398
Number of oil burners		365
Number of tanks		82
Number of paints, varnish, etc		9
Number of liquid gas		7
Number of blasting		18
Number of garages		26
Number of incinerators		98

Permits Granted

Storage of oil		256
Class A inflammables		16
Explosives for blasting		23
Liquid bottled gas		6

REPORT OF FIRE DEPARTMENT

Equipment Used

Number of feet of 2 $\frac{1}{2}$ " hose laid	26,700
Number of feet of 1 $\frac{1}{2}$ " hose laid	18,250
Number of feet of forestry hose laid	9,200
Number of feet of ladders raised	2,253
Number of covers	48
Number of pounds of co2	233
Number of hours light plant on Rescue	233
Resuscitator and inhalator	18
Number of tanks of oxygen	43
Pounds of oil dri	65
Total pumping hours of apparatus	197
Gallons of booster water	35,876
Feet of wire	4,256
Electric pumps	65
Miscellaneous emergency tools	765

Fire Prevention Program

The fire department, as is the usual custom, gave lectures and demonstrations of fire prevention not only to the schools but also to different fraternal and industrial organizations as well. The Chamber of Commerce and the fire department again this year conducted the bonfire of Christmas trees at Ell Pond which stressed to the hundreds attending the need for fire prevention during the holiday season. The Fire Prevention Program, as always, is well planned and efficiently carried out throughout the year.

Conclusion

I desire to express my thanks and appreciation to his Honor, the Mayor, to the Honorable Board of Aldermen, and to all other departments for their assistance in all matter pertaining to the fire department. To the officers and men of the department who rendered efficient service at all hours of the day and night, I wish to extend my sincere thanks.

Respectfully submitted,


Chief of department.

REPORT OF LAW DEPARTMENT

To the Honorable, the Mayor
and the Honorable Board of Aldermen
of the City of Melrose

Gentlemen:

This is the report of the Law Department for the calendar year, 1969.

As usual, the day-to-day work of the Law Department consists of receiving and answering inquiries from the Mayor, committees of the Board of Aldermen, and various department heads, and research into and writing of opinions on such matters as cannot be solved by a telephone or face-to face conference.

The range of subject matter which arises pretty well covers the field of municipal law; but there were three rather unusual situations which arose during the year 1969:

1. The budget situation, arising out of the failure of the School Department to submit its figures to the Mayor before the time when the Mayor had to submit a budget to the Aldermen. The Mayor did submit a budget to the Aldermen; but because of the absence of any budget figures for the School Department, it could not be considered a true budget (according to a Supreme Court decision); and this threw the making of the budget into the laps of the Aldermen.
2. The question of the Stabilization Fund. The assessors included in the 1970 levy, an amount to be appropriated for the Stabilization Fund, although the Mayor and Aldermen had not made any such appropriation. This raised the question as to the validity of an ordinance passed by the Aldermen in 1950 purporting to bind the Mayor and Aldermen to appropriate a sum for the Stabilization Fund whether they wanted to or not. In my opinion, the 1950 Board of Aldermen had no authority to force future mayors and future boards of aldermen to make such an appropriation.
3. The matter of a close election for Mayor, involving a recount. The recount was held; but did not result in any change.

Of course, there were the usual number of claims due to accidents involving City automotive equipment, involving alleged defects in public ways, and also some Land Taking cases.

Recent legislation has tremendously expanded some phases of municipal law. For example, the Collective Bargaining statute has resulted in protracted negotiations between various groups of employees and the City; and even when the parties were able to come to an agreement, there remained a question whether the agreement would be approved, first by the Personnel Board, and then by the Board of Aldermen, as all grades of employment, and the salaries therefor, are a matter of City Ordinance.

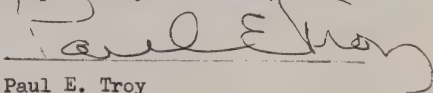
REPORT OF LAW DEPARTMENT

In addition to the dumping and disposal problem resulting from the State Department of Public Health banning all burning in the Melrose dump, there is still pending litigation concerning the Saugus dump owned by DeMatteo, in which Dr. Frechette, Commissioner of Public Health, is a party. This seems to be a case where no solution will be found until the State either constructs incinerator facilities itself, or approves some local incineration, composting, or ground-fill disposition of rubbish and garbage collected by the City. Meanwhile, the DeMatteo Company has a virtual monopoly of the only dumping area open in this part of Massachusetts, and is increasing its charges for dumping every year.

Paralleling the dumping situation, there is a sewer situation in which the State and the M.D.C. are involved. This involves a suit by the City of Boston against the State Treasurer and the members of the M.D.C., as to whether Boston is being overcharged in the allocation of sewer expenses by the M.D.C. All the other cities and towns in the M.D.C. district have been made parties, for the reason that any reduction of the Boston share of sewer expense will increase the share apportioned among the other cities and towns. A trial of this case commenced about six weeks ago; it was suspended to see if a compromise could be worked out; and the trial has not been resumed. My last information from the Assistant Attorney General was that an attempt will be made to reach a solution by legislation, to be submitted to the State Legislature.

All in all, the year 1969 was a very busy and active year for the Law Department; and it looks as though 1970 would not be any less active.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Paul E. Troy", written over a horizontal line.

Paul E. Troy
City Solicitor

REPORT OF MEMORIAL BUILDING TRUSTEES

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Trustees of the Memorial Building Department submit herewith their Annual Report for the year 1969.

ERROL H. TWITCHELL, Chairman
Dr. Harold L. Margeson
Arvid F. Moberger
Charles E. Holt
John A. Lavender

Since the last Annual Report, the principal interior improvements to the building have been the retreading of the four main stairways, new refrigerator for kitchen, new basement door and a set of risers for the stage. Exterior work consisted of painting all trim, porch and railings.

There has been no change in Trustee personnel and Mr. Twitchell has been re-elected Chairman of the Board for 1970.

During the coming year, the Trustees are hopeful of re-treading the two wide stairways in the Main Auditorium, resod the front lawns, install a new flagpole, replace the kitchen gas water heater, install combination windows on the G.A.P. North and South Parlors, redecorate a dressing room and the stage and over a period of three years, replace the 58 year old Arena seats, starting with the rear section this year.

FINANCIAL STATEMENT

SALARIES & WAGES

Appropriated	\$ 10403.90	
Expended	<u>10070.00</u>	
Balance		\$ 333.90

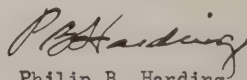
OTHER EXPENSES

Appropriated	\$ 5200.00	
Expended	<u>4089.72</u>	
Balance		\$ 1110.28

CAPITAL IMPROVEMENTS

Appropriated	\$ 3248.62	
Expended	<u>3209.02</u>	
Balance		\$ 39.60

Respectfully submitted,


Philip B. Harding
Secretary

REPORT OF PARK COMMISSION

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Park Commission comprising John T. Brady, Chairman; Phillip W. Ansell, John H. Kelly, Harold W. Poole and Kenneth G. Swindell, Secretary, held ten regular monthly meetings during the year and respectfully presents the Sixtieth Annual Report of the Park Department for the year 1969. It includes detailed reports and financial statements of all accounts compiled by the Superintendent of Parks Sidney C. Field, Jr., and Director of Recreation Elburt P. Fletcher.

Improvements to the Golf Course and various Parks in the City are noted in the report of the Superintendent.

In April the sudden death of John H. Kelly, a member of the Commission for more than twelve years, was a great shock to his associates since he had won their high respect and personal regard by dedicated public service distinguished by his calm and competent judgment in problems, his invaluable knowledge of how the golf course should be maintained and improved, his pleasing personality, his courtesy even in disagreements and his hearty cooperation always.

His place on the Commission was filled in December by the appointment of Leo C. Turner.

In September the School Committee requested the Commission to consider appropriation of sufficient area in the Long Pond section of the Mount Hood Golf Course for use as a site for a new high school with parking area and playing fields. This request was unanimously denied.

At the same time Mayor Thomas F. Sullivan sought an area of Park land along Tremont Street for addition to city land occupied by the Public Works Department to provide a site for a new high school, and in response the Commission VOTED:

That the use of a strip of Park land on Tremont Street containing not more than 22,400 sq.ft. be approved for development of a Mall in front of the proposed new high school provided that:

- (1) The said parcel of land shall be developed and aesthetically landscaped and the character of Ell Pond Park as such, shall be preserved.
- (2) No part of the structure shall be built on Park land.
- (3) No artery for vehicular traffic shall be built into or through the Park.
- (4) The tennis courts shall remain intact.
- (5) No part of Ell Pond shall be filled.

REPORT OF PARK COMMISSION

Use of Horace Mann Park as a playground for children of the Coolidge School Annex was requested by the School Committee in September and again in December. This was deemed inconsistent with long established policy of the Commission on such use by other school children.

While the cost of operating the golf course and other Mt. Hood facilities totaled \$77,505.90, an increase of \$9,111.97 over the previous year, due chiefly to salary increases and capital improvements, the total receipts, including revenue from leases, amounted to \$80,393.71 a new high.

There were also receipts totaling \$1,711.00 for use of tennis courts at Ell Pond Park.

Promises by the Metropolitan District Commission to repair the broken culvert under the Parkway near the east end of Ell Pond Memorial Park have not been fulfilled and until this has been done the improvement of the brook there is hardly possible.

In behalf of the Commission, I wish to express to the Honorable Mayor and the Board of Aldermen, the Public Works Department, the School Department and the Park Department employees our appreciation of their co-operation and loyal service.

Respectfully submitted,
for the

MELROSE PARK COMMISSION

John T. Brady
John T. Brady, Chairman

REPORT OF PARK COMMISSION

1969 ANNUAL REPORT

PARKS AND PLAYGROUNDS

ELL POND PARK

Due to the generosity of the construction companies building the Congregational Church and the Home for the Elderly, the City of Melrose was given approximately 7,000 cubic yards of fill. This was used at the Crystal Street end of the Park and saved the City considerable money. There are definite signs of serious settlement of the fill but this was not unexpected and will be a problem for many years. Eventually it will become fairly stable and at that time it is our intention to landscape the area.

The problem of the high school still is with us but it is the Park Department's hope that a solution will be found in the near future thus enabling us to continue beautifying the Park between the Knoll and Tremont Street.

LT. J.G. DUNTON PARK

The memorial to Lt. Dunton was completed this year and has proven to be an excellent spot for young and old alike. The area has been virtually free of vandalism once again proving the fact that if a Park is kept in an attractive condition it is pretty much left alone by those who normally create a mess.

CONANT PARK

In 1969, due to a request from the residents along Wyoming Avenue, a walk was established from Ravine Terrace into the Park. This saves the children a long trip around the block as well as keeping them out of the brook which was of main concern to parents in the area.

WASHINGTON STREET TRIANGLE

This area was landscaped in the Fall along with construction of sidewalks on the Washington and Pleasant Street sides. This should prove an attractive area to people entering the City along Pleasant Street.

ELL POND KNOLL

The annual Easter sunrise service this year was conducted by the Church of the Nazarene at Ell Pond Knoll.

The Colonial Afghan Hound Club held their dog show on Ell Pond Knoll grounds near the Bathhouse at the Lynnfells Parkway from 10:30 A.M. to 6:00 P.M. on Sunday, June 22nd.

A concert sponsored by a group of Teen-agers known as DOWNTOWN was held on Sunday, May 31st from 7:00 P.M. to 9:00 P.M.

REPORT OF PARK COMMISSION

TOTAL NUMBER OF WINTER SPORTS' DAYS

<u>Skating</u>	<u>Coasting</u>	<u>Skiing</u>
Ell Pond Rink		30 Days
Common Playground area		19 Days
Ell Pond		17 Days
Ell Pond (back of Tennis Courts)		14 Days
Lebanon Playground area		18 Days
Lincoln Playground area		15 Days
Messenger's Playground area		16 Days
Pond No. 1 - Mt. Hood		36 Days
Pond No. 2 - Mt. Hood		35 Days
Pond No. 3 - Mt. Hood		23 Days
Coasting No. 1 Fairway		30 Days
Ski Tow - afternoons		16 Sessions

ATHLETIC FIELD AND FIELD HOUSE

The Field, due to extremely heavy use both by Soccer and Football teams, is beginning to show serious signs of wear. It is our hope to rectify this in the Spring of 1970 but until additional recreation area is developed around the High School this will continue to be a problem.

Events held at the Field in 1969 were: High School Graduation exercises, various Junior High School events, various programs of the Recreation Division, and on September 5 and 6 the Firemen's Annual Carnival was held at Ell Pond - Tremont Street side.

MOUNT HOOD MEMORIAL PARK

Three new "ASTROTURE" Tees were installed in 1969. These are on the 1st, 6th and 11th Tees and have made these areas much more attractive. The only problem appears to be the hardening of the materials base thus making it difficult to insert a golf tee. This one fault will not stop us from continuing our Tee reconstruction program. Grass Tees just will not stand up under our heavy play.

The road between the 4th and 5th Fairways was paved in 1969 and should, over a period of time, save a great deal on wear and tear on our vehicles.

Due to extensive leakage in sections of the Clubhouse roof it was necessary to reshingle one complete wing of the building. The original shingles applied in 1937 have held up well but are beginning to deteriorate on the remainder of the roof and it is our plan to finish the rest over a period of three years.

Our daily play, due to poor Spring weather, showed a marked decrease in 1969. Due to the fact that we raised our daily playing rates in the Spring it was still possible to show a small profit for the year. It is becoming more and more difficult to do this and we are concerned as to the public's ability to keep meeting these rate increases, but as long as our present inflationary period lasts we can see no other solution to our monetary problems.

REPORT OF PARK COMMISSION

The golf course opened the 10th day of April and closed on the 15th day of December. The number of rounds of golf played were 23,617 as against 24,882 in 1968. Daily play totaled 21,595 - Residents 8,376 and Non-residents 13,119.

Tournaments held at the Course: K. C. - September 13
M. I. T. - October 4

The Kiwanis Fishing Derby on June 14, 1969 was attended at Mt. Hood No. 1 Pond by young and old.

The Quannapowit Radio Club was granted permission to use the Tower and adjoining area at Mt. Hood for the purpose of Amateur Radio Field Day activities over the week end of June 28 and June 29.

SOURCE OF REVENUE

Daily Golf Ticket Receipts	\$ 54,820.50
Golf Subscriptions	17,441.00
Locker Rentals	510.00
Transient Locker, Soap, Towels	82.70
Locker Keys	2.00
Leases-N.E.A.-F.A.A.-Smyly Buick	2,667.60
Electricity	118.94
Golf Change	80.00
Telephone Commissions	56.86
Ski Tow Receipts	415.50
Hall Rentals	1,400.00
Refunds(incl.Gas Tax)	124.02
Permits	4.00
Restitution	480.00
	\$ <u>78,203.12</u>

C O N C L U S I O N

I wish to extend sincere thanks to His Honor the Mayor, to the Honorable Board of Aldermen, the Park Commission, all City Department Officials, and their respective staffs, for their willing co-operation and assistance.

To the men and personnel of the Department I also extend my sincere thanks.

Respectfully submitted,

Sidney C. Field, Jr.
Sidney C. Field, Jr.
Superintendent

REPORT OF PARK COMMISSION

FINANCIAL STATEMENT

General Administrative - Salaries and Wages

Appropriation	\$ 26,649.34
Appropriation Transfer from "Mt. Hood Memorial Park Receipts"	5,000.00
Appropriation from Excess and Deficiency	417.63
	\$ 32,066.97

Expenditures:	
Payroll	\$ 31,953.14
Unexpended Balance	\$ 113.83

General Administrative - Other Expenses

Appropriation	\$ 600.00
Expenditures:	
Printing	\$ 39.69
Box Rent - Postage	60.00
Telephone	273.77
Office Supplies	39.82
Subscriptions, Dues	33.88
Repair Office Machines	85.00
	\$ 532.16
Unexpended Balance	\$ 67.84

Athletic Field and Field House - Maintenance and Operation

Appropriation	\$ 3,800.00
Expenditures:	
Fences	\$ 200.00
Express Charges	8.67
Fuel Oil	513.85
Agricultural Supplies	571.98
Electricity	147.75
Repair, Maintenance - Track and Building	138.73
Water	309.85
Hired Equipment	144.00
Paint and Supplies	326.20
Hardware, Electrical Supplies and Small Tools	196.54
Recreational Supplies	201.85
Lumber	871.87
Mower Parts	79.22
Unclassified	19.89
	\$ 3,730.40
Unexpended Balance	\$ 69.60

Christmas Lighting

Appropriation	\$ 100.00
Expenditures:	
Salaries and Supplies	\$ 91.93
Unexpended Balance	\$ 8.07

REPORT OF PARK COMMISSION

All Other Expense

Appropriation		\$ 7,000.00
Appropriation from Excess and Deficiency		900.00
		<u>\$ 7,900.00</u>
Expenditures:		
Hired Equipment	\$	318.00
Electricity		609.36
Repair Motor Vehicles		238.34
Repair-Maintenance Buildings		331.59
Water-Spraying		350.68
Fuel Oil		589.35
Gasoline, Oil, Grease		441.53
Tires, Tubes, Battery and Repairs		160.31
Automotive Parts and Accessories		244.15
Cleaning and Plumbing Supplies		4.44
Small Tools		405.30
Paint and Electrical Supplies		310.41
Hardware		249.50
Recreational Supplies and Equipment		226.75
Police Protection		696.00
Agricultural Supplies		428.25
Lumber		452.39
Bituminous Concrete		14.98
Landscaping and Fences		1,769.83
Unclassified		56.54
	\$	<u>7,897.70</u>
Unexpended Balance	\$	<u>2.30</u>

All Other Salaries and Wages

Appropriation		\$ 72,000.00
Appropriation Transfer from Excess and Deficiency		839.00
		<u>\$ 72,839.00</u>
Expenditures:		
Payrolls	\$	72,616.75
Unexpended Balance	\$	<u>222.25</u>

Ell Pond Park

Appropriation		\$ 6,000.00
Expenditures:		
Repair Mowers	\$	31.87
Electricity		21.09
Hired Equipment		3,465.50
Fuel Oil		27.12
Loam and Gravel		818.00
Small Tools and Paint Supplies		5.02
Hardware		10.12
Recreation Supplies		889.70
Agricultural Supplies		360.75
Water Irrigation		311.18
Lumber		14.42
Landscape		40.00
	\$	<u>5,994.77</u>
Unexpended Balance	\$	<u>5.23</u>

REPORT OF PARK COMMISSION

Golf Maintenance and Operation

Appropriation Transfer from "Mt Hood Memorial Park Receipts"

\$ 66,056.30

Expenditures:

Salaries and Wages	\$ 38,234.75
Starter 1st Tee	3,440.00
Repair Shelters	1,535.17
New Equipment	794.50
Police Supervision	212.00
Advertising	41.13
Printing	831.13
Agricultural Supplies	2,738.94
Electricity	541.25
Laundry and Uniform Service	178.04
Hired Equipment	28.16
Automotive Repair	367.88
Tar Road	164.06
Gasoline, Oil, Grease	1,121.12
Tires, Tubes and Battery	331.18
Automotive Parts and Accessories	1,645.48
Paint and Supplies	86.75
Plumbing and Cleaning Supplies	69.24
Small Tools	508.76
Hardware	75.14
Subscription and Dues	5.00
Loam, Sand, Sod	1,222.11
Lumber	454.82
Water, Pipes, Irrigation	423.08
Landscaping and Fences	296.48
Clothing	14.95
Tees and Fairways	4,656.37
Golf Supplies	890.59
Unclassified	266.50
	\$ 61,174.58

Balance to Revert to "Mt Hood Memorial Park Receipts" \$ 4,881.72

New Equipment

Appropriation

\$ 2,000.00

Expenditures:

Automotive Equipment	\$ 1,140.00
Recreational Equipment	850.11
	\$ 1,990.11

Unexpended Balance

\$ 9.89

Warren Street Site

Held over from 1969

\$ 601.68

Held over for 1970

\$ 601.68

REPORT OF PARK COMMISSION

Operation Recreation Building

Appropriation Transfer from "Mt Hood Memorial Park Receipts"

\$ 9,461.32

Expenditures:

Salaries and Wages	\$ 5,978.85
Fuel Oil and Service	867.36
Janitor and Building Supplies	361.27
Water Service	109.69
Electricity and Electrical Supplies	365.64
Repair Roof - Conference Room and Superintendent's office	983.31
Paint	38.77
Automotive Parts	1.67
Agricultural Supplies	94.50
Lumber	274.66
Hardware and Plumbing Supplies	27.17
Small Tools	2.91
Landscape - Fence	250.00
Advertising - Hall Rental	72.04
	\$ 9,427.84

Balance to Revert to "Mt Hood Memorial Park Receipts" \$ 33.48

Ski Tow - Maintenance and Operation

Appropriation Transfer from "Mt Hood Memorial Park Receipts"

\$ 1,800.00

Expenditures:

Salaries and Wages	\$ 1,141.76
Supplies and Repairs	391.76
	\$ 1,533.52

Balance to Revert to "Mt Hood Memorial Park Receipts" \$ 266.48

Tar Roads and Walks - Mt. Hood Park

Appropriation

\$ 750.00

Expenditures:

Bituminous Concrete	\$ 746.43
Unexpended Balance	\$ <u>3.57</u>

REPORT OF PARK COMMISSION

- RECREATION ACTIVITIES & EVENTS FOR 1969 -

1. Adult Basketball League.
2. Boys' Pee Wee and Bantam Ice Hockey League
3. Recreation Department Winter Ski Classes.
4. Adult and Junior indoor - outdoor archery classes.
5. Summer playground season (nine weeks) male and female instructors on each of eight playgrounds. These playground supervisors are qualified to teach most active and passive games. More equipment is being provided to give your youngster a wider variety in his choice of recreation.
6. Melrose Community Players (Theatrical group).
7. Tennis program of instruction.
8. Summer daily handcraft program at Coolidge School.
9. Operation of buses to and from M.D.C. Pool in Stoneham.
10. Men's Slow Pitch Softball League.
11. Pee Wee Contact Football.
12. July 4th and Halloween observance.
13. Doll Carriage, bicycle and costume parade.
14. Pet Show.
15. Womens' Bowling League.
16. Program for retarded children.
17. Badminton, Tennis and Volleyball (Evenings - indoor.)
18. Senior Citizens Club (60 years of age and over).
19. Program for physically handicapped children.

REPORT OF PARK COMMISSION

- FINANCIAL STATEMENT 1969 -

SALARIES & WAGES

Appropriated	\$15,431.58
Expenditures	\$15,285.49
Balance	146.09

OTHER EXPENSE

Appropriated	\$4,500.00
Expenditures	4,392.57
Balance	107.43

CELEBRATIONS

Appropriated	\$750.00
Expenditures	691.73
Balance	58.27

BUSES TO SWIMMING POOL

Appropriated	\$2,500.00
Expenditures	2,200.00
Balance	300.00

PHYSICALLY HANDICAPPED AND RETARDED CHILDREN'S PROGRAM

Appropriated	\$1,155.00
Expenditures	1,151.21
Balance	3.79

REPORT OF PARK COMMISSION

- STUDY OF PLAYGROUND ATTENDANCE -

<u>Playground</u>	<u>Total Attendance</u>	<u>Daily Average</u>
Common	5987	149.7
Conant	3697	94.8
Gooch	2410	61.5
Hesseltine	4474	114.7
Hoover	2139	53.5
Lebanon	2866	73.5
Lincoln	2971	76.2
Messengers	3264	81.6

COMPARATIVE DAILY AVERAGE

<u>Playground</u>	<u>1967</u>	<u>1968</u>	<u>1969</u>
Common	174.1	211.4	149.7
Conant	89.2	84.0	94.8
Gooch	136.8	94.4	61.5
Hesseltine	118.1	109.5	114.7
Hoover	-----	57.4	53.5
Lebanon	123.7	133.9	73.5
Lincoln	144.3	82.9	76.2
Messengers	110.7	133.0	81.6

HANDCRAFT SHOP ATTENDANCE

1967	Daily Average	66.1
1968		74.1
1969		75.5

INCOME:	From Tennis Memberships and Guest Permits	\$1,711.00
	From Arts and Crafts	35.00
	From Bus Tags	109.80

BUSES TO M.D.C. POOL FOR 1969

Daily Average 350 - 400 for 50 days

CONCLUSION

I would like to express my sincere appreciation to His Honor Mayor Sullivan, The Honorable Board of Aldermen, Members of the Park Commission, Melrose Free Press, Melrose Evening News, Public Services Department, and the many interested citizens who gave their time and effort in the promotion of recreation.

Respectfully submitted,

Elbert P. Fletcher

Director of Recreation

REPORT OF PERSONNEL BOARD

To His Honor the Mayor,
and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Personnel Board herewith respectfully submits the Annual Report for the year ending December 31, 1969. in accordance with the provisions of Chapter 2, Section 39 of the Revised Ordinances.

1969 was the nineteenth complete year for the Board in its administration of the Salary Administration Plan.

At the annual election of officers, Raymond E. Campbell and James J. Fitzpatrick were re-elected Chairman and Clerk respectively. Other members are Robert P. Russell, Robert S. Baker and L. R. Batemen.

Since the inception of the Salary Administration Plan, 1951, sixteen hundred and sixty-four Decisions have been made by the various Personnel Boards. During 1969, one hundred Decisions were rendered. Of these, the majority were for the approval of six-months and anniversary step rate increases. Other actions voted consisted of -

- Approval of three new classifications to the Plan.
all part-time, namely:
 - Assistant City Solicitor
 - Civil Defense Director
 - Conservation Commission Secretary
- Approval of special rates for Voting Machine Workers for 1969 only;
- Change of titles of Library personnel to conform with the American Library Association standard-titles; and the change of titles of Department and employees to identify the Board of Election Commissioners, formerly known as Board of Registrars of Voters;
- Credits for Reserve Patrolmen;
- Deletion of part-time position of Workmens' Compensation Agent from the Salary Plan, duties of which were added to those for the newly-recommended job of Assistant City Solicitor;
- Overtime pay for salaried "second-line" Public Works employees recommended, but held in abeyance by Mayor Sullivan in the anticipation that it would be included in the Public Works Re-Organization Program;
- Promotions;
- Reclassifications denied;
- Second denials for step increase with promotions:

REPORT OF PERSONNEL BOARD

During this year, certain employees joined together to form specific bargaining groups, such as Library, Labor, Fire (unionized) and Police. City Hall employees petitioned the Board in a joint request to grant them all the benefits which would be derived by the other groups, but stated they did not wish to organize.

A response to Mayor Sullivan's January 29th request for one member of the Board to join one Alderman and the City Solicitor to act as Agent for the City, was answered by Chairman Campbell's recommendation that the services of a professional negotiator be considered for the reasons that no member of the Personnel Board had the required experience or necessary time to devote to such an enterprise.

During the year, Mayor Sullivan and the City Solicitor Troy, had many sessions with Fire and Police representatives, resulting in 7 $\frac{1}{2}$ % increase for all employees under the Plan, effective July 1st, 1969. The Personnel Board did not participate in the negotiations.

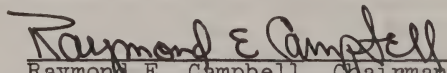
As required by Paragraph D of Section 2-27, the Board reviewed the positions in the Plan during the year to be assured that they are in line with current trends.

The annual "bench mark" job survey made by the Massachusetts Personnel Boards Association, of which Melrose is a member, was received and provided helpful information for the members.

As previously arranged for years, the office is shared by the Planning Board and the Conservation Commission; the expense of the telephone service is shared between Personnel and Planning Boards.

With the presentation of this Report, the Personnel Board members thank the Mayor, Board of Aldermen, Department Heads, employees, outside agencies and other sources for the appreciated cooperation and information received during the past and busy year.

Respectfully submitted,


Raymond E. Campbell, Chairman
Melrose Personnel Board

REPORT OF PINE BANKS PARK

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

As Superintendant of Pine Banks Park I herewith submit the following report for the year of 1969.

Pine Banks Park was visited and utilized by a large number of people during 1969. The fireplaces were in great demand and exceeded the number expected. On weekends the fireplaces were in constant use from ten in the morning until the Park closed at sundown. Families, church groups, Girl Scouts, Boy Scouts and many other organizations held their picnics and annual outings at the Park.

During the spring and summer months a group led by Mrs. Adam Arnold, Audubon Leader, and Mrs. Fred Scribner, Recorder, used the Park for birdwatching. On their many visits to the Park they listed over eighty-four different species.

The Park employees repaired and sodded the Little League baseball fields using seventy-five yards of loam along the base lines in the process. The softball fields were put in usable condition also by using seventy yards of loam to fill in the holes on the diamonds. Another softball was also added at the Park.

The lighted softball field in addition to two other softball fields were in constant use. During the week they were utilized by both the Malden and Melrose Softball Leagues, while on weekends the Police Departments of Malden and Melrose as well as the Malden City League and Mystic Valley Gas Co. played on them. The Malden Church League also played here. When the fields were not used by softball leagues, Malden and Melrose Little Leagues occupied them.

Metropolitan Softball Association held their annual slow-pitch tournament at the Park in August.

The baseball fields were used from April until June by the Malden and Melrose High Schools' baseball teams for all their home games. In addition these diamonds were utilized by the Malden Babe Ruth League from May through August, and by Melrose Pony League from May until July. Besides baseball Malden High School also used these fields and Park facilities for four other outdoor sports including cross-country track, football practice, girls' softball and field hockey.

The Melrose YMCA held their annual field day at the Park again this year. The festivities began with a parade of cars decorated in historical fashion.

REPORT OF PINE BANKS PARK

Middlesex Tree Wardens' & Foresters' Association held their annual outing at the ballfields during May. This outing included demonstrations of new tree equipment as well as games and contests.

All summer long the playground was in use by day camps, schools and family groups. This year the duck pond had over thirty inhabitants and the children enjoyed feeding them. The pond was also used for fishing.

This year Pine Banks Park was given funds to build three new animal cages at the zoo. These cages included one deer pen, one sheep pen and another pen for the goats. During 1970 we hope to fill all the cages which are currently vacant.

Thirty-eight hundred (3800) feet of chain link fencing was installed around the ballfields during 1969. This fencing has helped to keep the children within the fields and also prevents cars from overrunning these fields.

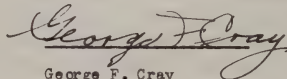
We also had much road work done at the Park this past year. The road from the main avenue leading to the zoo & playground, as well as the road leading from the ballfields to the pond were blacktopped. This makes it much easier to keep these areas clean and also helps mothers wheeling baby carriages around the Park.

During the summer months the Malden Redevelopment Authority assigned ten boys to Pine Banks Park. Five of these boys assisted in cleaning up the debris in the Park caused by the snowstorms of last winter. In all they collected two hundred loads of brush. The other five boys were employed in painting 2,200 feet of chain link fencing as well as six baseball and softball backstops. The only expense incurred by the Park was the cost of the paint.

At Christmastime the Park was again visited by Santa Claus in the person of Mr. Robert Burgess, a Park employee, who greeted over 6,000 children during his two week stay. Lollipops donated by the Malden Lions' Club were distributed to the children.

At this time I wish to thank my Trustees, my employees, both the Malden and Melrose Police and Fire Departments. I wish to thank the Malden Auxiliary Police for their excellent supervision of traffic at the Christmas display at the Park. I would especially like to thank the Malden Fire Department for the use of their hook and ladder truck for Santa's arrival at Christmas. The children thoroughly enjoyed seeing him arrive in this fashion. I also extend thanks to the Malden Lions' Club for the lollipops they donated at Christmas. I thank all who helped in making Pine Banks Park a recreation center for all to enjoy.

Respectfully submitted,



George F. Cray
Superintendent

IN MEMORIAM

Roger Converse, President
Board of Trustees
Pine Banks Park

November 4, 1969

REPORT OF PINE BANKS PARK

FINANCIAL STATEMENT

	APPROPRIATION	EXPENDED	BALANCE
City of Malden			
Personal Service	\$ 18,544.25	\$ 18,081.51	\$ 462.74
Sundry Expenses	3,750.00	3,701.12	48.88
New Equipment, Fence			
Buildings, Road & Loam	<u>7,048.42</u>	<u>6,910.53</u>	<u>137.89</u>
Total for City of Malden	\$ 29,342.67	\$ 28,693.16	\$ 649.51
City of Melrose			
Personal Service	\$ 18,544.25	\$ 17,823.60	\$ 720.65
Sundry Expenses	3,750.00	3,701.11	48.89
New Equipment, Fence			
Buildings, Road & Loam	<u>7,048.42</u>	<u>6,870.70</u>	<u>177.72</u>
Total for City of Melrose	\$ 29,342.67	\$ 28,395.41	\$ 947.26
TOTALS FOR BOTH CITIES	\$ 58,685.34	\$ 57,088.57	\$ 1,596.77

Henry A. Taylor
Treasurer Pine Banks Park

REPORT OF PLANNING BOARD

To His Honor the Mayor and
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In April, W. King Murray was elected chairman; Richard B. Hinckley vice-chairman; Mrs. Frances K. Racine re-elected clerk. Other members of the Board are William H. Ahern, Philip J. Burne, Mrs. Merion E. Hartzell, Elmer S. Whittier, Leo F. Peters, and Salvatore J. Micciche. The Mayor reappointed Mrs. Racine and Mr. Burne to the Board until 1974 as their terms expired the first Monday in March of this year. New members of the Board are W. King Murray, appointed to fill the unexpired term of John E. Buddington; Leo F. Peters, appointed to fill the unexpired term of John R. Lavender; and Salvatore J. Micciche, appointed to fill the unexpired term of Robert A. Pustell. Mr. Buddington and Mr. Lavender moved from Melrose in 1968, and Mr. Pustell resigned from the Board in April. Mr. Pustell was chairman for the past three years, and the minutes of the April 28, 1969 meeting expressed the sentiments of the members by stating that Mr. Pustell had been a valued member since 1961 and that his interest, devotion, and sincere efforts to make the Board an important and vital part of city planning have been deeply appreciated. The Executive Secretary, Lillian V. Macdonald, retired as of the end of September and was replaced by Mrs. Elaine M. Gregory. Miss Macdonald's contribution to the Planning Board has been invaluable, first as a member in 1956 and then as Executive Secretary since 1958. Her knowledge and exceptional ability in undertaking research for the Board will be sorely missed.

The name of Stanley E. Monk was recommended to the Mayor to succeed Harry M. Brettell, Planning Board nominee to the Board of Appeal, who was moving from Melrose. Mr. Monk was appointed by the Mayor.

Requirements were met pertaining to the completion of the Cricklewood Lane subdivision, located in the Mt. Hood area, and the performance bond was released in May.

Twelve plans believed not to require Planning Board approval were endorsed. Members authorized to sign these plans are Mrs. Hartzell, Mrs. Racine and Mr. Burne. Most of these plans clarify or establish lot lines, or adjustments between abutters for a more satisfactory arrangement. In addition, the Registry asked for endorsement concerning sidewalk betterments on Orris Street. Some other plans were submitted but not endorsed because they did not conform to zoning regulations.

REPORT OF PLANNING BOARD

Many meetings were held with the developers and their lawyer in connection with the proposed Morning-side Lane subdivision, off of Howard Street near the Saugus line. A Public Hearing was held on this proposal on June 19, 1967. Since all conditions have not been met, this subdivision was not approved by the Planning Board.

The MBTA is planning to extend rapid transit from Boston to Oak Grove by 1972 and by about 1980 extend through Melrose to Reading. This will inevitably have a major impact on Melrose. It will affect traffic flow within and through the city. It will affect the character of the city. We believe that proper planning and presentation of the needs of the city to the MBTA can result in the best possible accommodation of the MBTA to the city and that it is important that this be done. The Mayor and the Board of Aldermen approved an appropriation enabling the engagement of H. W. Moore Associates as consultants to keep in contact with MBTA planning for us, and as it develops to make recommendations to us as to positions to take to modify MBTA plans to the benefit of Melrose. Mr. Peters, Mr. Ahern and Mr. Murray are a sub-committee of the Board following this.

The City of Melrose has a complete zoning ordinance, but it is time for a thorough review and possible revision. This project, requested by the Mayor, several of the Aldermen, and by the Board of Appeal, should be done reasonably soon but will require expert assistance to do. In the meantime, specific revisions of the "grandfather clause" concerning land use and the requirements for off-street parking have been worked up and will be presented to the City Solicitor. Mrs. Racine, Mr. Whittier, and Mr. Hinckley are the sub-committee of the Board on Zoning.

The Master Plan of 1962 has not been kept up to date. An up-to-date Master Plan could be invaluable to the Mayor, the Board of Aldermen, and the city departments. It is strongly recommended that it be revised and then reviewed yearly. Again, this will take expert assistance if it is to be done in time to be of use. A budget request has been submitted for funds to start this work.

These three items, MBTA studies, zoning, and Master Plan, are vital to the well-being and future of Melrose. This Board firmly believes in them and hopes to make progress on them in 1970.

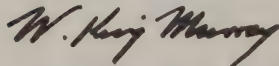
Possible sites for relocation of the City Yard if that becomes necessary have been considered.

REPORT OF PLANNING BOARD

Some notices have been received from the Property Valuation Board in regard to tax title properties which people desire to purchase. After checking available records, a current list of what and where these properties are has been compiled. The Planning Board takes the position that before selling this land the city should consider whether it is feasible or desirable either to hold it for city purposes or for other worthwhile purposes in the total development of the city. The Board of Aldermen has requested a list of lands which would be of value to keep for city purposes. Mrs. Hartzell has agreed to be chairman of a committee which will include Mrs. Racine, Mr. Hinckley, and Mr. Ahern to inspect these lands. The Conservation Commission has information on many of the locations which is available to the city. The Planning Board is preparing guidelines and criteria to judge which open lands owned by the city should be retained for public purposes.

Many of the issues faced by the Planning Board are great in scope and do not lend themselves to immediate solution. Continuing study involving searching for possible improvements has to be carried on cooperatively by all agencies of the city.

Respectfully submitted,



W. King Murray, Chairman
Melrose Planning Board

REPORT OF POLICE DEPARTMENT

January 26, 1970

To His Honor, the Mayor, and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

In accordance with Section 2-39 of the Revised Ordinances, I respectfully submit the Annual Report of the Melrose Police Department for the year ending December 31, 1969.

Number of Duty Calls	61,347
Number of Telephone Calls	2,526
Number of Radio Calls	4,357
Number of Ambulance Calls	1,247

ARRESTS FOR THE YEAR 1969

Offenses against the person:

Assault and Battery	16 males	1 female
Assault and Battery, dangerous weapon	3 males	0 females
Assault, Indecent, Under 14 years	1 male	0 females
Rape, Assault to	2 males	0 females
Kidnapping	3 males	0 females

Offenses against the property:

Breaking, Entering, Larceny	7 males	0 females
Larceny, Theft, except Auto	11 males	3 females
Auto Theft	11 males	0 females
Vandalism, Destroying Property	5 males	0 females
Stolen Property, Buying and Receiving	7 males	0 females
Trespass	4 males	0 females

Offenses against the public order:

Drunkenness	38 males	2 females
Traffic Violations	679 males	215 females
Motor Vehicle Violations	213 males	22 females
Operating Motor Vehicles under influence	8 males	0 females
Insane	9 males	4 females
Non-Support	1 male	0 females
Violation of Probation	6 males	5 females
Default Warrants	32 males	3 females
Disorderly Conduct	20 males	0 females
Dog Law, Violations	11 males	9 females
Liquor Law, Violations	10 males	1 female
Truancy	4 males	1 female
Stubborn Child	1 male	0 females
Runaway	5 males	4 females
A.W.O.L., Military	2 males	0 females
Narcotics Law, Violations	5 males	0 females
Illegitimacy	3 males	0 females
Non-Payment of Wages	1 male	0 females

REPORT OF POLICE DEPARTMENT

Indecent Exposure	1 male	0 females
Lewdness	2 males	0 females
Arrests on Warrants		77
Arrests without Warrants		1325
Males		1120
Females		282
Minors		139
Delinquents		64
Residents		800
Non-Residents		602
Insane Male		9
Insane Female		4
In Court		518
Number of Cases		1013
Assisted in Arrests		22
Motor Vehicle Violations - 6-Way Court Summonses		467
Dog Law, Citations Issued (In Court)		40
Dog Law, Complaints (Warnings)		173
Dogs to Dog Officer		66
Accidents Reported		858
Ambulance Cases		1216
Automobiles Stopped and Warned		149
Parking Tags Issued - 3-Way Court Summonses		6076
Banks Inspected		4000
Buildings Found Open		180
Cases Investigated		5953
Dead Bodies Found		2
Defective Streets and Sidewalks		7
Defective Wires		4
Disturbances Suppressed		26
Letters Delivered		655
Dogs Killed		3
Fire Alarms Attended		205
Fire Alarms Given		4
Lost Children Restored		35
Notices Served		66
Sick and Injured Persons Assisted		615
Street Lights Reported Out		119
Street Obstructions, Reported or Removed		14
Summonses Served		1353
Visits to Libraries		919
Water Leaks Reported		4
Traffic Duty		16,850
Special Messages		474
Extra Duty		391
Dog Bites		14
Dead Animals		23
Vacant Houses		2269
Autos Stolen		56
Autos Recovered		79
Amount of Property Recovered in City		\$129,728
Amount of Property Stolen in City		\$128,865
Lost Property Returned to Owner		\$128,690
Missing Persons Reported		27
Missing Persons Located		27

REPORT OF POLICE DEPARTMENT

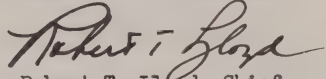
Gas Leaks Reported	2
Fatal Accidents, Auto	2
Fatal Accidents, Other	2

I wish to express my appreciation and thanks to His Honor, the Mayor, the Honorable Board of Aldermen and all other City Departments for their assistance and co-operation during the year in all matters pertaining to the Police Department.

Also, I wish to express my thanks and appreciation to the officers and men of this Department who have rendered efficient and loyal service throughout the year, as well as to commend the School Traffic Supervisors for the fine manner in which they have handled the school children at the various crossings.

Further, I wish to commend the members of the Auxiliary Police and the Auxiliary Radio Unit for their co-operation and loyalty in the past year in sacrificing their time to the extent of 1766 man hours, and, in so doing, assisting this Department in many assignments throughout the year.

Respectfully submitted,



Robert T. Lloyd, Chief
Melrose Police Department

REPORT OF PROPERTY VALUATION BOARD

To His Honor, the Mayor, and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The Property Valuation Board submits, herewith, its annual report for the year 1969. Several parcels were reviewed this year and, although there was no actual sale of property, deposits were accepted on the prospective sale of the following lots and dispositions made as noted:

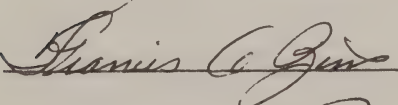
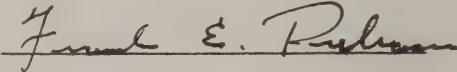
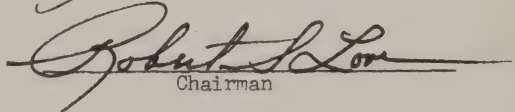
10,269 sq. ft. rear Maple Terrace
Aldermen disapproved sale; deposit refunded 2-19-70

Old Ripley School on Swains Pond Avenue
Purchaser requested withdrawal; deposit refunded 10-10-69

Lots 98-100-102-104 Hickory Street
Lots 75-76-77-78 Prescott Street
Lot 27 Beech Avenue

Sale on the above three parcels awaits decision of the Board of Aldermen.

Respectfully submitted,

 

Chairman

REPORT OF TRUSTEES OF PUBLIC LIBRARY

To His Honor, the Mayor and the
Honorable Board of Aldermen
City of Melrose, Massachusetts

The Trustees of the Melrose Public Library are glad to report that the year 1969 has been one of significant growth in collections and services. Major advances include the inauguration of the Common Borrower System, which opens the library resources of six communities to Melrose residents. Another innovation was the establishment of the Foreign Language Audio-Visual Materials Center, made possible by a federal grant. The increased Saturday hours at the Highlands Branch continue to be welcomed by its patrons.

An interesting activity of the Library was the seminar on the role of women as home-managers, with expert speakers whose talks were augmented by the availability of related library materials.

The Gendrot Fund continues to make possible the purchase of the books and prints which make our Art Department outstanding.

During the year installation of an alarm system connected to the police station was necessary due to numerous breaks after hours. This expense was met by a special appropriation granted by the Board of Aldermen.

The Library employees, with the exception of the Director and his assistant, have organized the Melrose Public Library Staff Association for collective bargaining. Further decision on the suggested contract awaits the City's action affecting all municipal employees.

The Trustees regret receiving the resignations of Mr. Howard B. Wilder and Mrs. William S. D. Hayes, both of whom have given valuable service for many years. We were, however, fortunate in the appointment by the Mayor of Mrs. Lowell F. Wentworth and Mr. Chester H.

REPORT OF TRUSTEES OF PUBLIC LIBRARY

Anderson to fill these vacancies.

The Trustees of the Melrose Public Library are deeply grateful to all those, within and without the Library, whose generosity and efforts made 1969 a year of marked progress. Our thanks go also to the Melrose Free Press and the Melrose Evening News for their help with our publicity efforts. Finally, the Mayor and Aldermen have been exceedingly helpful and deserve the appreciation of all interested in the Library and its progress.

Respectfully submitted,

Elisabeth M. Perkins

Elisabeth M. Perkins
Chairman of Trustees 1969

Richard L. Hildreth, Treasurer
Chester H. Anderson
Edwin W. Lundquist
Ernest F. Perkins, Jr.
Alice V. Wentworth

REPORT OF TRUSTEES OF PUBLIC LIBRARY

BRIEFLY

LIBRARY STATISTICS ACCORDING TO AMERICAN LIBRARY ASSOCIATION FORM

Name of Library.....Melrose Public Library
Name of Director.....Robert O. Sondrol
Date of Founding.....1871
Number of Agencies.....Main Library, 1 Branch
Number of Volumes Added.....6,374
Number of Volumes in Collection.....93,797
Materials Circulated.....312,862
Number of Registered Borrowers.....19,775

FINANCIAL STATEMENT

Income Received From -

City Appropriations (Includes Dog Tax, Fines, and Duplicate Payments)	\$186,051.66
State Aid	7,570.00
Accumulated Interest Used from Endowments, Trusts, and Gifts	3,065.17
Federal Grants	<u>16,593.00</u>
	\$213,279.83

Annual Operating Expenses

Salaries	\$139,347.14
Books and Related Materials	43,516.19
All Other Operating Expenses	<u>30,416.50</u>
	\$213,279.83

Returns to the City

Copying Machine Receipts	1,984.50
--------------------------	----------

REPORT OF TRUSTEES OF PUBLIC LIBRARY

STATUS OF TRUST FUNDS IN THE CUSTODY OF THE TRUSTEES OF THE PUBLIC LIBRARY

Title	1969		Expenditures 1969	Principal	Accumulated Interest As of 12/31/69
	Interest/Dividends	Income			
Sarah A. Cheever Fund	\$ 64.73		-	\$ 500.00	\$ 777.18
Jabez Dyer Fund	114.01		-	1,000.00	1,248.72
Sarah E. Odlin Fund	110.07		140.00	2,000.00	136.39
Deering-Smith Fund	64.97		18.96	1,000.00	440.89
Pierre Gendrot Fund	2,075.09		2,557.86	41,597.28	976.53

STATUS OF FUNDS IN THE CUSTODY OF THE CITY TREASURER

Title	1969		Expenditures 1969	Principal	Accumulated Interest As of 12/31/69
	Income	Interest/Dividends			
William E. Bailey Fund	\$155.05		\$110.00	\$2,500.00	\$454.73
Horatio N. Perkins Fund	37.61		-	500.00	286.07

SPECIAL GIFTS TO THE LIBRARY

Melrose Woman's Club	\$100.00	\$100.00	-	-
Melrose Lions Club	25.00	25.00	-	-

REPORT OF TRUSTEES OF PUBLIC LIBRARY

To the Board of Library Trustees:

In my past reports to you, I have stressed what we did with, at times, a short detour to "soap box" and what I considered lacking in our quest for more and better service. What we have done in 1969 is fairly well known - we completed the Audio-Visual Foreign Language Materials Center; we initiated the common borrowers' card; we broadened the service area by including the Town of Reading; we provided added Saturday hours at the Highlands Branch; we devoted programs to Adult Education; we spent more money than ever before; and we carried the message to the community louder and stronger.

However, the end of 1969 is probably as good a time as any to discuss our deficiencies. Our problems are the same problems found by any other government agency ... constantly changing governmental priorities; consumer demand for materials of a sophisticated nature not natural to the public library environment; demands for more services, longer hours, service to "shut-ins", consumer education, discussion groups, etc.

Our solutions have always been based on expediency - squeeze another little bit out of the budget; don't buy that, buy this; close down that room, open up this room; architecture in art - teach it; service to the "shut-ins" - provide it - - - all without forgetting the person standing at the desk. Always we have managed, but now I can see that we cannot do all things. This was most evident when I re-examined our practice of providing over 2,000 books to the Melrose School System, a program in existence since 1951. When I added up the cost of the books, plus the staff time required to get them ready, it represented a significant amount of money. Because our budget

REPORT OF TRUSTEES OF PUBLIC LIBRARY

just was not capable of continuing this project in the face of newer requests for services, I discontinued it. The school children will suffer, not only from the loss of books, but from the quality of the materials provided.

This year, I directed my acquisition policy towards building up our collections with emphasis on developing this library as a community education and information center. As a consequence, our "lighter" reading has suffered. However, with our continually shrinking book budget, I had to make the decision on where the strongest emphasis must be placed. Until funds for materials are increased to provide enough for a balanced selection, we must, out of fairness to future library users, develop collections of enduring quality. We will continue to add to our "classical literature;" however, the here-today-gone-tomorrow material cannot be allowed to deter us from our responsibilities to the Melrose of tomorrow.

Annual Report statistics reveal nothing unless some analysis of the various items is provided the reader. That we spent over \$139,347 for salaries may seem impressive; however, it should be noted that the Library and Branch are open 97 hours per week, and the amount spent would be higher except for the fact that our Library Assistants I and II (normally those with whom you have the most contact) are the lowest paid classified workers in the city. Melrose has benefited from our expenditure of \$43,516. for library materials; however, only \$7,000. is local tax money; the rest comes from such sources as County Dog Tax Aid, Trust Funds, Federal Grants and Fine money. Next year, with the phasing out of Federal money, this account will be reduced by some \$12,000. Our report further states that we circulated over 312,000 pieces of material last year, but here the unanswered question is, "How many were not served because materials were not available?"

REPORT OF TRUSTEES OF PUBLIC LIBRARY

A brighter moment was the completion of the Audio-Visual Foreign Language Materials Center which served its first patrons during the latter part of 1969. The facilities and materials have received many favorable reactions, not only from our residents, but from professional librarians and educators of our neighboring cities and towns. In reflecting back on the development of this Center, I realize that this project was not a "solo affair" by your director, but the working together of many concerned individuals. The contribution of our Cataloger, Mrs. Margaret Lorenz, whose ability to handle foreign language media (films, recordings, pamphlets, periodicals, tapes, etc.) is immeasurable.

Once again, I want to thank our many friends who have contributed materials to the Library. The Melrose Woman's Club has once more added to the microfilm collection of Melrose "historiana." Dr. and Mrs. Ali M. Aram, Mr. and Mrs. Earl N. Strommer, the Melrose Lions Club and many others have all been most generous.

For the Staff of the Melrose Public Library

Robert C. Sondral, Director

REPORT OF PUBLIC WORKS DEPARTMENT

To the Honorable Mayor
and the Board of Aldermen
Melrose, Mass. 02176

Gentlemen:

I herewith submit to you the seventieth annual report of the Public Works Department.

This department has been greatly assisted in the successful operation of its duties this past year by the close co-operation of His Honor the Mayor, members of the Board of Aldermen and other various heads of city departments.

Credit for this report must be given to the heads of the divisions who have compiled this information and to the loyal employees working under those who have carried out their duties in such an efficient manner.

The Public Works Department is headed by George R. Winters, Engineer and Superintendent and the following are the divisional assistants

Engineering	Edwin H King
Highway	John B. Simonds
Sewer	Walter Jones
Water	Walter L. Olson
Garage	James E. Grover

HIGHWAY

Highway Construction

Sunset Road - Howard Street to 251' NE

Chapter 90

Swains Pond Avenue Beech Ave. - Towner Pond 2210 lin. ft.

Highway Reconstruction

Swains Pond Avenue Towners Pond - Maple Terrace 3400± lin. ft.

REPORT OF PUBLIC WORKS DEPARTMENT

Highway Maintenance

Chapter 616

Ardsmoor Road	Porter St. to Upham St.	1330 l.f.
Richardson Road	Henry Ave. to Renwick Rd.	1440 l.f.
Hesseltine Avenue	Howard St. to Pearl St.	1218 l.f.
Pratt Street	Franklin St. to W. Highland Ave.	450 l.f.
Avon Street	Green St. to Elm St.	375 l.f.
Cochrane Street	Howard St. to Boardman Ave.	1930 l.f.

Berm

Hurd Street	Trenton St. to Florence St.	187 l.f.
E. Wyoming Ave.	@ Nos. 87 & 89	185 l.f.
Swains Pond Ave.	Swains Pond Ave. reconstruction	2979 l.f.
Ireson Court	Ireson Ct. sewer construction	95 l.f.

Sidewalks

Continuous Walks

Orris Street	Vinton St. to Warren St. (nø. side)	
Edgestone	555 l.f. corner blocks 10	
Asphalt Walks	382 s.yds.	
Asphalt Drives	60 s. yds.	

Individual Walks

	Granolithic	
	Walks Sq. Ft.	Drives Sq. Ft.
141 Beech Avenue	128.00	0
1 Birch Hill Rd.	567.00	55.00
16 Glendower Rd.	619.00	99.00

Individual Drives

	<u>Grano. Drives</u>	<u>Asphalt Drives</u>
629 Franklin Street		28.00
157 W. Wyoming Ave.	62.00	
127 W. Wyoming Ave.	65.00	
18 South Avenue	234.00	
2 Orris Street	74.00	
44 School Street	80.00	
28 Stevens Road	46.00	
176 Ashland Street	88.00	
12 Sargent Street	62.00	
52 Rowe Street	66.00	
135 Porter Street	36.00	
51 Sheffield Road	35.00	
207 Laurel Street	39.00	
98 First Street	16.00	

REPORT OF PUBLIC WORKS DEPARTMENT

Sidewalks and Drives

Repairs

Location	Granolithic Walks Sq. Ft.	Granolithic Drives Sq. Ft.	Asphalt Walks Sq. Yds.
Marvin Road			218.00
W. Emerson Street			161.00
Alden Street			257.00
Trenton Street			291.00
Chester Street			167.00
Florence Street			322.00
Green Street			21.00
Elm Street			20.00
E. Foster Street			15.00
Cottage Street			269.00
Hurd Street			252.00
Adams Street			722.00
Birch Hill Road	2156.00		
W. Wyoming Avenue	1967.00		
E. Foster Street	443.00	220.00	
Rockland Street	222.00	180.00	
School Street	70.00	80.00	
Howard Street	372.00		
Sunset Road	55.00		
Chipman Avenue	131.00		
Linwood Avenue	1664.00	108.00	
Franklin Street	1434.00		
Upham Street	227.00		
Rowe Street	100.00		
Sheffield Road	125.00		
Upham Street	395.00		
Beverly Street	1172.00	390.00	
Ashland Street	80.00	80.00	
Rowe Street	75.00	100.00	
Sheffield Road	125.00		
First Street	425.00	50.00	
Foster Street	214.00	180.00	

Walls

Swains Pond Ave	11 cu. yds.
Sunset Road	18 cu. yds.

Traffic Lights Installed

Lebanon Street at corner of E. Emerson St.
Lebanon Street at corner of Grove St.

Rubbish and Garbage

Rubbish collected	31,200 cu. yds.
Garbage collected	1,200 tons

Forestry

Trees removed (Dutch Elm) by contract - 81
 " " " " by city - 8
 " " (Other causes) - 86

Trees Planted ---- 165

REPORT OF PUBLIC WORKS DEPARTMENT

WATER DIVISION

The Melrose Water Division under the direction of Walter L. Olson, this past summer completed a 12" belt line around Swains Pond Avenue giving this area of future development all the water needed.

In anticipation of Franklin, Upham and Green Streets being resurfaced, all water services with a record of defective pipes were renewed in street. Services to buildings razed were shut off at main eliminating as much as possible the inevitable digging up & making repairs after streets are resurfaced. As a result the relay program was slowed up.

1468	Linear feet new mains laid
2109	Linear feet mains relaid
675	Linear feet new services laid
2922	Linear feet services relaid
20	New services laid - 6 street line connections
122	Services in street renewed.
49	Services in private property renewed
32	Services in street and private property repaired
70	Services cleaned.
120	Services turned off & on for various reasons
12	Services abandoned - 6 metered
7907	Water services.
155	Emergency leaks investigated
26	Leaks on main line repaired
165	Services and gate boxes reset
3	Additional hydrants set - abandoned 3
17	Additional Gates set
610	city hydrants
9	Private hydrants
1901	Gates on mains
12	Gates repaired
3	Gates placed
13	Hydrants removed - 1 reset
610	Hydrants inspected
50	Fire services - 42 active
1	Fire service laid
14	New Meters on New Services
18	New Meters - replace meters to be repaired
14	New Meters Purchased
137	Old Meters repaired and reset
6	Old Meters discarded
82	Meters repaired in service
595	Special meter readings
7914	Meters in service

Main Line Relay

Upland Road	460' 8" CICL Pipe	Glen Rd. southerly to bend. Replace 6" old cement
Irving Street	310' 8" CICL Pipe	Beach Ave. southerly. Replace 6" old cement
Ashburton Place	128' 8" CICL Pipe	Greenwood St. easterly to #10, replace 2" Galv.
Walton Park	78' 8" CICL Pipe	Natalie Ave. northerly. Replace 4" old cement
Swains Pond Avenue	273' 12" CICL Pipe	Dexter Rd. northerly. Replacing 6" iron.
E. Emerson Street	860' 8" CICL Pipe	Bellevue Ave. to Stratford Rd. Replace 6" cement

Main Line Construction

Swains Pond Ave.	1450' 12" CICL	Dexter Rd. westerly to #103
Swains Pond Ave.	18' 8" CICL	Proposed road opposite #314

REPORT OF PUBLIC WORKS DEPARTMENT

Additional Gates Set

Upland Road S. of hydrant	8" M H on main line
Beverly Street at Porter Street	6" M H on hydrant line
Franklin Street East of Walton Park	8" M H on main line
Ashburton Place opposite #10	6" M H on hydrant line
Ashburton Place opposite #10	6" M H on fire service
Ashburton Place opposite #10	4" M H on domestic service
Ashburton Place at Greenwood Street	6" M H on main line
Proposed road opp #314 Swains Pond Avenue	8" M H on main line
Swains Pond Avenue north of Lake road	12" M H on main line
Swains Pond Avenue south of lake road	12" M H on main line
Swains Pond Avenue near lake road	6" M H on hydrant line
Dexter Road south of Swains Pond Avenue	12" M H on main line
Dexter Road corner of Swains Pond Avenue	6" M H on hydrant line
Swains Pond Avenue west of Dexter Road	12" M H on main line
Swains Pond Avenue north of Dexter Road	12" M H on main line
Botolph Street west of Woodland Avenue	8" M H on main line
Botolph Street east of Summit Avenue	8" M H on main line

Additional Hydrants Set

Ashburton Place	Rensselaer	6" opposite #10
Swains Pond Avenue	Rensselaer	6" near lake road
Dexter Road	Rensselaer	6" corner Swains Pond Avenue

Hydrants Removed and Reset

	Set==	Replaced
Upland Road opposite #30	6" Rensselaer	6" Rensselaer
E. Foster Street east of 6th St.	6" Rensselaer	6" Chapman
Irving Street opposite #23	6" Rensselaer	4" Chapman
Beverly at Porter Street	6" Rensselaer	4" Holyoke
Faxon Street at Grove St.	6" Rensselaer	6" Cory
Woodland Ave. opp. #95	6" Rensselaer	6" Cory
Prospect Street at Conant Rd.	6" Smith	6" Smith
Bartlett St. cor Francis St.	6" Cory	6" Cory
Ferdinand St. opp #59	6" Rensselaer	6" Rensselaer
Granite Street opp #35	6" Rensselaer	6" Rensselaer
Tremont Street opp #36	6" Rensselaer	6" Rensselaer
Lynde Street near Main St.	6" Rensselaer	6" Rensselaer
Slayton Road at Stillman Rd.	6" Rensselaer	6" Rensselaer
E. Emerson St. cor Stratford Rd	6" Rensselaer	6" Columbia

Gates Replaced

Upland Road opp. #30	6" M. H.	6" Chapman
E. Emerson St at Stratford Rd	8" M. H.	6" Chapman
E. Emerson St at Stratford Rd	6" M H	6" Rensselaer

REPORT OF PUBLIC WORKS DEPARTMENT

SEWER AND DRAIN DIVISION

Miscellaneous

42	Private Sewer Connections	
179	Private Sewer Blocks	
56	Private Sewer Blocks - overtime	
8	Private Sewer Blocks - dug up & cleared of roots	
50	Main Sewer Blocks	
26	Main Sewer Blocks - overtime	
2	Sewerage Pumping Stations, maintained	
16	Miles sewers cleaned	
25	Catch Basins Rebuilt	
1235	Catch Basins Cleaned	
	Total length of sewers in operation	73.96 miles
	Total Sanitary house connections	8,012

Sewers

Oak Street sewer 230' 8" clay pipe - 3 manholes
Southeast Sewer Extension, Swains Pond Avenue 7,977' clay pipe
laid by contractor - 46 manholes

Drains

Worth Street	40' 10" corrugated pipe - 1 catch basin
Greenwood St. Brook	300' 30" aluminum pipe - 3 manholes
Crystal Street	108' 12" aluminum pipe
Whittier Street	20' corrugated iron pipe - 1 catch basin
Swains Pond Ave.	370' R.C. pipe - 4 basins - 1 manhole
Swains Pond Ave.	460' 24" R.C. pipe - 2 basins - 3 manholes

Brooks Cleaned

Melrose Street
 Messenger Meadow
 Swains Pond Avenue
 Burnett Street
 Aaron Street
 Baldwin Avenue

REPORT OF PUBLIC WORKS DEPARTMENT

AUTOMOTIVE DIVISION

Under the direction of James E. Grover, automotive division performs all tasks necessary to deep equipment in repair for all divisions of the Public Works Department and for several other city departments.

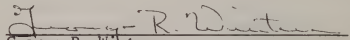
New equipment purchased for Public Works Department is as follows:

- 2 Rubbish packers-turned in 1963 & 1964 packers
- 1 Street sweeper - turned in 1960 sweeper
- 1 Rubber tired loader
- 1 Club Wagon -turned in 1962 Ford
- 2 Dump Trucks turned in 1956 & 1958 chassis
- 1 Low Bed trailer -turned in 1950 trailer
- 1 Small Backhoe
- 1 Leaf loader
- 1 Leaf box
- 1 Sidewalk sander
- 1 Truck sander
- 2 Sidewalk Tractors -turned in 1948 & 1951 tractors
- 2 Tree saws
- 5 Large snow plows
- 1 Two way radios
- 1 Open style rubbish body, with lift tailgate
- 1 10 ton floor jack
- 1 One inch air wrench

Due to a very substantial and much welcomed bond issue, the above listed equipment was purchased for the Public Works Department. This was a tremendous boost towards the modernization of the automotive department. It must be noted that the Public Works equipment is numerous (much of it out-dated) and subsequent sizeable new equipment budgets are necessary to replace many other pieces. A rotating system of replacing trucks every five years and heavy equipment approximately every eight years would benefit the city in many ways. Under a rotating system all pieces of equipment would be modern and in good condition for emergencies, the city would know how much was necessary each year to accomplish this. This would result in lower repair costs, and higher turn in values. Because of low budget appropriations in the past years, little equipment was purchased, therefore many pieces date back to the '40's.

CONCLUSION

This department wishes to express thanks for the co-operation of the other department heads of the City and in particular for the guidance and direction of the Honorable Mayor and Board of Alderman, and we look forward to a more successful year in 1970.


George R. Winters
Engineer & Superintendent
Public Works Department

REPORT OF REGISTRARS OF VOTERS

To His Honor, the Mayor, and
the Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:-

Following is the report of the Board of Registrars of Voters and the Board of Election Commissioners for the year 1969:-

An historical point for the City of Melrose government was reached on Monday, August 18, 1969, when an order accepting 16A, Chapter 51, General Laws, establishing an Election Commission was passed by the Board of Aldermen and two days later was approved by His Honor, the Mayor.

It climaxed a personal struggle by City Clerk Paul J. Barter, who recognized upon his promotion in November 1964 from assistant city clerk upon the retirement of Raymond H. Greenlaw, that the duties of Clerk of the Board of Registrars of Voters, held in addition to those of City Clerk and Clerk of the Board of Aldermen, in this day and age of ever-growing population and ever-increasing demands of the citizenry for extra services, had expanded to the point of requiring a separation from the city clerk of his duties in regards to registration and elections. Following in Mr. Greenlaw's steps of many, many extra hours a week in order to do all the jobs required, current city clerk put in as many as 500 extra hours a year to keep things going, necessitating numerous nights and many full weekends. A heart attack, possibly as a result of this heavy schedule, put the city clerk in the hospital in January 1969 and gave him time to realize the burden of running both exacting jobs. Upon his return to work in March the city clerk began in earnest his striving to set up an Election Commission to ease the deadening load and to better serve the citizens of the city with a more modern type of election and registration procedure. Having the approval of the Registrars of Voters, the Clerk of the Board went on to the finalization of the Election Commission, enabling the City of Melrose to start to operate more efficiently and more up-to-date its responsibilities to the voters and to become the envy of many surrounding cities and towns by its progressive approach.

As a result of its establishment, the Board of Election Commissioners took over "all the powers, rights, duties and liabilities of Board of Registrars of Voters and with respect to elections, of the City Clerk, and which shall be the lawful successor of said Registrars, and with respect to elections, said Clerk". It further assumed "all the powers, rights, privileges, liabilities and duties relating to caucuses, primaries and elections by law vested in and imposed by mayors, boards of aldermen, city clerks and boards of registrars of voters (EXCEPT the power and duty of giving notice of elections and fixing the days and hours of holding the same)."

REPORT OF REGISTRARS OF VOTERS

Since the effective date of August 18, 1969, the Election Commissioners have assumed all fore-mentioned requirements, operating with four commissioners, and one full-time assistant commissioner. The clerk of the old board became the "Secretary" pro-tem. According to law, the City Clerk's term will expire on April 1, 1970, creating a vacancy. Two new members will be appointed by the Mayor at that time, one commissioner's term customarily expiring on that date.

As required by law, the registrars caused lists to be made of all persons twenty years of age and older found to be residing in Melrose on January 1, 1969. The number so listed was as follows:-

<u>1-1</u>	<u>1-2</u>	<u>2-1</u>	<u>2-2</u>	<u>2-3</u>	<u>3-1</u>	<u>3-2</u>	<u>4-1</u>	<u>4-2</u>	<u>5-1</u>
1,146	1,306	1,198	1,356	1,075	1,203	1,436	1,132	1,594	1,275
<u>5-2</u>	<u>6-1</u>	<u>6-2</u>	<u>7-1</u>	<u>7-2</u>	<u>7-3</u>	<u>TOTAL</u>			
2,614	1,194	1,245	1,069	1,389	914	21,145			

Concurrently with the annual listing a determination was made of the total population of Melrose as of January 1, 1969 as follows:-

<u>1-1</u>	<u>1-2</u>	<u>2-1</u>	<u>2-2</u>	<u>2-3</u>	<u>3-1</u>	<u>3-2</u>	<u>4-1</u>	<u>4-2</u>	<u>5-1</u>
1,969	2,047	1,897	2,066	1,631	1,872	2,100	1,518	2,636	2,076
<u>5-2</u>	<u>6-1</u>	<u>6-2</u>	<u>7-1</u>	<u>7-2</u>	<u>7-3</u>	<u>TOTAL</u>			
3,479	1,854	2,081	1,875	2,277	1,527	32,907			

Questionnaires were sent to 200 female persons and to 300 male persons for the purpose of determining their qualifications for jury service. From the replies received to these questionnaires 121 female persons and 249 male persons, making a total of 370 were found to be qualified and their names were included in the jury list.

The names of 158 enrolled voters of the Democratic Party and 60 enrolled voters of the Republican Party desiring appointment as election officers, contained in lists submitted by the chairmen of the Democratic and Republican City Committees, respectively, as authorized by law, were determined by the registrars to be those of persons qualified for such service and were transmitted to His Honor, the Mayor.

Applications to register for voting were received during regular business hours, except during those periods when registration was required by law to cease, and at six special evening registration sessions. During the year the names of 985 persons were added to the general and current annual registers of voters.

The names of 1220 persons found to be no longer qualified to vote by reason of removal from the city, death or other causes were stricken from the register of voters.

The number of persons whose names were included in the current annual register of voters as of December 31, 1969, was:-

REPORT OF REGISTRARS OF VOTERS

<u>1-1</u> 951	<u>1-2</u> 1,033	<u>2-1</u> 876	<u>2-2</u> 1,138	<u>2-3</u> 939	<u>3-1</u> 1,003	<u>3-2</u> 1,070	<u>4-1</u> 855	<u>4-2</u> 1,376	<u>5-1</u> 1,112
<u>5-2</u> 1,786	<u>6-1</u> 926	<u>6-2</u> 1,066	<u>7-1</u> 907	<u>7-2</u> 1,154	<u>7-3</u> 750	<u>TOTAL</u> 16,942			

In addition, 44 residents of Melrose serving in the armed forces, merchant marine or in civilian federal employment outside of the United States, or spouses or dependents of persons so serving, were qualified, either on direct application or on application of kindred, for voting by absent voting ballot at the state election, making the total of duly registered and duly qualified voters as of December 31, 1969, 16,942.

The ratio of duly registered voters to population is 51.5%.

The names of signers of petitions relative to an initiative amendment to the constitution to provide that there be added to the Bill of Rights an article prohibiting the fluoridation of public water supplies in the commonwealth were certified as being those of duly registered and qualified voters of the City of Melrose and signed in the manner prescribed by law, to the number of 497.

The names of signers of petitions relative to an initiative amendment to the constitution providing for merit systems of appointment and promotion for employees of the commonwealth and its subdivisions, prohibiting absolute preference for any class of persons, and prohibiting certain acts of the General Court relative to the administration of public personnel were certified as being those of duly registered and qualified voters of the City of Melrose, signed in the manner prescribed by law, to the number of 202.

The names of petitions relative to an initiative amendment to the constitution of the commonwealth providing for a reduction in the minimum age for voting to eighteen years of age were certified as being those of duly registered and qualified voters of the City of Melrose, signed in the manner prescribed by law, to the number of 236.

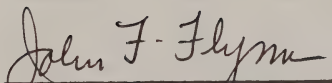
Signatures on nomination papers of candidates to be voted for at the city election were certified as being those of duly registered and qualified voters of the City of Melrose, signed in the manner prescribed by law, to the number of 3494.

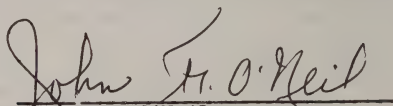
The names of 269 persons filing applications for absent voting ballots for the state election, including 96 persons serving in the armed forces, merchant marine or in federal civilian employment outside of the United States, or spouses or dependents of persons so serving, from whom, or in whose behalf, applications were received, were certified as being those of duly registered or qualified voters of the City of Melrose.

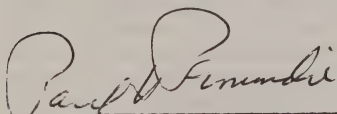
REPORT OF REGISTRARS OF VOTERS

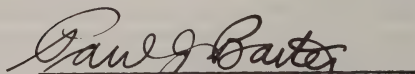
The total number of sessions of the Board of Registrars of Voters during the year 1969 was 35.

The sum of \$931.50 was received for 625 copies of the List of Persons at \$1.50 each, sold during the year.


John F. Flynn, Chairman


John F. O'Neil


Paul H. Provandie, 2nd


Paul J. Barter, Secretary

REPORT OF BOARD OF RETIREMENT

Honorable Thomas F. Sullivan
Mayor of the City of Melrose
and the
Honorable Board of Aldermen
City Hall
Melrose, Mass.

Gentlemen:

The Retirement Board of the City of Melrose, submits herewith the Report of the Financial Transactions reflecting the condition of the system on December 31, 1969, together with the results of its operation for the year 1969.

The earnings from our investments are well above the state average. The average earned rate of interest for all retirement systems in the Commonwealth was 4.0%, whereas the Melrose Board was able to invest its funds with an average interest rate of 4.4%.

The surplus of interest earnings was \$25,231.65 and the net profit on sales of \$15,215.52 resulted in a savings to the City of \$40,447.17.

Respectfully submitted,

Arthur M. Goddard

William J. Ball

Robert L. Hutchinson

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

BALANCE SHEET

DECEMBER 31, 1969

ASSETS

BONDS	\$1,281,576.19
STOCKS	285,630.37
COOPERATIVE SHARES	194,000.00
BANK DEPOSITS NOT ON INTEREST	34,448.07
BANK DEPOSITS ON INTEREST	42,000.00
ACCRUED INTEREST ON BONDS	15,322.16
	<u>\$1,852,976.79</u>

LIABILITIES

ANNUITY SAVINGS FUND	\$1,205,104.08
ANNUITY RESERVE FUND	373,862.22
SPECIAL FUND FOR MILITARY SERVICE	4,645.92
PENSION FUND	252,925.88
EXPENSE FUND	16,438.69
	<u>\$1,852,976.79</u>

REPORT OF BOARD OF RETIREMENT

CONTRIBUTORY RETIREMENT SYSTEM

MELROSE, MASSACHUSETTS

STATEMENT OF INCOME AND DISBURSEMENTS FOR THE YEAR ENDING DECEMBER 31, 1969

LEDGER ASSETS AS OF DECEMBER 31, 1969

\$1,797,160.93

INCOME

FROM MEMBERS:

REGULAR CONTRIBUTIONS . . . GROUP ONE	\$75,348.26	
. . . GROUP FOUR	<u>50,613.56</u>	\$125,961.82
LATE ENTRY PAYMENTS . . . GROUP ONE		1,168.81
REDEPOSITS . . . GROUP ONE	2,516.70	
. . . GROUP FOUR	<u>879.35</u>	3,396.05

FROM EMPLOYER:

CONTRIBUTIONS TO PENSION FUND	193,000.00	
CONTRIBUTION FOR EXPENSES	<u>3,000.00</u>	196,000.00

PENSION REIMBURSEMENTS FROM OTHER SYSTEMS: 1,109.78

INTEREST ON BONDS AND DIVIDENDS ON STOCKS: 64,689.77

INTEREST ON COOPERATIVE BANK SHARES: 9,845.00

INTEREST ON DEPOSITS ON BANKS & TRUST CO: 2,444.77 76,979.54

ACCRUED INTEREST ON BONDS AS OF DEC. 31, 1970: 15,322.16

GROSS PROFIT ON SALE OR MATURITY OF LEDGER ASSETS:

BONDS	25.22	
STOCKS	<u>18,265.30</u>	18,290.52

GROSS INCREASE BY ADJUSTMENT OF LEDGER ASSETS:

BONDS	2,681.46	
STOCKS	<u>4,268.36</u>	6,949.82

\$445,178.50

TOTAL RECEIPTS

\$2,242,339.43

REPORT OF BOARD OF RETIREMENT

AMOUNT BROUGHT FORWARD

\$2,242,339.43

DISBURSEMENTS

ANNUITY PAYMENTS:

REGULAR	\$25,628.83
ORDINARY AND ACCIDENTAL DISABILITY	3,250.33
ADDITIONAL: VOLUNTARY CONTRIBUTIONS	1,357.68
BENEFICIARIES OF DECEASED ANNUITANTS U/OPTION B	21,308.45
BENEFICIARIES U/OPTION C & D OF DECEASED ANNUITANTS	3,787.04

PENSION PAYMENTS:

OPTION A	47,440.42
OPTION B	83,741.02
OPTION C	34,205.39

SURVIVORSHIP PAYMENTS:

OPTION C	562.08
OPTION C	18,921.21
SECTION 12B	8,219.28

DISABILITY PENSION PAYMENTS:

ORDINARY	7,716.82
ACCIDENTAL	42,229.32

ACCIDENTAL DEATH BENEFIT: 3,091.26

PENSION REIMBURSEMENTS PAID TO OTHER SYSTEMS: 2,872.82

WITHDRAWALS FROM ANNUITY SAVINGS FUND:

DEATHS	4,189.79
ALL OTHERS	8,936.35

TRANSFER OF MEMBERS' ACCOUNTS TO OTHER SYSTEMS: 21,472.96

ADMINISTRATIVE EXPENSES:

SALARIES	1,500.00
MEDICAL FEES	361.50
PRINTING AND STATIONERY	230.73
POSTAGE, TELEPHONE AND EXPRESS	27.50
FURNITURE AND FIXTURES	594.00
LEGAL EXPENSE	243.18
TRAVEL AND ASSOCIATION DUES	205.79
INVESTMENT EXPENSE	48.00
BOX RENTAL	42.00
MISCELLANEOUS	87.52

ACCRUED INTEREST ON BONDS, DECEMBER 31, 1968: 14,486.86

GROSS LOSS ON SALE OR MATURITY OF LEDGER ASSETS:

STOCKS	3,075.00
------------------	----------

GROSS DECREASE BY ADJUSTMENT OF LEDGER ASSETS:

BONDS	660.16
STOCKS	28,869.35

TOTAL DISBURSEMENTS:

\$389,362.64

BALANCE - LEDGER ASSETS:

\$1,852,976.79

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

BONDS

<u>UNITED STATES GOVERNMENT</u>	<u>PER CENT</u>	<u>MATURITY</u>	DEC 31 1969 <u>BOOK VALUE</u>
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	3.5	OCT 1971	\$9,974.22
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	3.0	JUL 1972	9,787.61
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	4.25	May 1978	9,926.51
INTNATL BANK RECONSTRUCTION & DEVELOPMENT	4.25	JAN 1979	10,142.99
TWELVE FEDERAL LAND BANKS	3.875	SEP 1972	5,992.91
UNITED STATES GOVERNMENT SERIES G	4.0	FEB 1980	6,000.00
UNITED STATES TREASURY	4.0	FEB 1980	<u>29,949.77</u>
			\$81,774.01

RAILROADS

ATCHISON, TOPEKA & SANTA FE	4.0	OCT 1995	\$5,282.45
ATLANTIC COAST LINE	4.50	SEP 1979	9,883.56
CHESAPEAKE & OHIO RAILWAY	4.50	MAR 1992	5,775.19
CHICAGO, BURLINGTON & QUINCY	3.125	AUG 1985	4,012.07
GREAT NORTHERN RAILWAY COMPANY	3.125	JAN 2000	6,965.94
GREAT NORTHERN RAILWAY COMPANY	2.625	JAN 2010	6,788.30
LOUISVILLE & NASHVILLE RAILWAY COMPANY	2.91	APR 2003	4,950.36
NEW YORK CENTRAL & HUDSON RIVER	3.50	JUL 1997	14,817.54
NORTHERN PACIFIC	4.0	JAN 1997	9,968.20
READING COMPANY SERIES D	3.125	MAY 1995	5,004.64
ST. LOUIS, SAN FRANCISCO	4.0	JAN 1997	7,295.54
SEABOARD AIRLINE, SERIES Y	4.25	JUN 1973	9,920.60
SOUTHERN PACIFIC, SERIES H	5.25	OCT 1983	10,396.93
SOUTHERN PACIFIC, SERIES E	2.875	JAN 1986	5,054.45
SOUTHERN PACIFIC, SERIES F	2.75	JAN 1996	5,000.00
SOUTHERN RAILWAY COMPANY	5.0	JUL 1994	10,566.24
TEXAS & PACIFIC	5.0	JUN 2000	3,242.22
UNION PACIFIC	2.875	FEB 1976	8,750.00
VIRGINIA, SERIES B	3.0	MAY 1995	<u>5,226.99</u>
			\$138,901.22

INDUSTRIAL AND MISCELLANEOUS

GENERAL ELECTRIC COMPANY	5.30	MAY 1992	\$19,905.53
U.S. STEEL CORP.	4.50	APR 1986	9,942.10
WELLS FARGO BANK	4.50	SEP 1989	<u>10,000.00</u>
			\$39,847.63

TELEPHONES

AMERICAN TELEPHONE & TELEGRAPH CO.	2.75	FEB 1971	\$9,871.66
AMERICAN TELEPHONE & TELEGRAPH CO.	2.75	APR 1982	9,886.75
AMERICAN TELEPHONE & TELEGRAPH CO.	6.0	AUG 2000	10,069.36
BELL TELEPHONE CO. OF PENNSYLVANIA	4.75	MAY 2001	25,616.98
CHESAPEAKE & POTOMAC TELEPHONE CO. OF VIRGINIA	6.75	MAY 2008	14,962.50
GENERAL TELEPHONE CO. OF CALIFORNIA	4.125	MAR 1988	13,611.32
GENERAL TELEPHONE CO. OF CALIFORNIA	4.375	MAY 1993	10,000.00
GENERAL TELEPHONE CO. OF CALIFORNIA	5.0	DEC 1995	8,605.62
ILLINOIS BELL TELEPHONE	2.75	JAN 1981	15,956.39
ILLINOIS BELL TELEPHONE	4.375	MAR 1994	9,901.39
MOUNTAIN STATES TELEPHONE & TELEGRAPH	2.625	MAY 1986	4,989.89
MOUNTAIN STATES TELEPHONE & TELEGRAPH	3.50	JUN 1990	9,813.36
NEW ENGLAND TELEPHONE & TELEGRAPH	3.0	MAR 1974	5,058.54
NEW ENGLAND TELEPHONE & TELEGRAPH	6.125	OCT 2006	16,450.00
NEW JERSEY BELL TELEPHONE	3.125	JUL 1988	13,833.00
NEW YORK TELEPHONE, SERIES D	2.75	JUL 1982	9,854.11
NEW ENGLAND BELL TELEPHONE	3.25	DEC 1977	5,000.00
NEW YORK TELEPHONE & TELEGRAPH	4.125	JUL 1993	9,670.88
NORTHWESTERN BELL TELEPHONE	2.75	JUN 1984	12,723.79
NORTHWESTERN BELL TELEPHONE	6.25	JAN 2007	4,100.00
PACIFIC TELEPHONE & TELEGRAPH	3.25	NOV 1979	4,954.07
PACIFIC TELEPHONE & TELEGRAPH	2.875	OCT 1986	5,110.16
PACIFIC TELEPHONE & TELEGRAPH	5.125	AUG 1980	15,000.00
PACIFIC TELEPHONE & TELEGRAPH	5.125	FEB 1993	14,678.17
SOUTHERN BELL TELEPHONE & TELEGRAPH	3.0	JUL 1979	4,911.64
SOUTHERN BELL TELEPHONE & TELEGRAPH	2.875	JUL 1987	9,255.23

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

BONDS

<u>TELEPHONES (CON.)</u>	<u>PER CENT</u>	<u>MATURITY</u>	<u>Dec 31 1969</u> <u>BOOK VALUE</u>
SOUTHERN BELL TELEPHONE & TELEGRAPH	4.625	DEC 1993	\$3,357.20
SOUTHWESTERN BELL TELEPHONE	2.75	OCT 1985	9,898.76
SOUTHWESTERN BELL TELEPHONE	5.875	JUN 2003	<u>10,080.72</u>
			\$297,221.49

UTILITIES

ALABAMA POWER	5.0	Apr 1990	\$10,766.11
ALABAMA POWER	4.625	MAY 1994	10,034.14
ARKANSAS POWER & LIGHT	3.375	APR 1985	5,044.23
BOSTON EDISON, SERIES A	2.75	DEC 1970	4,004.57
BOSTON EDISON	2.75	APR 1980	5,058.00
BOSTON EDISON, SERIES K	6.875	NOV 1998	15,141.00
BOSTON GAS	4.65	MAY 1990	10,087.27
BROCKTON EDISON	3.0	SEP 1978	6,847.00
CAMBRIDGE ELECTRIC LIGHT	6.25	JUN 1997	15,397.93
CAPE & VINEYARD ELECTRIC	6.125	JUN 1997	15,249.63
CENTRAL ILLINOIS LIGHT	2.625	DEC 1979	8,505.88
CENTRAL ILLINOIS PUBLIC SERVICE	3.375	OCT 1971	4,896.88
CENTRAL MAINE POWER COMPANY	2.75	MAY 1976	10,190.31
COMMONWEALTH EDISON	4.25	MAR 1987	4,939.57
COMMONWEALTH EDISON	3.75	MAR 1988	3,618.46
COMMONWEALTH EDISON	5.25	APR 1996	3,949.65
COMMONWEALTH EDISON, SERIES 15	6.75	JUL 1998	25,158.19
CONSOLIDATED EDISON CO. OF NEW YORK	2.75	JUN 1972	4,979.08
CONSOLIDATED EDISON CO. OF NEW YORK	3.375	JAN 1984	5,132.19
CONSOLIDATED GAS ELEC LIGHT & POWER OF BALTIMORE	2.75	JAN 1986	5,036.33
DALLAS POWER & LIGHT	4.25	FEB 1993	10,073.00
DAYTON POWER & LIGHT	2.75	OCT 1975	6,304.79
DAYTON POWER & LIGHT	3.0	JAN 1978	19,154.46
DETROIT EDISON, SERIES K	3.375	NOV 1976	5,093.57
DUQUESNE LIGHT CO.	2.75	AUG 1977	5,030.69
FLORIDA POWER & LIGHT	3.5	JAN 1974	4,713.81
FLORIDA POWER & LIGHT	4.125	APR 1988	4,053.20
GEORGIA POWER	4.125	MAR 1988	10,069.57
HOUSTON LIGHTING & POWER	4.875	AUG 1989	10,081.39
IDAHO POWER	4.75	NOV 1987	10,491.79
IDAHO POWER	5.25	APR 1996	9,845.02
ILLINOIS POWER	4.0	MAY 1988	8,918.80
INDIANA & MICHIGAN ELECTRIC	3.0	SEP 1978	12,814.80
INDIANAPOLIS POWER & LIGHT	2.875	OCT 1979	5,092.56
JERSEY CENTRAL POWER & LIGHT	5.0	JUL 1987	5,017.49
KENTUCKY UTILITIES	3.75	APR 1986	3,091.73
KENTUCKY UTILITIES, SERIES E	3.875	APR 1983	6,923.98
LONG ISLAND LIGHTING, SERIES J	4.25	MAY 1988	5,750.31
LONG ISLAND LIGHTING, SERIES I	5.0	AUG 1991	5,229.62
LOUISVILLE GAS & ELECTRIC	6.75	JUN 1998	15,152.77
MARATHON OIL	4.375	APR 1987	10,150.96
MASSACHUSETTS ELECTRIC	4.375	SEP 1992	10,180.08
METROPOLITAN EDISON	4.875	JUN 1987	5,150.39
MISSISSIPPI POWER & LIGHT	4.125	APR 1988	5,094.30
MONONGAHELA POWER	4.75	APR 1984	4,406.42
MYSTIC VALLEY GAS	6.0	NOV 1977	5,008.61
NEW YORK STATE ELECTRIC & GAS	4.625	MAY 1991	15,254.11
NIAGARA MOHAWK POWER CORP.	3.50	FEB 1983	3,709.26
NIAGARA MOHAWK POWER CORP.	9.125	DEC 1999	20,000.00
NO. INDIANA PUBLIC SERVICE, SERIES C	3.125	AUG 1973	4,019.67
OHIO EDISON	3.25	MAY 1985	13,625.85
OHIO EDISON	4.50	APR 1989	10,024.87
OHIO POWER	4.875	NOV 1987	5,583.23
OHIO POWER	4.625	APR 1989	917.94
PACIFIC GAS & ELECTRIC	2.875	DEC 1980	5,107.99
PACIFIC GAS & ELECTRIC	3.375	DEC 1985	5,033.67
PACIFIC GAS & ELECTRIC	4.625	JUN 1997	10,069.58
PENNSYLVANIA ELECTRIC	4.125	JUN 1983	5,017.63
PENNSYLVANIA ELECTRIC	5.0	AUG 1989	10,525.50
PENNSYLVANIA ELECTRIC	4.0	MAR 1988	4,070.14
PENNSYLVANIA ELECTRIC	6.625	AUG 1998	10,161.07

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

BONDS

<u>UTILITIES CONT.</u>	<u>PER CENT</u>	<u>MATURITY</u>	DEC 31 1969 <u>BOOK VALUE</u>
PHILADELPHIA ELECTRIC CO.	4.625	SEP 1987	\$15,317.50
POTOMAC ELECTRIC POWER CO.	5.0	DEC 1995	5,502.85
POTOMAC ELECTRIC POWER CO.	5.875	MAY 2002	15,272.37
PUBLIC SERVICE CO. OF COLORADO	3.125	OCT 1984	3,145.13
PUBLIC SERVICE CO. OF N.H. SERIES A	3.25	JAN 1973	6,994.06
PUBLIC SERVICE CO. OF OKLAHOMA	3.875	MAY 1988	2,186.45
PUBLIC SERVICE CO. ELECTRIC & GAS SERVICE	2.75	MAY 1980	5,035.89
PUBLIC SERVICE ELECTRIC & GAS CO.	8.75	NOV 1996	25,259.50
PUGET SOUND POWER & LIGHT CO. 1ST MTG. BD.	4.75	MAY 1994	10,000.00
ROCHESTER GAS & ELECTRIC CORP.	4.875	JUL 1987	4,068.97
SOUTHERN CALIFORNIA EDISON CO. 1ST & REF.	2.875	FEB 1976	4,970.58
SOUTHERN CALIFORNIA EDISON CO., SERIES T	5.25	MAY 1991	10,000.00
SOUTHERN CALIFORNIA EDISON CO.	5.875	MAY 1992	10,117.36
SOUTHERN INDIANA GAS & ELECTRIC CO.	6.375	AUG 1998	10,165.38
STANDARD OIL CO.	6.0	NOV 1997	9,684.10
TEXACO, INC.	5.75	JUL 1997	13,928.30
TUCSON GAS & ELECTRIC CO.	8.50	NOV 1999	15,000.00
UNION ELECTRIC CO.	4.75	SEP 1990	5,961.62
UNION ELECTRIC CO. 1ST MTG.	4.5	NOV 1993	1,784.74
WESTERN MASS ELECTRIC CO. 1ST MTG. SERIES C	4.375	APR 1987	4,480.87
WISCONSIN ELECTRIC POWER CO.	7.0	NOV 1993	15,000.00
WINCONSIN ELECTRIC POWER 1ST MTG. SERIES A	3.25	AUG 1971	5,033.50
WINCONSIN PUBLIC SERVICE CORP. 1ST MTG.	3.25	JAN 1971	14,896.63
DETROIT EDISON CO. SERIES T	9.0	DEC 1999	<u>9,975.00</u>
			723,831.84
GOVERNMENTS			81,774.01
RAILROADS			138,901.22
INDUSTRIALS			39,847.63
TELEPHONES			297,221.49
UTILITIES			<u>723,831.84</u>
			\$1,281,576.19

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

STOCKS

<u>BANKS</u>	<u>SHARES</u>	DEC 31, 1969 <u>MARKET VALUE</u>
BANK OF AMERICA	188	\$12,126.00
BANK OF CALIFORNIA	200	8,600.00
BAYSTATE CORPORATION	586	24,465.50
CHASE MANHATTAN BANK	238	12,376.00
CHEMICAL BANK-N.Y. TRUST CO. (Con. Cap. Note '93)		1,100.00
CHEMICAL BANK-NEW YORK TRUST CO.	280	16,800.00
CROCKER-CITIZENS NATIONAL BANK	300	10,875.00
FIRST NATIONAL BANK OF BOSTON	262	17,816.00
FIRST NATIONAL CITY CORPORATION	220	14,410.00
FIRST PENNSYLVANIA BANK	204	10,900.00
GIRARD COMPANY	150	9,300.00
MANUFACTURERS & TRADERS TRUST	404	9,696.00
J. P. MORGAN & CO.	290	17,146.25
NEW ENGLAND MERCHANTS NATIONAL BANK	1032	27,864.00
P. N. B. CORPORATION	800	28,800.00
REPUBLIC NATIONAL BANK OF DALLAS	400	11,600.00
SECURITY NATIONAL BANK	89	2,848.00
SHAWMUT ASSOCIATION INC.	200	10,750.00
STATE STREET BANK & TRUST CO.	340	7,000.00
		<u>\$254,472.75</u>

INSURANCE

THE HANOVER INSURANCE CO.	100	\$2,012.50
THE OHIO CASUALTY INSURANCE CO.	300	5,475.00
U. S. FIDELITY & GUARANTY CO.	200	13,525.00
N. E. POWER COMPANY	100	10,145.12
		<u>\$31,157.62</u>

COOPERATIVE BANKS

BEVERLY COOPERATIVE BANK	10	\$2,000.00
CAPE COD COOPERATIVE BANK	50	10,000.00
CONCORD COOPERATIVE BANK	80	16,000.00
HAVERHILL COOPERATIVE BANK	50	10,000.00
HYANNIS COOPERATIVE BANK	10	2,000.00
MALDEN COOPERATIVE BANK	130	26,000.00
MATTAPAN COOPERATIVE BANK	20	4,000.00
MEETING HOUSE HILL COOPERATIVE BANK	30	6,000.00
MELROSE COOPERATIVE BANK	150	30,000.00
MERCHANTS COOPERATIVE BANK	20	4,000.00
MIDDLEBORO COOPERATIVE BANK	10	2,000.00
SANDWICH COOPERATIVE BANK	100	20,000.00
SAUGUS COOPERATIVE BANK	80	16,000.00
STONEHAM COOPERATIVE BANK	10	2,000.00
WAKEFIELD COOPERATIVE BANK	80	16,000.00
WAVERLY COOPERATIVE BANK	80	16,000.00
WELLESLEY COOPERATIVE BANK	10	2,000.00
WHITTIER COOPERATIVE BANK	50	10,000.00
		<u>\$194,000.00</u>

BANKS	\$254,472.75
INSURANCE	31,157.62
COOPERATIVES	194,000.00
	<u>\$479,630.37</u>

REPORT OF BOARD OF RETIREMENT

MELROSE RETIREMENT SYSTEM

RETIREED MEMBERS AS OF DECEMBER 31, 1969

<u>NAME</u>	<u>FORMER POSITION</u>	<u>DATE RETIRED</u>
ABRAHMSON, ASTRID J.	SCHOOL	JUL 14 1953
ANDERSON, HELEN	LIBRARY	JUL 1 1966
ANDERSON, LOUISE	SCHOOL	JUN 30 1964
BAIN, CLIFTON E.	FIRE	NOV 8 1951
BEHRLE, CARL A.	SCHOOL	JUL 31 1968
BROWN, E. MAUDE	CITY CLERK	SEP 30 1959
BUCKLEY, CORNELIUS R.	PARK	JUN 28 1963
BUNKER, SARAH J.	b/o STANLEY G. BUNKER TREASURER-COLLECTOR	AUG 27 1963
BUTLER, KENNETH F.	SCHOOL	NOV 21 1967
BUTTRICK, MILDRED B.	b/o S. HOMER BUTTRICK TREASURER-COLLECTOR	AUG 31 1959
CAMPBELL, DOROTHY M.	SCHOOL	DEC 1 1969
CARGILL, EDWIN J.	SCHOOL	JAN 3 1969
CARR, ANNETTE G.	GENERAL GOVERNMENT	JAN 26 1968
CIHONSKI, MICHAEL	PUBLIC WORKS	OCT 10 1965
COCKBURN, DONALD JR.	PUBLIC WORKS	JUN 14 1968
COGAN, JOHN H.	SCHOOL	JAN 31 1959
CONNOLLY, THOMAS P.	SCHOOL	APR 4 1969
CONWAY, ANNIE J.	SCHOOL	MAY 31 1969
COYE, HELEN	b/o FRANCIS L. COYE PUBLIC WORKS	DEC 26 1954
CRANCE, RUTH W.	LIBRARY	JUL 31 1956
CREELEY, GENEVIEVE J.	HEALTH	DEC 31 1955
CROSBY, MELVIN F. JR.	POLICE	OCT 31 1962
DAMORY, WILLIAM	PUBLIC WORKS	MAY 7 1954
DAVIDSON, FREDERICK N.	FIRE	JUN 25 1966
DEFRANCO, PAUL V.	POLICE	MAY 5 1947
DICECCA, ELIZABETH	SCHOOL	MAY 31 1960
DONOVAN, MARY E.	b/o EDWARD J. DONOVAN AUDITOR	MAY 13 1953
DOWNEY, JOHN J.	PUBLIC WORKS	JAN 28 1966
DUNLAY, M. EILEEN	PUBLIC WORKS	SEP 15 1948
DWYER, FREDERICK J.	CEMETERY	FEB 11 1966
EGAN, EDWARD H. JR.	FIRE	NOV 13 1962
FAHEY, JAMES J.	PUBLIC WORKS	FEB 4 1961

REPORT OF BOARD OF RETIREMENT

RETIREED MEMBERS AS OF DECEMBER 31, 1969

PAGE TWO

FELLOWS, FRED C.	FIRE	APR 1 1946
FIELD, SIDNEY C.	FIRE	MAY 31 1968
FILLMORE, MALCOLM G.	BUILDING	JUN 30 1957
FISKE, BLANCHE E.	MAYOR	JUL 31 1961
FLAGG, GEORGIA M.	SCHOOL	AUG 29 1958
FOLLAND, MYRTLE O.	TREASURER-COLLECTOR	MAR 29 1968
GILMARTIN, JOHN	PUBLIC WORKS	MAR 31 1958
GLINES, MILDRED M.	PARK	JAN 26 1962
GOLDEN, MARY ANNE	b/o PATRICK S. GOLDEN PUBLIC WORKS	AUG 1 1966
GRAHAM, JANETTE K.	PUBLIC WORKS	FEB 6 1953
GRANT, ALLEN L.	SCHOOL	OCT 1 1967
GROVER, JOHN E.	PUBLIC WORKS	JUN 27 1958
GRUBB, HENRY	SCHOOL	JAN 31 1959
GULLAGE, MARY M.	VETERANS	AUG 1 1963
HALLAHAN, JOHN H.	PUBLIC WORKS	APR 30 1961
HALLAHAN, RALPH W.	PUBLIC WORKS	OCT 20 1940
HALLAHAN, THOMAS F.	PUBLIC WORKS	APR 30 1968
HANKS, GENIEVE R.	LIBRARY	JUL 1 1966
HANSON, ALICE J.	b/o JOHN E. HANSON FIRE	DEC 24 1968
HATHEWAY, KATHERINE B.	HEALTH	MAR 1 1966
HENNIGAR, LEWIS C.	ASSESSING	NOV 22 1963
HEWSON, ETHEL M.	SCHOOL	OCT 1 1948
HIGGINS, ALBERT A.	SCHOOL	JAN 15 1965
HJERPE, FRANCES	LIBRARY	MAR 31 1967
HUGHES, ERNEST W.	POLICE	MAY 21 1968
HUSTON, ETHEL R.	b/o RALPH E. HUSTON WIRE	AUG 28 1962
KELLEY, CHARLES O.	POLICE	OCT 21 1969
KINVILLE, IOLA M.	b/o GEORGE J. KINVILLE CEMETERY	DEC 29 1966
LEFAVE, GEORGE A.	PUBLIC WORKS	APR 22 1955
LEFAVE, HAROLD D.	PARK	AUG 31 1964
LEFAVE, JOSEPH E.	PUBLIC WORKS	DEC 31 1965
LEVING, HERBERT	PUBLIC WORKS	OCT 31 1960
LEVY, GEORGE H.	PARK	JUL 1 1966
LINDBERG, CHARLES G.	SCHOOL	JAN 31 1959
LLOYD, LAWRENCE W.	MAYOR	JUN 3 1964

REPORT OF BOARD OF RETIREMENT

RETIRED MEMBERS AS OF DECEMBER 31, 1969		PAGE THREE
LORD, HARRY P.	PARK	JAN 9 1954
LOVEJOY, ORA E.	TREASURER-COLLECTOR	SEP 30 1964
LUCEY, HAZEL M.	SCHOOL	JUN 27 1969
MACDONALD, LILLIAN V.	PLANNING BOARD	AUG 31 1969
MACDONALD, NORMAN D.	ASSESSING	DEC 31 1960
MACLAREN, MARY	SCHOOL	MAR 19 1969
MARSHALL, THOMAS J.	PUBLIC WORKS	JAN 3 1969
MARTIN, JAMES J.	FIRE	SEP 6 1966
MARTIN, MARY L.	b/o JOSEPH P. MARTIN POLICE	JUN 6 1969
MASTERSON, THOMAS J.	PUBLIC WORKS	SEP 30 1961
MCARDLE, THOMAS J.	GENERAL GOVERNMENT	OCT 31 1968
MCCORMACK, ANNIE M.	b/o MICHAEL J. MCCORMACK PUBLIC WORKS	JUN 30 1956
MCGOUGH, EDWARD P.	SCHOOL	JUN 13 1963
MCLAUGHLIN, DORRIS C.	b/o FRANK B. MCLAUGHLIN ASSESSING	FEB 6 1965
MCMURRAY, WILLIAM J.	SCHOOL	OCT 26 1964
MEEHAN, CATHERINE E.	b/o WARREN J. MEEHAN SCHOOL	JAN 12 1967
MEEHAN, FRANCIS J.	PARK	DEC 31 1961
MESNICK, BENJAMIN	PUBLIC WORKS	MAY 6 1961
MOORS, ISABEL F.	b/o HENRY B. MOORS SCHOOL	MAY 5 1967
MUNROE, PHILIP A.	PUBLIC WORKS	JUL 17 1965
MURPHY, FREIDA L.	b/o MICHAEL J. MURPHY FIRE	NOV 30 1956
MURPHY, JOHN F.	PUBLIC WORKS	JUN 30 1969
MURPHY, JOHN J.	PARK	JUN 27 1969
MURPHY, PHEBE B.	b/o MICHAEL D. MURPHY PUBLIC WORKS	FEB 12 1963
MURRAY, WESLEY	ALDERMANIC	MAY 31 1954
NICHOLSON, CORA M.	CITY CLERK	FEB 16 1968
NICHOLSON, FREDERICK M.	SCHOOL	JUN 20 1969
NORKEVECK, JOHN J.	POLICE	MAR 8 1960
NUGENT, JOSEPH R.	FIRE	JAN 22 1963
OLSON, WARD E.	VETERANS' SERVICES	NOV 26 1965
OSGOOD, EMILY	SCHOOL	DEC 1 1950
OSTROM, ROBERT J.	PUBLIC WORKS	SEP 6 1963
PARSONS, HELEN	LEGALLY APPOINTED GUARDIAN FOR	

REPORT OF BOARD OF RETIREMENT

RETIRED MEMBERS AS OF DECEMBER 31, 1969

PAGE FOUR

	DENNIS J. MEUSE III AND BARRY W. MEUSE, b/o DEN- NIS J. MEUSE - SCHOOL	JUL 11 1964
PINKNEY, ADA	SCHOOL	OCT 28 1966
PYE, MARGARET H.	b/o ENOS R. PYE PUBLIC WORKS	MAR 25 1963
RAMSEY, JOSEPH A.	FIRE	OCT 9 1962
RAWDING, M. PEARL	LIBRARY	JUL 31 1965
RESTALL, HENRY L.	ASSESSING	SEP 30 1960
RICHARDS, ANNE J.	PUBLIC WELFARE	SEP 15 1961
RICHARDSON, AGNES G.	VETERANS' SERVICES	DEC 31 1965
RIEDEL, FLORENCE G.	PUBLIC WORKS	FEB 2 1968
RILEY, MARY E.	SCHOOL	JUN 30 1962
RINALDI, FELIX	PARK	MAY 10 1968
ROGERS, GEORGE W. JR.	POLICE	MAR 25 1969
SALERNO, ANTHONY	AUDITOR	SEP 30 1968
SAMPSON, OSCAR	PUBLIC WORKS	MAR 10 1966
SCENNA, LEVIO J.	POLICE	NOV 30 1966
SHAUGHNESSY, BURTON J.	PUBLIC WORKS	AUG 31 1962
SMALL, JESSIE F.	b/o JOHN S. STRONG TREASURER-COLLECTOR	MAR 22 1968
SOLBERG, FRED C.	PUBLIC WORKS	FEB 29 1952
SPADAFORA, YOLANDA	b/o GUY J. SPADAFORA FIRE	AUG 29 1962
SULLIVAN, JOHN	SCHOOL	MAR 8 1968
SULLIVAN, JULIA	b/o JULIAN T. SULLIVAN PUBLIC WORKS	FEB 21 1951
SULLIVAN, RAYMOND L.	SCHOOL	JUL 7 1967
THATCHER, MARY C.	ASSESSING	APR 30 1959
THOMASON, A. VAN ALLEN	CITY SOLICITOR	JAN 31 1959
TOOMEY, ROBERT B.	FIRE	APR 3 1954
TRUE, HOWARD R.	ASSESSING	JUN 12 1967
TURNER, MARGARET E.	b/o WILLIAM TURNER PUBLIC WORKS	SEP 6 1963
TYLER, RUTH	LIBRARY	APR 16 1964
VELMURE, CATHERINE	b/o GEORGE VELMURE PUBLIC WORKS	SEP 12 1956
VERSTEEG, JOHANNA P. M.	HEALTH	NOV 30 1959
VETS, CATHERINE A.	b/o CARL A VETS PUBLIC WORKS	MAY 5 1968
WALDEN, GENEVIEVE	b/o HENRY C. WALDEN WIRE	OCT 1 1954

REPORT OF BOARD OF RETIREMENT

RETIREED MEMBERS AS OF DECEMBER 31, 1969

PAGE FIVE

WALSH, FRANK A.	PUBLIC WORKS	JAN 31 1968
WARD, THOMAS F.	POLICE	FEB 4 1969
WATERWORTH, ALICE	LIBRARY	MAR 31 1969
WEEKS, GLEN S.	PUBLIC WORKS	APR 30 1961
WELCH, CHARLES A.	SCHOOL	JUL 19 1968
WELCH, MARGARET M.	CITY CLERK	MAY 31 1952
WHITNEY, ALICE R.	PUBLIC WELFARE	JUN 14 1968
WILKINSON, ROBERT E.	SCHOOL	MAR 2 1962
WILSON, JOSEPH	PARK	FEB 25 1966
WRIGHT, GEORGE E.	SCHOOL	OCT 28 1966
YOUNG, EVERETT W.	SCHOOL	JAN 27 1967

REPORT OF THE SCHOOL DEPARTMENT

ANNUAL REPORT
of the
SCHOOL DEPARTMENT

CITY OF MELROSE

Year Ending December 31, 1969

REPORT OF THE SCHOOL DEPARTMENT

Financial Summary, January 1, 1969 - December 31, 1969

	Requested By School Committee	Appropriated By Board of Aldermen	Plus or Minus Transfers, Credits	Net Appropriations	Expenditures	Balances
Salaries	\$4,337,666.00	\$4,342,666.00		\$4,342,666.00	\$4,281,878.88	\$60,787.12
Other General Expenses	111,775.00	34,775.00	P.L. 874	59,775.00	59,775.00	
Textbooks and Supplies	239,059.00	194,059.00	P.L. 874 P.L. 88-210	236,059.00	236,059.00	
Plant Maintenance & Operation	305,629.00	260,629.00	P.L. 874	295,629.00	295,629.00	
Support of Athletics	<u>49,484.00</u> 5,043,613.00	<u>35,484.00</u> 4,867,613.00	Surplus	<u>45,484.00</u> 4,979,613.00	<u>45,484.00</u> 4,918,825.88	<u>60,787.12</u>
<u>Special Appropriations</u>						
Adult Education	11,269.00	11,269.00	Enroll.	13,434.00	12,062.21	1,371.79
Out of State Travel	<u>7,700.00</u> 18,969.00	<u>2,700.00</u> 13,969.00		<u>2,700.00</u> 16,134.00	<u>2,053.08</u> 14,115.29	<u>646.92</u> 2,018.71
	5,062,582.00	4,881,582.00		114,165.00	4,995,747.00	62,805.83

REPORT OF THE SCHOOL DEPARTMENT

Population of Melrose, January 1, 1969	32,907
Number of different pupils enrolled, exclusive of re-enrollment, school year 1968-1969	7,844
Number in High School	2,252
Number in Elementary School	5,592
Total approved Bills 1968-1969	\$4,932,941.00
Amount expended for High School, exclusive of General Control, 1968-1969	1,768,426.00
Cost per pupil, High School, based upon average membership, 1968-1969 (2,110)	831.14
Amount expended for Elementary Schools, exclusive of General Control, 1968-1969	2,846,981.00
Cost per pupil, Elementary, based upon average membership, 1968-1969	534.43
Amount expended for tuition (vocational schools)	10,695.00
Number of full-time High School teachers, including principals, January 1, 1969	140
Number of full-time Elementary teachers, including principals, January 1, 1969	237

REPORT OF THE SCHOOL DEPARTMENT

Cost Per Pupil, Average Membership, Fiscal Year 1969

	<u>High</u>	<u>Elementary</u>
General Control	43,990.00	72,958.00
General Control, per pupil	19.53	13.04
Teachers' Salaries	1,546,807.00	2,280,380.00
Teachers' Salaries, per pupil	686.19	407.44
Textbooks	34,626.00	55,729.00
Textbooks, per pupil	15.37	10.14
Supplies	50,025.00	57,347.00
Supplies, per pupil	22.21	10.25
Operation of School Plant	22,896.00	102,673.00
Operation of School Plant, per pupil	10.16	18.33
Maintenance of Buildings & Grounds	28,988.00	92,082.00
Maint. Bldgs. & Grounds, per pupil	12.87	16.46
New Furniture and Furnishings	2,943.00	30,204.00
New Furniture & Furnishings, per pupil	1.30	5.40
Other Expenses	82,141.00	228,566.00
Other Expenses, per pupil	36.47	40.85
Tuition - Vocational and Evening	10,695.00	
Summer School	14,470.00	
Transportation	35,390.00	

REPORT OF THE SCHOOL DEPARTMENT

SHOWING TOTAL ENROLLMENT BY AGES AND GRADES AS OF OCTOBER 1, 1969

Age	Spec.	K	1	2	3	4	5	6	7	8	9	10	11	12	Pg	Total
4 to 5 yrs.		100														100
5 to 6 yrs.	1	472	93													566
6 to 7 yrs.	4	6	496	82												588
7 to 8 yrs.	4		33	404	75											516
8 to 9 yrs.	3			45	424	86										557
9 to 10 yrs.	6			3	64	441	66									580
10 to 11 yrs.	4				3	67	421	97								592
11 to 12 yrs.	4				1	1	85	416	86							593
12 to 13 yrs.	5						8	77	427	89						606
13 to 14 yrs.	5						1	4	92	414	7					523
14 to 15 yrs.	2								4	93	395	4				498
15 to 16 yrs.	*1/2								9	202	398	3				615
16 to 17 yrs.	*3									24	181	326	6			540
17 to 18 yrs.	*1/2								6	40	175	307				531
18 to 19 yrs.	*1										4	19	169			193
19 to 20 yrs.	*1											6	21			28
20 to 21 yrs.	1												1			2
21 and over	1													1		2
Total	51	578	622	534	566	595	581	594	609	605	634	627	529	505		7630
*High School Specials																

REPORT OF THE SCHOOL DEPARTMENT

School Year	No. of different pupils enrolled in elementary schools exclusive of re-enrollment	No. of different pupils enrolled in High School exclusive of re-enrollment	Average membership in elementary schools	Average membership in High School	Average attendance in elementary schools	Average attendance in High School	No. of graduates from High School	No. of graduates from grammar school
1949-50	2,646	1,051	2,500.00	1,037.06	2,427.84	983.04	260	294
1950-51	3,095	1,090	3,066.54	1,048.97	2,751.07	1,001.24	216	274
1951-52	3,200	1,078	3,095.24	1,047.14	2,824.01	985.65	233	271
1952-53	3,366	1,076	3,282.25	1,057.97	3,013.04	1,002.65	224	286
1953-54	3,517	1,154	3,473.74	1,147.91	3,216.28	1,089.08	253	292
1954-55	3,687	1,167	3,605.13	1,153.31	3,318.55	1,091.41	264	333
1955-56	3,859	1,236	3,765.19	1,208.45	3,518.72	1,152.52	257	352
1956-57	4,022	1,334	3,925.91	1,289.80	3,651.73	1,222.68	256	384
1957-58	4,014	1,475	3,959.19	1,414.03	3,653.56	1,343.34	273	320
1958-59	4,207	1,457	4,137.52	1,424.47	3,858.00	1,344.58	288	398
1959-60	4,360	1,575	4,272.41	1,523.47	3,995.26	1,436.54	337	427
1960-61	4,470	1,613	4,371.81	1,589.97	4,094.06	1,507.41	365	456
1961-62	4,541	1,740	4,471.66	1,719.28	4,205.56	1,633.31	338	435
1962-63	4,701	1,860	4,630.32	1,834.72	4,353.50	1,733.92	374	437
1963-64	4,765	1,939	4,803.50	1,911.35	4,560.24	1,817.55	380	454
1964-65	5,008	2,056	4,932.26	2,007.12	4,641.85	1,899.72	477	470
1965-66	5,087	2,100	5,021.86	2,035.28	4,723.50	1,907.58	459	473
1966-67	5,220	2,131	5,175.74	2,098.17	4,899.74	1,965.37	460	502
1967-68	5,358	2,154	5,250.89	2,099.12	4,976.16	1,943.87	469	561
1968-69	5,592	2,252	5,327.00	2,110.68	5,004.81	1,928.44	483	552

REPORT OF THE SCHOOL DEPARTMENT

SHOWING ENROLLMENT, ATTENDANCE, ETC., FOR THE SCHOOL YEAR ENDING JUNE 30, 1969

1. By Schools

School	No. of different pupils enrolled exclusive of re-enrollment	No. of		Average Attendance	Average Membership	Percent of Attendance
		Boys	Girls			
High	2252	1109	1143	1928.44	2110.68	91.36
Beebe	448	223	225	385.78	413.81	93.22
Coolidge	993	493	500	889.54	949.81	93.65
Franklin	500	243	257	440.71	465.71	94.63
Hoover	424	229	195	383.72	405.23	94.69
Lincoln	772	397	375	683.94	729.03	93.81
Horace Mann	387	198	189	351.45	370.65	94.81
Ripley	215	103	112	197.78	210.95	93.75
Roosevelt	650	330	320	589.38	622.46	94.68
Washington	485	265	220	431.29	472.66	91.24
Winthrop	718	336	382	651.22	686.69	94.83
	7844	3926	3918	6933.25	7437.68	93.21

REPORT OF THE SCHOOL DEPARTMENT

DENTAL REPORT OF HEALTH TEACHERS

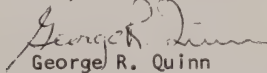
School Year 1968-1969

Number of individual inspections	4209
Number of group dental health education talks	220
Number of notifications	938
Number of home visits	17
Number of telephone consultations	439
Number of children served at the Local Dental Clinic	107

INFORMATION ABOUT SCHOOL BUILDINGS Melrose, Massachusetts

<u>Name</u>	<u>When Built</u>	<u>Valuation</u>
Lincoln	1896	\$ 365,550
Washington	1896	243,880
Coolidge	1897	609,550
Roosevelt	1924	480,770
Ripley	1924	148,000
Winthrop	1926	403,495
High	1933	1,641,300
Horace Mann	1950	515,057
Beebe	1955	383,200
Beebe Estate (Administration)	1828	24,000
Franklin	1965	530,000
Hoover	1966	406,200

Respectfully submitted


George R. Quinn
Superintendent of Schools

REPORT OF SEALER OF WEIGHTS AND MEASURES

To His Honor the Mayor and
The Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

The report of the Sealer of Weights and Measures for the year 1969 is hereby respectfully submitted.

Much of the effort of this department was expended in inspection of gasoline and fuel oil deliveries and reweighing of foods packaged in anticipation of sale. This work is of prime importance, particularly in this era of rapidly rising prices.

It was necessary to condemn for major repair or replacement 4 of the 587 weighing and measuring devices tested. After needed mechanical adjustments were made to 73 devices, a total of 583 were found accurate and correct and were sealed.

<u>Cost</u> <u>of</u> <u>Department</u>	<u>Receipts</u> <u>of</u> <u>Department</u>
Salary \$2,858.00	Sealing Fees \$751.70
Other Expenses 374.92	

Francis J. Hannabury
Francis J. Hannabury, Sealer

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To His Honor, the Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

Submitted herewith is the annual report of the Department of Veterans' Benefits and Services covering the calendar year of 1969. Massachusetts' laws make it mandatory that financial aid be furnished to needy veterans and their dependents in a special way apart from other public aid programs and that there be made available to all veterans and their kin, such advice, information and assistance as may be necessary to enable them to procure the benefits to which they may be entitled relative to employment, vocational or other opportunities, hospitalization, medical care, pensions, compensation, insurance and other benefits and must keep on hand current booklets and other printed matter pertaining to the statutory rights and privileges of war veterans provided by Federal and State laws. This report deals with the services provided and the financial aid disbursed to needy veterans and their dependents.

VETERANS' SERVICES

Photostats made	540
Visits to hospitals, homes, nursing homes	136
Veterans' Administration claims handled as agent for claimants	211
Liens taken (Accident)	8
Liens pending	3
Money returned from liens - 1969	\$2,415.45

VETERANS' BENEFITS and BURIAL AID

A record relative to aid eligible veterans and their dependents follows:

Cases held over from 1968	38
New Applications and Re-Applications	109
Burial Aid	0
Applications and Re-Applications (Need not shown)	47
Temporarily aided and suspended	54
Permanent Cases	29
Cases carried over to 1970	38

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

Compare expense on the following:

	<u>1968</u>	<u>1969</u>
Ordinary Benefits	\$50,845.72	\$33,708.70
Nursing Homes	1,871.59	3,134.40
Doctor	10,436.31	8,188.85
Medicine	3,344.67	3,010.17
Hospital	12,272.57	7,282.54
Dental	784.00	228.00
Fuel	3,075.95	2,308.90
Miscellaneous	<u>989.78</u>	<u>1,124.10</u>
	\$83,620.59	\$58,985.66

A Real Estate lien law became effective as of October 22nd, 1958, whereby an applicant of Veterans' Benefits who is a dependent mother or father of a veteran and who has an interest in real estate, of which the fair market value is more than \$1500, shall be eligible under Chapter 115 of the General Laws, provided a lien signed and acknowledged by the Veterans' Agent is taken and recorded against said property owned by a dependent mother or father of a veteran, applying for or receiving benefits based on war service of such dependent's son or daughter. It is a condition precedent to the granting of said benefits.

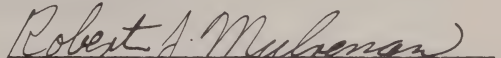
On and after September 9, 1962, the provisions of the real estate lien law shall not be applicable if the applicant for or the recipient of Veterans' Benefits is the dependent - mother or father of a person who while in the armed forces of the U. S. during wartime was killed in action or died from service-connected disability incurred in wartime service. All liens previously placed on such property prior to the above date shall remain in full force and effect.

On Veterans' Burials, the Government allows \$250 toward veterans' burial expenses. The State allows \$250 for veteran and \$350 for a dependent of a veteran. This applies only where the veteran or dependent of a veteran is without sufficient means to defray expense. Reimbursement made to the City of 50% on settled cases.

Close liaison is maintained with the U.S. Veterans' Administration and the Department of the Army, Navy and Air, the Selective Service Boards, the Department of Labor, other Federal Agencies with which veterans come in contact and the various departments of our state government. Close liaison is also maintained with the United Spanish War Veterans, World War I Veterans U.S.A., Veterans of Foreign Wars, American Legion, Disabled American Veterans and other organizations of veterans, The American Gold Star Mothers and like organizations and with all groups having an active interest in the welfare of veterans.

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

This report represents only the tangible work of the Department of Veterans' Benefits and Services. The intangibles are the numerous queries answered in person or by telephone; advice given veterans on questions of loans, on-the-job training, educational benefits, insurance and benefits open to veterans of WWII and the Korean Emergency, and Vietnam Veterans; rehabilitation within families and rebuilding of morale.


Robert J. Mulhennan, Agent and Director
Veterans' Benefits and Services

REPORT OF DEPARTMENT OF VETERANS' BENEFITS AND SERVICES

To His Honor, the Mayor
and the Honorable Board of Aldermen
City of Melrose, Massachusetts

Gentlemen:

I herewith submit the following report of the Department of Veterans' Benefits and Services for the year ending December 31, 1969.

General Administration Salaries and Wages

Appropriation		
Budget	\$14,933.08	
Expenditures		
Agent		\$9,020.01
Clerk		5,858.38
Balance		54.69
	\$14,933.08	\$14,933.08

General Administration Other Expenses

Appropriation		
Budget	\$ 1,000.00	
Expenditures		
Bills Paid		949.51
Balance		50.49
	\$ 1,000.00	\$ 1,000.00

Veterans' Benefits

(One-half of State Approvals to be refunded
to City of Melrose)

Appropriation		
Budget	\$59,000.00	
Expenditures		
Cash (Treasurer's Payroll)		\$58,985.66
Balance		14.34
	\$59,000.00	\$59,000.00

Veterans' Burials

(One-half of State Approvals to be refunded
to City of Melrose)

Appropriation	\$ 350.00	
Expenditures		
Bills Paid		---
Balance		350.00
	\$ 350.00	\$ 350.00

Robert J. Mulrenan
Robert J. Mulrenan, Agent and Director
Veterans' Benefits and Services

REPORT OF WIRE DEPARTMENT

To His Honor, the Mayor
and the Honorable Board of Aldermen
Melrose, Massachusetts 02176

Gentlemen:

I respectfully submit the Annual Report of the Wire Department for the year 1969.

During the year a total of one thousand eight hundred and ten wire permits were issued, with the following breakdown.

Seven hundred and twenty-five permits were issued for inspection of new work. On new houses this included a rough inspection, service inspection and a final inspection.

One hundred and fifty permits were issued for oil burners and gas heater installations. This included oil burner replacements as well as new installations.

Three hundred and twenty three permits were also issued to the Mass. Electric Co. to allow current to be turned on in cases of new house construction, increase of services and breakdowns.

Six hundred and twelve permits for other.

On the Fire Alarm System, all fire boxes, of which there are two hundred and two, including street boxes, school boxes and boxes on or in business establishments, were tested every sixty days, for a total of one thousand two hundred and twelve tests with an additional four hundred and ten tests for special reasons such as being pulled for fire or false alarms.

New work that benefits both Fire and Police Systems was done as follows:

Seven fire alarm boxes were installed at new locations.

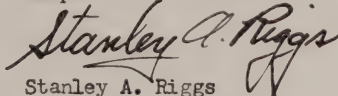
Six miles of #10 weatherproof wire installed on existing arms.

Two hundred and ten crossarms renewed due to new pole locations, and pole replacements by the Mass. Electric Co. and the New England Telephone Co. Also cross arms and wire drops to fire and police boxes were renewed due to age.

Four thousand and eight hundred feet of figure eight overhead cable was installed.

In addition to the new work done the normal maintenance to the systems, such as replacement of police red-light, batteries renewed in police boxes, traffic flood lights renewed, etc., was continued through the year.

Respectfully Submitted


Stanley A. Riggs

Wire Inspector

REPORT OF WORKMEN'S COMPENSATION AGENT

To His Honor, The Mayor, and the
Honorable Board of Aldermen,
City of Melrose, Massachusetts

Gentlemen:

I respectfully submit the Annual Report of the
Workmen's Compensation Agent for the year 1969.

The only change the State Legislature has made this
year that effects this department is the weekly compensation rate has
been increased from \$65.00 to \$70.00 per week for the employee. The
\$6.00 weekly compensation for dependents under eighteen years remains
at the same figure.

A break-down of the cases reported by the various
departments of the City are as follows:

1 case	-	City Clerks Office
1 "	-	Wire Department
1 "	-	Engineering Department
2 cases	-	Public Library
3 "	-	Wyoming Cemetery
3 "	-	Water Department
6 "	-	Park Department
7 "	-	Highway Department
9 "	-	School Department
13 "	-	Sewer Department
<u>18</u> "	-	Public Works

64 cases Total

The administration cost of this department amounted
to \$1,360.90. The total cost of compensation and medical payments
amounted to \$36,336.52 making a total cost of \$37,697.42.

Respectfully submitted,

Elburt P. Fletcher

Elburt P. Fletcher
Workmen's Compensation Agent

